

Horden Parish Council

Horden Social Welfare Centre
Seventh Street
Horden
County Durham SR8 4LX
Tel: 0191 518 0823
Email: hordencouncil@btconnect.com

28th January 2021

Dear Member

You are summonsed to attend a **VIRTUAL** Meeting of Horden Parish Council on **Thursday 4th February 2021 at 6pm** for the purpose of transacting the following business:

Zoom Meeting:
Meeting ID: 293 948 7973
Passcode: 816517

Members of the Public are invited to address the Parish Council on matters relating to the agendas prior to the start of the meeting for a period not exceeding 20 minutes.

Members of the Public who wish to join this Meeting should contact the Clerk by email or telephone before 12 noon Thursday 4th February 2021.

HORDEN PARISH COUNCIL
ORDER OF BUSINESS
Meeting to be held 4th February 2021

1. **Apologies for Absence** – to consider for approval.
2. **Declarations of Interest** – to note declarations of interest from Members on items of the agenda.
3. **Covid-19 Modification of Meetings: –**
 - i. **Amendment to Standing Orders (enclosed)** - to approve the inclusion of amendments for holding Remote Meetings.
 - ii. **Remote Meeting Protocol (enclosed)** – to consider adoption of draft protocol.
4. **Minutes of the Horden Parish Council Meetings held 3rd and 17th December 2020 (enclosed)** – to consider for approval.
5. **Police Report (enclosed)** – to consider Report.
6. **Horden Parish Council 2021/22 Strategic Plan (enclosed)** – to consider for approval.
7. **Horden Parish Council Asset Register, Disposals and Acquisitions (enclosed)** – to receive the information.
8. **Horden Youth and Community Centre Outside Body Vacancy** – to consider nomination (one Member).
9. **Additional Local Council Tax Support Grant for 2021/22 Tax Base Loss (enclosed)** – to receive information.
10. **Horden Community Action Team/MEAMs Debrief (enclosed)** – to consider the correspondence.
11. **Exclusion of Press and Public.** In accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act, 1960, the Council is requested to RESOLVE to exclude the press and public from the meeting for the following items of business on the grounds that it involves information prejudicial to the public interest by reason of the person and confidential nature of the business to be transacted.
12. **Staff Member Retirement (enclosed)** – to receive notice of retirement resignation from employee.
13. **Staff Member Resignation (enclosed)** – to receive notice of resignation from employee.

14. **Future Management of Assets (enclosed)** – to consider the Deputy Clerk/RFO's Report.
15. **Thorpe Road Cemetery Contributions Legal Update (enclosed)** – to consider the Clerk's Report.



Mr Kevin Wilkinson
Clerk to the Council
28th January 2021

To: All Members of Horden Parish Council/cc Public Notice

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Dear Member

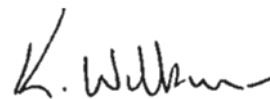
You are summonsed to attend a **VIRTUAL** Meeting of the Parks and Cemetery Committee on Thursday 4th February 2021 immediately following the Meeting of Horden Parish Council for the purpose of transacting the following business:

Zoom Meeting:
Meeting ID: 293 948 7973
Passcode: 816517

PARKS AND CEMETERY COMMITTEE **ORDER OF BUSINESS**

Meeting to be held **4th February 2021**

- 1 **Apologies for Absence** – to consider for approval.
- 2 **Declarations of Interest** – to note declarations of interest from Members on items of the agenda.
- 3 **Minutes of the Parks and Cemetery Committee Meeting held 3rd December 2020 (enclosed)** – to consider for approval.
- 4 **Exclusion of Press and Public.** In accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act, 1960, the Council is requested to RESOLVE to exclude the press and public from the meeting for the following item of business on the grounds that it involves information prejudicial to the public interest by reason of the person and confidential nature of the business to be transacted.
- 5 **Thorpe Road Cemetery** – to note the Clerk's verbal update.


Mr Kevin Wilkinson
Clerk to the Council
28th January 2021

To: All Members of the Parks and Cemetery Committee/cc Public Notice

Horden Parish Council

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County Durham SR8 4LX
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Email: hordencouncil@btconnect.com

28th January 2021

Dear Member

You are summonsed to attend a **VIRTUAL** Meeting of the Finance and General Purposes Committee on Thursday 4th February 2021 at 6pm for the purpose of transacting the following business:

Zoom Meeting:
Meeting ID: 293 948 7973
Passcode: 816517

FINANCE AND GENERAL PURPOSES COMMITTEE
ORDER OF BUSINESS
Meeting to be held 4th February 2021

1. **Apologies for Absence** – to consider for approval.
2. **Declarations of Interest** – to note declarations of interest from Members on items of the agenda.
3. **Minutes of the Finance and General Purposes Committee Meeting held 3rd December 2020 (enclosed)** – to consider for approval.
4. **Parish Council Financial**
 - a) **Bank Balances, Estimated General/Earmarked Reserves and Cash Flow Forecast as at 31/01/2021** – to receive information.
 - b) **Income and Expenditure as at 31/12/2020, Close of Month 9 (enclosed)** – to consider report.
 - c) **Cash Cheques** – to endorse payment of cash cheques.
 - d) **Bank Transfers December 2020 & January 2021** – to receive details of transfer(s).
5. **Invoices for endorsement for payment (enclosed)** – to approve for payment.
6. **Members/Officers Allowances** – to consider claims for approval.
7. **Horden Recreation Ground Charity Donation** – to consider approval of remainder of 2020/21 donation amount of £41,558.
8. **Sunderland Road Play Area Funding (enclosed)** – to consider the Deputy Clerk/RFO's Report.
9. **John Deere 3033R Tractor for Cemetery Use (enclosed)** – to consider three quotations.
10. **John Deere Loader Bucket and Lewis Landlord Backhoe for Cemetery Use (enclosed)** – to consider three quotations.
11. **Horden Parish Council Direct Debit Mandates as at 31st January 2021 (enclosed)** – to consider for approval.
12. **Alice House Hospice Donation Request (enclosed)** – to consider donation from Local Government Act 1972, Section 137.
13. **Covid19 Support Grants Paid to Date (enclosed)** – to receive the information.
14. **Section 137 Expenditure Limit for 2021-22 (enclosed)** – to receive the information.
15. **Safe Durham Partnership Plan for 2021-2025 Consultation (enclosed)** – to consider collective response.
16. **Joint Health and Wellbeing Strategy for 2021-2025 Consultation (enclosed)** – to consider collective response.
17. **Planning Applications** – No Planning Applications to consider.



Mr Kevin Wilkinson
Clerk to the Council
28th January 2021

To: All Members of the Finance and General Purposes Committee/cc Public Notice