

Horden Parish Council

Horden Social Welfare Centre
Seventh Street
Horden, County Durham, SR8 4LX
Tel: 0191 518 0823
Email: hordencouncil@btconnect.com

5th May 2022

Dear Member

You are summonsed to attend the Horden Parish Council Meeting to be held in Horden Social Welfare Centre, Seventh Street, Horden on Thursday 12th May 2022 following the Annual Meeting of Council.

HORDEN PARISH COUNCIL ORDER OF BUSINESS **Meeting to be held 12th May 2022**

1. **Apologies for Absence** – to consider for approval.
2. **Declarations of Interest** – to note declarations of interest from Members on items of the agenda.
3. **Minutes of the Horden Parish Council Meeting held 7th April 2022 (enclosed)** – to consider for approval.
4. **Public Participation** – to receive any representations or questions from the public in accordance with standing orders 3 e.g. *Members of the Public are invited to address the Parish Council on matters relating to the agenda for up to 3 minutes per person during a period not exceeding 20 minutes.*
5. **Minutes of the Event Management Committee Meeting held 7th April 2022 (enclosed)** – to consider for approval.
6. **Minutes of the Personnel Committee Meeting held 22nd April 2022 (enclosed)** – to consider for approval.
7. **Internal Audit Progress Report (enclosed)** – to note the outturn position on progress made in delivering the internal audit plan for 2021/22 to gain assurance on the adequacy and effectiveness of the internal control environment.
8. **Internal Audit Report 2021/22 (enclosed)** – to consider the content of the Annual Internal Audit Report and the overall 'Moderate' opinion provided on the adequacy and effectiveness of the Council's governance, risk management and control environment for 2021/22.
9. **Exclusion of Press and Public.** In accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act, 1960, the Council is requested to RESOLVE to exclude the press and public from the meeting for the following items of business on the grounds that it involves information prejudicial to the public interest by reason of the person and confidential nature of the business to be transacted.
10. **Managing Anti-Social Behaviour on Council Land (enclosed)** – to consider further advice from Police as requested.
11. **Sale of Cemetery Lodge Domestic Property:** – to consider the Deputy Clerk's verbal update.
12. **Staff Matters:**
 - i. **Employee Forum (enclosed)** – to consider Notes of Employee Forum Held 6th April and verbal update from Members present.
 - ii. **Recruitment of Gardener/Gravedigger** – to receive the Deputy Clerk's verbal update.



Samantha Shippen
Clerk to the Council
5th May 2022

To: All Members of Horden Parish Council/cc Public Notice