

# *Horden Parish Council*

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Mr Paul Davison  
CLERK TO THE COUNCIL

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**NOTICE IS HEREBY GIVEN OF** the Horden Parish Council Meeting to be held in Horden Social Welfare Centre, Seventh Street, Horden on Thursday 6<sup>th</sup> March at 6pm.

## **HORDEN PARISH COUNCIL** **ORDER OF BUSINESS**

### **Meeting to be held** **6<sup>th</sup> March 2014**

- 1 Apologies for Absence – to consider for approval
- 2 Minutes of the Horden Parish Council Meetings held 6<sup>th</sup> February 2014 (enclosed) – to consider for approval
- 3 Matters Arising – Clerk’s Report – to receive information
- 4 Items Tabled for Information – to receive information
- 5 Police Report – to consider report
- 6 Public Participation – to consider any matters raised by the public\*
- 7 Parks and Cemetery Committee
- 8 Finance and General Purposes Committee
- 9 Full Parish Council



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Clerk to the Council  
28<sup>th</sup> February 2014

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\* Any member of the public may address the Council during the Public Participation session which will last a maximum of 20 minutes. Topics must be notified to the Clerk prior to the Meeting

**PARKS AND CEMETERY COMMITTEE**  
**Agenda for Meeting to be held**  
**6<sup>th</sup> March 2014**

- 1 **Parks and Cemetery Manager's Report (enclosed)** – to consider report from 27<sup>th</sup> January to 23<sup>rd</sup> February 2014.
- 2 **Damage/Incident Reports (enclosed)** – to consider reports and recommend any action to be taken.
- 3 **Cemetery Development Sub-Committee Minutes of Meeting 20<sup>th</sup> February 2014 (enclosed)** – to note minutes.
- 4 **Thorpe Road Cemetery Consultation (enclosed)** – to consider consultation.
- 5 **Stayplton Drive MUGA** – to note the verbal update of the Clerk.
- 6 **Cemetery Development Sub-Committee Membership** – to consider the nomination of Councillor M Robinson. Item requested by Councillor I Roberts.

**FINANCE AND GENERAL PURPOSES COMMITTEE**

**Agenda for Meeting to be held**

**6<sup>th</sup> March 2014**

- 1           **Parish Council Financial**
  - a)   **Bank Balances as at 28/02/2014** – to receive information
  - b)   **Income and Expenditure Report 31/01/2014 (enclosed)** – to receive report
  - c)   **Cash Cheques** – to endorse payment of cash cheques
  - d)   **Bank Transfer** – to receive details of February transfers
  
- 2           **Invoices for endorsement for payment (enclosed)** – to approve for payment and agree cheque signatories.
  
- 3           **Members/Officers Allowances** – to consider claims for approval.
  
- 4           **SWC Sub-Committee Minutes of Meeting held 20<sup>th</sup> February 2014 (enclosed)** – to note minutes.
  
- 5           **Computer Upgrade (enclosed)** – to consider expenditure from Administration Reserve.
  
- 6           **DCLG Council Tax Referendum Information Note (enclosed)** – to note information.
  
- 7           **Cheque Signatories Updated (enclosed)** – to note information.
  
- 8           **Donation Request: Great North Air Ambulance (enclosed)** – to consider grant donation.
  
- 9           **A1086 Pedestrian Crossing Works (enclosed)** – to note information.
  
- 10          **Asbestos Building Surveys** – to note the verbal update of the Clerk.
  
- 11          **Rescission of Resolution F&GP 13/14/095 SWC Automatic Door Quotations (enclosed)** – to consider rescission of resolution.

**FULL PARISH COUNCIL**  
**Agenda for Meeting to be held**  
**6<sup>th</sup> March 2014**

- 1 **Sure Start Local Advisory Board Meetings (enclosed)** - to consider attendance.
- 2 **Queens Garden Party 2014 (enclosed)** – to note correspondence.
- 3 **Sevenoaks Town Council SCA Business Rates Proposal (enclosed)** – to consider support.
- 4 **Members Delegated to Outside Bodies** – to note the verbal report of Members