

Horden Parish Council

Mr Paul Davison
CLERK TO THE COUNCIL

Horden Social Welfare Centre
Seventh Street
Horden
Peterlee
County Durham
SR8 4LX
Tel: 0191 518 0823
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Dear Member

You are summonsed to attend the Horden Parish Council Meeting to be held in Horden Social Welfare Centre, Seventh Street, Horden on Thursday 5th June at 6pm.

HORDEN PARISH COUNCIL **ORDER OF BUSINESS**

Meeting to be held **5th June 2014**

- 1 Apologies for Absence – to consider for approval
- 2 Minutes of the Horden Parish Council Annual General Meeting and ordinary meeting held 1st May 2014 (enclosed) – to consider for approval
- 3 Matters Arising – Clerk’s Report – to receive information
- 4 Items Tabled for Information – to receive information
- 5 Police Report – to consider report
- 6 Public Participation – to consider any matters raised by the public
- 7 Parks and Cemetery Committee
- 8 Finance and General Purposes Committee
- 9 Full Parish Council

Jacqui Hunt
Assistant Clerk
23rd May 2014

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Jacqui Hunt
Assistant Clerk
23rd May 2014

* Any member of the public may address the Council during the Public Participation session which will last a maximum of 20 minutes. Topics must be notified to the Clerk prior to the Meeting

PARKS AND CEMETERY COMMITTEE
Agenda for Meeting to be held
5th June 2014

- 1 **Parks and Cemetery Manager's Report (enclosed)** – to consider report from 21st April to 25th May 2014.
- 2 **Damage/Incident Reports (enclosed)** – to consider reports and recommend any action to be taken.
- 3 **Horden Rugby Club (enclosed)** – to consider correspondence.
- 4 **Stayplton Drive MUGA (enclosed)** – to consider correspondence.

FINANCE AND GENERAL PURPOSES COMMITTEE
Agenda for Meeting to be held
5th June 2014

- 1 **Parish Council Financial**
 - a) **Bank Balances as at 31/05/2014** – to receive information
 - b) **Income and Expenditure Report 30/04/2014 (enclosed)** – to receive report
 - c) **Cash Cheques** – to endorse payment of cash cheques
 - d) **Bank Transfer** – to receive details of May Transfers

- 2 **Invoices for endorsement for payment (enclosed)** – to approve for payment and agree cheque signatories.

- 3 **Members/Officers Allowances** – to consider claims for approval.

- 4 **Social Welfare Centre Sub-Committee**
 - a) to approve Minutes of Meeting held 29th April and 22nd May 2014 (enclosed)
 - b) to consider recommendations.

- 5 **Cemetery Development Sub-Committee**
 - a) to approve Minutes of Meeting held 15th May 2014 (enclosed)
 - b) to consider recommendations.

- 6 **Audit of Accounts for the Year Ended 31/03/13;**
 - (a) to consider report of Internal Auditor (enclosed)
 - (b) to approve Statement of Accounts (enclosed)
 - (c) to approve the Annual Governance Statement (enclosed)
 - (d) to approve the Earmarked Reserves (enclosed)

- 7 **Debtor Report** – to consider report for year ended 31/03/14 (enclosed)

- 8 **To approve Standing Orders and Financial Regulations.**

- 9 **County Durham and Cleveland County Training Partnership (enclosed)** – to consider training to be held at Ceddesfeld Hall, Rectory Row, Sedgfield, Stockton on Tees on Tuesday 15th July 2014 at £30 per delegate.

- 10 **Request for Donation - Hartlepool & District Hospice** – to consider request for donation which could be done under Local Government Act 1972, S.137.

- 11 **Request for Donation - East Durham Community Transport (enclosed)** – to consider request for donation which could be done under Local Government Act 1972, S.137

- 12 **Request for Donation - Haswell & District Mencap (enclosed)** – to consider request for donation which could be done under Local Government Act 1972, S.137.

FULL PARISH COUNCIL
Agenda for Meeting to be held
5th June 2014

- 1 **Update from Accent Housing** – to consider verbal report from Accent's Project Officer.
- 2 **Minutes of Personnel Sub-Committee meetings held 14th April 2014 (enclosed)** - to note correspondence.
- 3 **The Co-operative Bank (enclosed)** – to consider new banking arrangements.
- 4 **Funding for Play Provision** – item placed at the request of Councillor J Clark.
- 5 **Registration of Village Green at Cotsford Park** – item placed at the request of Councillor J Clark.
- 6 **Members Delegated to Outside Bodies** – to note the verbal report of Members