

# Horden Parish Council

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Horden Social Welfare Centre  
Seventh Street  
Horden, County Durham  
SR8 4LX  
Tel: 0191 518 0823

24<sup>th</sup> August 2022

Dear Member

You are summonsed to attend the Horden Parish Council Meeting to be held in Horden Social Welfare Centre, Seventh Street, Horden on Thursday 1<sup>st</sup> September 2022 at 6pm.

## **HORDEN PARISH COUNCIL ORDER OF BUSINESS** **Meeting to be held 1<sup>st</sup> September 2022**

1. **Apologies for Absence** – to consider for approval.
2. **Declarations of Interest** – to note declarations of interest from Members on items of the agenda.
3. **Minutes of the Horden Parish Council Meetings held 7<sup>th</sup> and 14<sup>th</sup> July 2022 (enclosed)** – to consider for approval.
4. **Minutes of the Personnel Committee Meeting held 6<sup>th</sup> July 2022 (enclosed)** - to consider for approval.
5. **Minutes of the Social Welfare Centre and Event Management Committee Meeting held 19<sup>th</sup> July 2022 (enclosed)** – to consider for approval.
6. **Public Participation** – to receive any representations or questions from the public in accordance with standing orders 3 e.g. *Members of the Public are invited to address the Parish Council on matters relating to the agenda for up to 3 minutes per person during a period not exceeding 20 minutes.*
7. **Cemetery Rules Consultation (enclosed)** – to approve the cemetery rules and agree an implementation strategy.
8. **Register of Delegated Decisions (enclosed)** – to approve report.
9. **Damage and Incident Report(s) (enclosed)** – to consider report(s).
10. **Cemetery Burial and Income Report 27<sup>th</sup> June to 26<sup>th</sup> August 2022 (enclosed)** – to receive the information.
11. **Cemetery Maintenance Update (enclosed)** – to consider report and recommendation.
12. **Memorial Park and Church Green Artwork (enclosed)** – to consider report and recommendations.
13. **Memorial Park Commemorative Seats** – deferred from previous meeting.
14. **Sunderland Road Bungalow (enclosed)** – to consider report and recommendations.
15. **Sunderland Road Pavilion Café Proposal (enclosed)** – to consider report and recommendation.
16. **ROSPA Annual Play Inspections (enclosed)** - to consider report and recommendations.
17. **Civility and Respect Pledge (enclosed)** – to consider report and recommendations.
18. **Dignity at Work Policy (enclosed)** – to consider for approval.
19. **Equalities Policy (enclosed)** – to consider for approval.
20. **Safeguarding Policy (enclosed)** – to consider for approval.
21. **Councillor Emails (enclosed)** – to consider report and recommendation.
22. **Acceptable use of Computer Internet and Email Facilities Policy (enclosed)** – to consider for approval.
23. **Council Debit Card Policy and Procedure (enclosed)** – to consider for approval.
24. **Planning Applications Delegation Policy (enclosed)** – to consider for approval.
25. **Exclusion of Press and Public.** In accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act, 1960, the Council is requested to RESOLVE to exclude the press and public from the meeting for the following items of business on the grounds that it involves information prejudicial to the public interest by reason of the person and confidential nature of the business to be transacted.
26. **Local Government Pay Negotiations 2022-23 (enclosed)** – to consider confidential report and recommendations.
27. **Cemetery Grant of Rights (enclosed)** – to consider confidential report and recommendation.
28. **Staffing Update (enclosed)** – to note the update.
29. **Audit of Accounts for Year Ended 31 March 2022 External Auditors Report (enclosed)** – to receive and accept the certified completion of the Audit for Year Ended 31 March 2022.
30. **Thorpe Road Cemetery Boundary Wall and Railings Tender Exercise (enclosed)** – to consider report and recommendation.

**31. Parish Council Financial:**

- a) **Bank Balances as at 31/08/2022** – to note the information and nominate two Councillors to sign Bank Reconciliation.
- b) **Finance Report (enclosed)** – to consider Income, Expenditure and Variance Report to 30/07/2022, Month 4.
- c) **Cash Cheques** – to endorse payment of cash cheques.
- d) **Bank Transfer(s) July and August 2022** – no approve transfer(s).

**32. Invoices for endorsement for payment (July and August 2022) (enclosed)** – to approve for payment.

**33. Members/Officers Allowances** – to consider claims for approval.

**34. CCLA Public Sector Deposit Fund (enclosed)** – to consider report and recommendations.

**35. Internal Audit Report Fuel Management (enclosed)** – to consider report and action plan.

**36. Option to opt out of SAAA Central External Auditor Appointment Arrangements (enclosed)** – to consider report and recommendations.

**37. IT Upgrade Costs (enclosed)** – to note the report.

**38. Winter Warm Hub Proposal (enclosed)** – to consider report and recommendations.

**39. Planning Applications** — <http://publicaccess.durham.gov.uk/online-applications/>

- **DM/22/01492/FPA** – Extension to front and rear and conversion of loft to habitable room (part retrospective) at 8 Belsay Avenue, Horden, SR8 4AY for Mr Kandola.
- **DM/22/01859/FPA** – Front dormer at 87 Rosedale Terrace, Horden, SR8 4RG for Mr Grant.



Samantha Shippen  
Clerk to the Council  
24<sup>th</sup> August 2022

To: All Members of Horden Parish Council/cc Public Notice