

**HORDEN PARISH COUNCIL**  
**Minutes of Meeting held 4th March 2010**

**Present:** Councillor J White (Chairman)  
 Councillors R Brown, J Clark, M Clark, E Connor, W Hill, G Jones, T Jones, G Lavery, D  
**Staff:** Maddison, G Patterson, G Phillips, M Robinson, and E Wood  
 Mr P Davison (Clerk), Mrs G M Crute (Assistant Clerk), Mr J Bush (Parks & Cemetery  
 Manager).  
**Also present:** Sgt I Dickinson, PC D Thompson and PCSO N Holmes

**HPC** **Apologies for Absence.**  
**09/10/162** **RESOLVED:** Apologies RECEIVED and approved for Councillor W Smith

**HPC** **Minutes of the Meeting of Horden Parish Council held 4th January 2010**  
**09/10/163** **RESOLVED:** That the minutes be confirmed as a correct to be signed by the Chairman.

**HPC** **Matters Arising – Clerk’s Report.**  
**09/10/164** The Clerk advised there were no matters arising that were no already covered in the agenda.  
**RESOLVED:** That the information be NOTED.

**HPC** **Items Tabled for Information.**  
**09/10/165** “New arrivals set for big home clash” Friday 5<sup>th</sup> February 2010  
 “Ancients set for New challenge” Friday 5<sup>th</sup> February 2010  
 “Win puts Jack in national semis” Tuesday 9<sup>th</sup> February 2010  
 “Appeal after cash theft” Wednesday 10<sup>th</sup> February 2010  
 “A Lowes point” Saturday 13<sup>th</sup> February 2010  
 “Frustrating time for Horden boss” Monday 15<sup>th</sup> February 2010  
 “Horden CW take encouragement” Monday 15<sup>th</sup> February 2010  
 “Two women admit to benefit fraud” Monday 22<sup>nd</sup> February 2010  
 “Priorities for police” Tuesday 23<sup>rd</sup> February 2010  
 “Jack goes close in championship” Tuesday 23<sup>rd</sup> February 2010  
 “Sport shorts- Horden hopes in Ashes” Wednesday 24<sup>th</sup> February 2010  
 “Free advice on safety and home protection” Wednesday 24<sup>th</sup> February 2010  
 “£1000 for best losers” Wednesday 24<sup>th</sup> February 2010

“Durham County Council- Our Life- Issue 1- February 2010” 8<sup>th</sup> Feb 2010  
 “Durham County Council- Economic Regeneration”- 20<sup>th</sup> January 2010  
 “Peterlee Pub and Club Watch- Minutes- 26<sup>th</sup> January 2010”  
 Durham County Council- Contaminated Land Inspection Strategy.  
 County Durham- LINK- Annual Meeting February 2010

**RESOLVED:** that the information, be NOTED.

**HPC** **Police Report.**  
**09/10/166** The Chairman welcomed Sgt I Dickinson, PC D Thompson and PCSO N Holmes to the meeting who reported on incidents covering 4th February to 3<sup>rd</sup> March 2010

Recorded incidents in Horden	230
Burglary	8
Vehicle Crime – theft of	2
Vehicle Crime – theft from	3
Thefts	11
Rowdy, Nuisance Behavior	28
Criminal Damage	10

There were 2 calls for Grants Houses and no recorded incidents.

**RESOLVED:** the information given, be NOTED.

**HPC**

**09/10/167**

**Public Participation.**

There were no members of the public present.

**PARKS AND CEMETERY COMMITTEE**  
**Minutes of Meeting held 4th March 2010**

**Present:** Councillor T Jones (Chairman)  
 Councillors R Brown, J Clark, M Clark, E Connor, W Hill, G Jones, G Lavery, D Maddison, G Patterson, G Phillips, M Robinson, J White and E Wood

**Staff:** Mr P Davison (Clerk), Mrs G M Crute (Assistant Clerk), Mr J Bush (Parks & Cemetery Manager).

**Apologies:** Councillor W Smith

**P&C** **Parks & Cemetery Manager's Report.**

**09/10/197** The report previously circulated covered the period 25<sup>th</sup> January to 21<sup>st</sup> February 2010.  
**RESOLVED:** that the information given, be NOTED.

