

Horden Parish Council

Mr Paul Davison
CLERK TO THE COUNCIL

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NOTICE IS HEREBY GIVEN OF the Horden Parish Council Meeting to be held in Horden Social Welfare Centre, Seventh Street, Horden on Thursday 5th December at 6pm.

HORDEN PARISH COUNCIL **ORDER OF BUSINESS**

Meeting to be held **5th December 2013**

- 1 Apologies for Absence – to consider for approval
- 2 Minutes of the Horden Parish Council Meetings held 7th and 26th November 2013 (enclosed) – to consider for approval
- 3 Matters Arising – Clerk’s Report – to receive information
- 4 Items Tabled for Information – to receive information
- 5 Police Report – to consider report
- 6 Public Participation – to consider any matters raised by the public*
- 7 Parks and Cemetery Committee
- 8 Finance and General Purposes Committee
- 9 Full Parish Council



Paul Davison
Clerk to the Council
28th November 2013

* Any member of the public may address the Council during the Public Participation session which will last a maximum of 20 minutes. Topics must be notified to the Clerk prior to the Meeting

PARKS AND CEMETERY COMMITTEE
Agenda for Meeting to be held
5th December 2013

- 1 **Parks and Cemetery Manager's Report (enclosed)** – to consider report from 28th October to 24th November 2013.
- 2 **Damage/Incident Reports (enclosed)** – to consider reports and recommend any action to be taken.
- 3 **Thorpe Road Cemetery Extension** – to note the verbal update of the Clerk.
- 4 **Location of Dog and Grit Bins (enclosed)** – to consider distribution and relocation.
- 5 **Cotsford Park Play Area (enclosed)** – to consider tree removal.
- 6 **Stayplton Drive MUGA (enclosed)** – to consider correspondence.
- 7 **Church Green Village Green Status** – to note the verbal update of the Clerk.

FINANCE AND GENERAL PURPOSES COMMITTEE

Agenda for Meeting to be held

5th December 2013

- 1 **Parish Council Financial**
 - a) **Bank Balances as at 29/11/2013** – to receive information
 - b) **Income and Expenditure Report 31/10/2013 (enclosed)** – to receive report
 - c) **Cash Cheques** – to endorse payment of cash cheques
 - d) **Bank Transfer** – to receive details of November Transfers

- 2 **Invoices for endorsement for payment (enclosed)** – to approve for payment and agree cheque signatories.

- 3 **Members/Officers Allowances** – to consider claims for approval.

- 4 **Social Welfare Centre Sub-Committee (enclosed)** - to consider the Minutes of Meeting held 21st November 2013.

- 5 **Donation Request: Durham Constabulary (enclosed)** – to consider grant donation.

- 6 **Internal Audit Report: Creditors (enclosed)** – to consider report.

- 7 **SWC Automatic Door Quotation (enclosed)** – to consider quotation.

- 8 **Budget and Precept 2014/15** – to note the verbal update of the Clerk.

- 9 **Acceptance Criteria for Subsistence Expenses and Mileage Claims** – Request for agenda item by Councillor J Clark.

- 10 **Planning Applications** - For more details, go to;
http://publicaccess.durhamcity.gov.uk/publicaccess/tdc/DcApplication/application_searchform.aspx
 - (i) **CE/13/01314/FPA** – Single storey side and rear extension at 3 Eve Street, Horden for Mr. and Mrs. D Herd.

FULL PARISH COUNCIL
Agenda for Meeting to be held
5th December 2013

- 1 **East Durham Association of Town and Parish Councils (enclosed) -**
to consider correspondence.
- 2 **CDALC Newsletter (enclosed) –** to note correspondence.
- 3 **Neighbourhood Protection Team Update October 2013 (enclosed) -**
to consider correspondence.
- 4 **Notice of Designation of a Neighbourhood Areas by Monk Heselden**
Parish Council (enclosed) - to note correspondence.
- 5 **Updates From Members Delegated to Outside Bodies -** Request for
agenda item by Councillor J Clark.
- 6 **CDALC Funding for Secretariat (enclosed) –** to note correspondence.
- 7 **Horden Mechanics Social Club Christmas Dance –** to allocate tickets.
- 8 **Nomination for the Royal Garden Party 2014 –** to consider nomination.