

Horden Parish Council

Horden Social Welfare Centre
Seventh Street
Horden, County Durham
SR8 4LX
Tel: 0191 518 0823

29th September 2022

Dear Member

You are summonsed to attend the Horden Parish Council Meeting to be held in Horden Social Welfare Centre, Seventh Street, Horden on Thursday 6th October 2022 at 6pm.

HORDEN PARISH COUNCIL ORDER OF BUSINESS **Meeting to be held 6th October 2022**

1. **HM Queen Elizabeth II** – Council will observe a two minute silence in memory.
2. **Apologies for Absence** – to consider for approval.
3. **Declarations of Interest** – to note declarations of interest from Members on items of the agenda.
4. **Minutes of the Horden Parish Council Meeting held 1 September 2022 (enclosed)** – to consider for approval.
5. **Public Participation** – to receive any representations or questions from the public in accordance with standing orders 3 e-g. **Members of the Public are invited to address the Parish Council on matters relating to the agenda for up to 3 minutes per person during a period not exceeding 20 minutes.**
6. **Co-option of councillor** – to consider co-option to fill the vacancy caused by the resignation of Darren Meadows.
7. **Register of Delegated Decisions** – to note there are no decisions to report since the last meeting.
8. **Damage and Incident Report(s)** – to note there are no reports since the last meeting.
9. **Cemetery Burial and Income Report 22 August to 23 September 2022 (enclosed)** – to receive the information.
10. **Cemetery Rules – Additional information, implementation and communication** – to consider report (enclosed).
11. **Staff update - Apprentice Gardener/Gravedigger** – to note the appointment of Mr Callum Lamb.
12. **Flower & Vegetable Show (enclosed)** – to consider the report.
13. **Parish Council Financial:**
 - a) **Bank Balances as at 30/09/2022** – to note the information and nominate two Councillors to sign Bank Reconciliation.
 - b) **Finance Report (enclosed)** – to consider Income, Expenditure and Variance Report to 31/08/2022, Month 5.
 - c) **Cash Cheques/Withdrawals and Debit Card Transactions (enclosed)** – to approve report.
 - d) **Bank Transfer(s) September 2022** – no approve transfer(s).
14. **Invoices for endorsement for payment (enclosed)** – to approve for payment.
15. **Members/Officers Allowances** – to consider claims for approval.
16. **BACS Facility Increase (enclosed)** - to consider report and recommendation.
17. **Budget 2023/24** – to consider report (enclosed).
18. **Horden Recreation Ground Finance request** – to consider a request for an additional sum up to £8,235 for capital works.
19. **Winter Warm Hub update** – to consider a verbal report on progress and any recommendations.



Samantha Shippen
Clerk to the Council
29th September 2022

To: All Members of Horden Parish Council/cc Public Notice