

Horden Parish Council

Mr Paul Davison
CLERK TO THE COUNCIL

Horden Social Welfare Centre
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2nd June 2017
Dear Member

You are summonsed to attend the Horden Parish Council Meeting to be held in Horden Social Welfare Centre, Seventh Street, Horden on Thursday 8th June at 6pm.

Members of the Public are invited to address the Parish Council between 6pm and 6:20pm.*

Marion Chapman from East Durham Creates will address the Council regarding the "Corners" project in Horden at 6pm.

HORDEN PARISH COUNCIL ORDER OF BUSINESS

Meeting to be held 8th June 2017

- 1 **Apologies for Absence** – to consider for approval
- 2 **Declarations of Interest** – to note declarations of interest from Members on items of the agenda.
- 3 **Minutes of the Annual Meeting of Horden Parish Council held 18th May 2017 (enclosed)** – to consider for approval.
- 4 **Minutes of the Horden Parish Council Meetings held 18th and 23rd May 2017 (enclosed)** – to consider for approval.
- 5 **Police Report** – to note representation from the Police.
- 6 **Audio Recording of Council Meetings Policy Revision (enclosed)** – to consider for approval.
- 7 **Member Reports Appointed to Outside Bodies** – to note representation from Members.
- 8 **Publication Scheme Review (enclosed)** – to review Publication Scheme.
- 9 **East Durham Creates "Corners" Project (enclosed)** – to consider participation.
- 10 **Requests for Dispensation (enclosed)** – to consider requests for dispensation from Councillors I Roberts and D Tait.
- 11 **Parks and Cemetery Matters;**
 - (i) **Parks and Cemetery Managers Report (enclosed)** - to consider report from 24th April to 26th May 2017.
 - (ii) **Damage and Incident Reports (enclosed)** – to consider damage and incident reports.
 - (iii) **Thorpe Road Cemetery Extension Update** – to note the Clerks verbal report.
- 12 **Finance and General Purposes Matters;**
 - (i) **Bank Balances as at 30//05/17** – to receive information.
 - (ii) **Income and Expenditure Report 30/04/17 (enclosed)** – to receive report.
 - (iii) **Debtor Report (enclosed)** – to receive report.
 - (iv) **Cash Cheques** – to endorse payment of cash cheques.

- (v) **Bank Transfer** – to receive details of May transfers.
- (vi) **Invoices for endorsement for payment (enclosed)** – to approve for payment and agree cheques signatories.
- (vii) **Members/Officers Allowances** – to consider claims for approval.
- (viii) **Audit of Accounts for the Year Ended 31/03/17 (enclosed)** –
 - (a) to approve the Statement of Accounts for the Year Ended 31/03/17.
 - (b) to approve the Annual Governance Statement for the Year Ended 31/03/17.
 - (c) to approve the Annual Report of Internal Audit for the Year ended 31/03/2017.
 - (d) to approve the Internal Audit Plan for 2017/18.
- (ix) **Review of Earmarked Reserves (enclosed)** - to review the level and allocation of Earmarked Reserves.
- (x) **Grants and Donations for the Year Ended 31st March 2017 (enclosed)** – to note information.
- (xi) **Corporate Risk Review (enclosed)** – to consider quarterly review.
- (xii) **Horden Banner Committee: Banner Loan Request (enclosed)** – to consider correspondence.
- (xiii) **Social Welfare Centre Managers Report May 2017 (enclosed)** – to consider report.
- (xiv) **Chairman’s Allowance 2017** – to consider the revision of the 2017 allowance to be set to previous levels. Item placed at the request of Councillor I Roberts.
- (xv) **SLCC Regional Training Seminar (enclosed)** – to consider the attendance of the Clerk and Deputy Clerk on Wednesday 19th July 2017 at Sedgfield at £158 +VAT.



Paul Davison
Clerk to the Council
2nd June 2017

To: All Members of Horden Parish Council:

Councillors C Cain, D Langan, F Leadbitter, I McClean, I Roberts, J Robinson and D Tait

cc Public Notice