

Horden Parish Council

Mr Paul Davison
CLERK TO THE COUNCIL

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NOTICE IS HEREBY GIVEN OF the Horden Parish Council Meeting to be held in Horden Social Welfare Centre, Seventh Street, Horden on Thursday 9th January at 6pm.

HORDEN PARISH COUNCIL **ORDER OF BUSINESS**

Meeting to be held **9th January 2014**

- 1 Apologies for Absence – to consider for approval
- 2 Minutes of the Horden Parish Council Meetings held 26th November and 5th December 2013 (enclosed) – to consider for approval
- 3 Matters Arising – Clerk’s Report – to receive information
- 4 Items Tabled for Information – to receive information
- 5 Police Report – to consider report
- 6 Public Participation – to consider any matters raised by the public*
- 7 Parks and Cemetery Committee
- 8 Finance and General Purposes Committee
- 9 Full Parish Council



Paul Davison
Clerk to the Council
3rd January 2014

* Any member of the public may address the Council during the Public Participation session which will last a maximum of 20 minutes. Topics must be notified to the Clerk prior to the Meeting

PARKS AND CEMETERY COMMITTEE
Agenda for Meeting to be held
9th January 2014

- 1 **Parks and Cemetery Manager's Report (enclosed)** – to consider report from 25th November to 22nd December 2013.
- 2 **Damage/Incident Reports (enclosed)** – to consider reports and recommend any action to be taken.
- 3 **Thorpe Road Cemetery Extension (enclosed)** – to consider correspondence.
- 4 **Thorpe Road Cemetery Toilet Block** – to note the verbal update of the Clerk.

FINANCE AND GENERAL PURPOSES COMMITTEE

Agenda for Meeting to be held

9th January 2014

- 1 **Parish Council Financial**
 - a) **Bank Balances as at 31/12/2013** – to receive information
 - b) **Income and Expenditure Report 29/11/2013 (enclosed)** – to receive report
 - c) **Cash Cheques** – to endorse payment of cash cheques
 - d) **Bank Transfer** – to receive details of December transfers

- 2 **Invoices for endorsement for payment (enclosed)** – to approve for payment and agree cheque signatories.

- 3 **Members/Officers Allowances** – to consider claims for approval.

- 4 **Budget Sub-Committee Minutes of Meeting held 28th November 2013 (enclosed)** – to note recommendations.

- 5 **Fee Setting 2014/15 (enclosed)** – to approve draft fees for users of council services.

- 6 **Strategic Plan 2014 (enclosed)** - to approve budget priorities for 2014.

- 7 **Council Reserves (enclosed)** – to note update.

- 8 **Budget and Precept 2014/15** – to approve budget and Precept for 2014/15.

- 9 **SWC Automatic Door Installation** – to consider the verbal update of the Clerk.

- 10 **Acceptance Criteria for Subsistence Expenses and Mileage Claims (enclosed)** – to consider the recommendation of the Clerk.

FULL PARISH COUNCIL
Agenda for Meeting to be held
9th January 2014

- 1 **Neighbourhood Protection Team Update November 2013 (enclosed)**
- to consider correspondence.
- 2 **Members Delegated to Outside Bodies (enclosed)** – to consider the recommendation of the Clerk.
- 3 **Review of Members Delegated to Outside Bodies (enclosed)** – to consider review.