

Horden Parish Council

Horden Social Welfare Centre
Seventh Street
Horden
County Durham SR8 4LX
Tel: 0191 518 0823
Email: hordencouncil@btconnect.com

27th August 2020

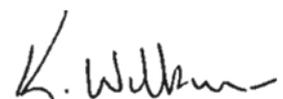
Dear Member

You are summonsed to attend the Horden Parish Council Meeting to be held in Horden Social Welfare Centre, Seventh Street, Horden on Thursday 3rd September 2020 immediately following the Horden Recreation Ground Meeting.

Members of the Public are invited to address the Parish Council on matters relating to the agendas prior to the start of the meeting for a period not exceeding 20 minutes.

HORDEN PARISH COUNCIL
ORDER OF BUSINESS
Meeting to be held 3rd September 2020

1. **Apologies for Absence** – to consider for approval.
2. **Declarations of Interest** – to note declarations of interest from Members on items of the agenda.
3. **Minutes of the Horden Parish Council Meeting held 6th August 2020 (enclosed)** – to consider for approval.
4. **Police Report (enclosed)** – to consider Report.
5. **Committee Terms of Reference and Scheme of Delegation 2020/21 (enclosed)** – to consider for approval.
6. **2020/21 Sunderland Road Fees and Charges (enclosed)** – to consider a reduced fee for 2020/21.
7. **Local Government Services Pay Agreement 2020-21 (enclosed)** – to note the information.
8. **Business Charge Card (enclosed)** –
 - a) **Application for Card** – to consider for approval.
 - b) **Policy and Procedure** – to consider for approval.
9. **Exclusion of Press and Public.** In accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act, 1960, the Council is requested to RESOLVE to exclude the press and public from the meeting for the following items of business on the grounds that it involves information prejudicial to the public interest by reason of the person and confidential nature of the business to be transacted.
10. **Thorpe Road Cemetery Contribution** – to consider the Clerk's verbal update.
11. **Staffing Matters:**
 - i. **Gardener/Gravedigger Resignation** - to RECEIVE staff member resignation and NOTE the Clerk's verbal update.
 - ii. **Clerk to the Council Recruitment** – to consider next steps.



Mr Kevin Wilkinson
Clerk to the Council
27th August 2020

To: All Members of Horden Parish Council/cc Public Notice

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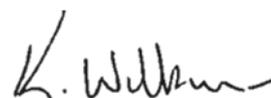
Dear Member

You are summonsed to attend the Parks and Cemetery Committee Meeting to be held in Horden Social Welfare Centre, Seventh Street, Horden on Thursday 3rd September 2020 immediately following the meeting of Horden Parish Council.

PARKS AND CEMETERY COMMITTEE **ORDER OF BUSINESS**

Meeting to be held
3rd September 2020

- 1 **Apologies for Absence** – to consider for approval.
- 2 **Declarations of Interest** – to note declarations of interest from Members on items of the agenda.
- 3 **Damage and Incident Reports (enclosed)** – to consider reports.



Mr Kevin Wilkinson
Clerk to the Council
27th August 2020

To: All Members of the Parks and Cemetery Committee/cc Public Notice

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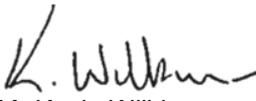
27th August 2020

Dear Member

You are summonsed to attend the Finance and General Purposes Committee Meeting to be held in Horden Social Welfare Centre, Seventh Street, Horden on Thursday 3rd September 2020 immediately following the Meeting of the Parks and Cemetery Committee.

FINANCE AND GENERAL PURPOSES COMMITTEE
ORDER OF BUSINESS
Meeting to be held 3rd September 2020

1. **Apologies for Absence** – to consider for approval.
2. **Declarations of Interest** – to note declarations of interest from Members on items of the agenda.
3. **Parish Council Financial**
 - a) **Bank Balances, Estimated General/Earmarked Reserves and Cash Flow Forecast as at 31/08/2020** – to receive information.
 - b) **Income and Expenditure as at 31/07/2020, Close of Month 4 (enclosed)** – to consider report.
 - c) **Cash Cheques** – to endorse payment of cash cheques.
 - d) **Bank Transfers August 2020** – to receive details of transfer(s).
4. **Invoices for endorsement for payment (enclosed)** – to approve for payment.
5. **Members/Officers Allowances** – to consider claims for approval.
6. **Grants and Donations for Year Ended 31st March 2020 (enclosed)** – to receive the information.
7. **Remembrance Sunday 8th November 2020 Arrangements/Format** – to consider the Deputy Clerk/RFO's verbal update.
8. **Planning Applications (enclosed)** – For more details, go to;
<http://publicaccess.durham.gov.uk/online-applications/>


Mr Kevin Wilkinson
Clerk to the Council
27th August 2020

To: All Members of the Finance and General Purposes Committee/cc Public Notice