

Horden Parish Council

Mr Paul Davison
CLERK TO THE COUNCIL

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NOTICE IS HEREBY GIVEN OF the Horden Parish Council Meeting to be held in Horden Social Welfare Centre, Seventh Street, Horden on Thursday 5th March 2015 at 6pm.

HORDEN PARISH COUNCIL **ORDER OF BUSINESS**

Meeting to be held **5th March 2015**

- 1 Apologies for Absence – to consider for approval
- 2 Minutes of the Horden Parish Council Meetings held 12th February 2015 (enclosed) – to consider for approval.
- 3 Matters Arising – Clerk’s Report – to receive information
- 4 Items Tabled for Information – to receive information
- 5 Police Report – to consider report
- 6 Public Participation – to consider any matters raised by the public*
- 7 Parks and Cemetery Committee
- 8 Finance and General Purposes Committee
- 9 Full Parish Council

Jacqui Hunt
Acting Clerk to the Council
27th February 2015

* Any member of the public may address the Council during the Public Participation session which will last a maximum of 20 minutes. Topics must be notified to the Clerk prior to the Meeting

PARKS AND CEMETERY COMMITTEE
Agenda for Meeting to be held
5th March 2015

- 1 **Parks and Cemetery Manager's Report (enclosed)** – to consider report from 2nd to 22nd February 2015.
- 2 **Damage/Incident Reports (enclosed)** – to consider reports and recommend any action to be taken.
- 3 **Third Street Allotment (enclosed)** – to consider representation from Mr John Seager.
- 4 **Cemetery Development Sub-Committee Minutes of Meeting held 10th February 2015 (enclosed)** – to consider recommendations.
- 5 **Cemetery Staff Room Arrangements** – to consider verbal report of Parks and Cemetery Manager.
- 6 **Park Opening** – to consider the closing of the parks on Christmas and New Years Day.

FINANCE AND GENERAL PURPOSES COMMITTEE
Agenda for Meeting to be held
5th March 2015

- 1 **Parish Council Financial**
 - a) **Bank Balances as at 28/02/2015** – to receive information
 - b) **Income and Expenditure Report 31/01/2015 (enclosed)** – to receive report
 - c) **Cash Cheques** – to endorse payment of cash cheques
 - d) **Bank Transfer** – to receive details of January transfers

- 2 **Invoices for endorsement for payment (enclosed)** – to approve for payment and agree cheque signatories.

- 3 **Members/Officers Allowances** – to consider claims for approval.

- 4 **Audit of Accounts for Year Ended 31st March 2014 (enclosed)** – to approve the conclusion of External Audit.

- 5 **SWC Sub-Committee – Minutes of Meeting held 26th February 2015 (enclosed)** to consider recommendations.

- 6 **Durham County Council Human Resources Training (enclosed)** – to consider attendance.

FULL PARISH COUNCIL
Agenda for Meeting to be held
6th March 2015

- 1 **Apologies for Absence (enclosed)** – to consider procedure for reporting apologies for absence.
- 2 **Accent Homes** – to consider representation from Mr Russell Bateman.
- 3 **Members Delegated to Outside Bodies** – to note the verbal report of Members.
- 4 **Resignation of Councillor M Robinson** – to note verbal report.
- 5 **Exclusion of Press and Public.**
- 6 **The Clerks' sickness absence** – to note the verbal update of the Chairman.