

Horden Parish Council

Horden Social Welfare Centre
Seventh Street
Horden
County Durham SR8 4LX
Tel: 0191 518 0823
Email: hordencouncil@btconnect.com

26th November 2020

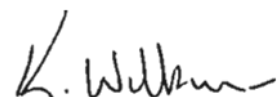
Dear Member

You are summonsed to attend the Horden Parish Council Meeting to be held in Horden Social Welfare Centre, Seventh Street, Horden on Thursday 3rd December 2020 at 6pm.

Members of the Public are invited to address the Parish Council on matters relating to the agendas prior to the start of the meeting for a period not exceeding 20 minutes.

HORDEN PARISH COUNCIL
ORDER OF BUSINESS
Meeting to be held 3rd December 2020

1. **Apologies for Absence** – to consider for approval.
2. **Declarations of Interest** – to note declarations of interest from Members on items of the agenda.
3. **Minutes of the Horden Parish Council Meetings held 19th November 2020 (enclosed)** – to consider for approval.
4. **Police Report (enclosed)** – to consider Report.
5. **Audit of Accounts for the Year Ended 31st March 2020 External Auditors Report (enclosed)** - to Receive and Accept Certified Completion of the Audit for Year Ended 31st March 2020.
6. **Notification of Tax Base and Local Council Tax Reduction Scheme Grant Allocation for 2021/22 (enclosed)** – to receive the information.
7. **Earmarked and General Reserves as at 30th November 2020 (enclosed)** – to receive the information.
8. **2021/22 Draft Budget Options (enclosed):-**
 - i. To consider the Deputy Clerk/RFO's Budget Setting Report.
 - ii. To consider the three draft options, in conjunction with the Budget Report, presented by the RFO for approval.
 - iii. To consider draft fees and charges for approval.
 - iv. To consider draft cemetery fees for approval.
9. **Exclusion of Press and Public.** In accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act, 1960, the Council is requested to RESOLVE to exclude the press and public from the meeting for the following items of business on the grounds that it involves information prejudicial to the public interest by reason of the person and confidential nature of the business to be transacted.
10. **Recruitment of Clerk (enclosed)** – to consider the Clerk's Report.



Mr Kevin Wilkinson
Clerk to the Council
26th November 2020

To: All Members of Horden Parish Council/cc Public Notice

Horden Parish Council

Horden Social Welfare Centre
Seventh Street
Horden
County Durham
SR8 4LX
Tel: 0191 518 0823
Email: hordencouncil@btconnect.com

26th November 2020

Dear Member

You are summonsed to attend the Parks and Cemetery Committee Meeting to be held in Horden Social Welfare Centre, Seventh Street, Horden on Thursday 3rd December 2020 immediately following the meeting of Horden Parish Council.

PARKS AND CEMETERY COMMITTEE **ORDER OF BUSINESS**

Meeting to be held
3rd December 2020

- 1 **Apologies for Absence** – to consider for approval.
- 2 **Declarations of Interest** – to note declarations of interest from Members on items of the agenda.
- 3 **Minutes of the Parks and Cemetery Committee Meeting held 19th November 2020 (enclosed)** – to consider for approval.
- 4 **Parks and Cemetery Manager's Report (enclosed)** – to consider report.



Mr Kevin Wilkinson
Clerk to the Council
26th November 2020

To: All Members of the Parks and Cemetery Committee/cc Public Notice

Horden Parish Council

Horden Social Welfare Centre
Seventh Street
Horden
County Durham SR8 4LX
Tel: 0191 518 0823
Email: hordencouncil@btconnect.com

26th November 2020

Dear Member

You are summonsed to attend the Finance and General Purposes Committee Meeting to be held in Horden Social Welfare Centre, Seventh Street, Horden on Thursday 3rd December 2020 immediately following the Meeting of the Parks and Cemetery Committee.

FINANCE AND GENERAL PURPOSES COMMITTEE
ORDER OF BUSINESS
Meeting to be held 3rd December 2020

1. **Apologies for Absence** – to consider for approval.
2. **Declarations of Interest** – to note declarations of interest from Members on items of the agenda.
3. **Minutes of the Finance and General Purposes Committee Meeting held 19th November 2020 (enclosed)** – to consider for approval.
4. **Parish Council Financial**
 - a) **Bank Balances, Estimated General/Earmarked Reserves and Cash Flow Forecast as at 30/11/2020** – to receive information.
 - b) **Income and Expenditure as at 31/10/2020, Close of Month 7 (enclosed)** – to consider report.
 - c) **Cash Cheques** – to endorse payment of cash cheques.
 - d) **Bank Transfers November 2020** – to receive details of transfer(s).
5. **Invoices for endorsement for payment (enclosed)** – to approve for payment.
6. **Members/Officers Allowances** – to consider claims for approval.
7. **Council Christmas Project/Initiative (enclosed)** – to consider the Deputy Clerk/RFO's update.
8. **Great North Air Ambulance Donation Request (enclosed)** – to consider donation from Local Government Act 1972, Section 137.
9. **Planning Applications** – For more details, go to;
<http://publicaccess.durham.gov.uk/online-applications/>
 - (i) **DM/20/03039/FPA** – Change of Use of one office to a tattoo parlour at Horden Group Business Centre, Sunderland Road, Horden, SR8 4QJ for Mr Michael Cockburn.
 - (ii) **DM/20/03098/FPA** – First floor rear extension at 18 Inchcape Terrace, Grants Houses, Horden, SR8 3ST for Mr R Hepworth.



Mr Kevin Wilkinson
Clerk to the Council
26th November 2020

To: All Members of the Finance and General Purposes Committee/cc Public Notice