**P&C** **Damage/Incident Reports.**

**09/10/198** The Clerk advised Members of the following damage/incident reports:-

15.02.10 Incident Clerk witnessed 2 youths removing metal barriers from Eden Street housing development and carrying away. Police informed.

16.02.10 Incident Individual seen fly tipping from Alwick Street onto waste ground near pit wall. Envirocall informed.

**RESOLVED:** that the reports be NOTED.

**P&C** **Centrefield Pavilion.**

**09/10/199** Members gave consideration to the report of the Clerk, which had been previously circulated. The Clerk updated Members on item 5 of the report and that East Durham Homes had requested use of the Pavilion for residents to look at samples for improvements to their properties. The Clerk had given approval for this event to take place on behalf of the Parish Council.

A Member enquired on when the decision was made to change the electricity supply into the tenant's name. They stated that at previous meetings it had been decided to leave the supply in the Parish Council's name in line with the terms of the licence for the Pavilion. The Clerk advised that he had spoken to British Gas and had arranged for the supply to be changed into the tenant's name this would have no adverse effect on the Parish Council and was acting in the best interests of all concerned.

***Councillor T Jones left the meeting and Councillor G Jones took the Chair.***

It was suggested that the payment of bills be monitored on an annual basis and that this be included in the licence for the Pavilion.

**RESOLVED:** that

- i) the actions of the Clerk be ENDORSED; and
- ii) the licence agreement be amended to include the monitor of utility bills on an annual basis.

*Councillors G Jones declared a personal interest as he had family members playing for the Rugby Club and E Connor declared a personal interest as she is a member of the Rugby Club.*

**P&C** **Horden Rugby Club.**

**09/10/200** Members gave consideration to Horden Rugby Club's request for the Clerk to assist them in obtaining funding to enable the standard of the no. 2 rugby pitch.

**RESOLVED:** that the Clerk assist the Club workloads permitting.

**P&C** **War Memorial Working Group.**

**09/10/201** Members gave consideration to the notes of the War Memorial Working Group held on 10<sup>th</sup> February 2010.

**RESOLVED** that the information given, be NOTED.

**P&C**      **Cotsford Park Play Area.**

**09/10/202**    The Clerk advised Members that the damaged equipment had been removed from the play area and requested Members give consideration as to whether they wanted to replace the equipment at the Cotsford Park Play Area.

**RESOLVED:** to not to replace the equipment at the present time.

**P&C**      **Horden Cricket Club Fun Day.**

**09/10/203**    Members gave consideration to the request of Horden Cricket Club to have use of the Cricket Club, the cricket field, facilities and help and advice of the Parish Council to hold a fun day to raise money for Macmillan Cancer and the Prostate Unit at James Cook University Hospital.

**RESOLVED:** that further information is requested.

**P&C**      **Request for Use of Sunderland Road Playing Fields.**

**09/10/204**    Members gave consideration to correspondence received from Brian Honour Soccer School for use of the Sunderland Road Playing Fields during the Easter holiday to hold football courses from 10am to 12 noon, Tuesday 6<sup>th</sup> April to Friday 9<sup>th</sup> April and Tuesday 13<sup>th</sup> April to Friday 16<sup>th</sup> April.

**RESOLVED:** that use of the fields be allowed and the Clerk negotiate an appropriate fee.

**P&C**      **Request for Salt Bin at Mason Crescent, Horden.**

**09/10/205**    Councillor E Wood advised on problems with regards to traffic problems in this area during the current period of bad weather.

**RESOLVED:** that a salt bin be placed in this location at the start of the next winter period.

**FINANCE AND GENERAL PURPOSES COMMITTEE**  
**Minutes of Meeting held 4th March 2010**

**Present:** Councillor E Connor (Chairman)  
 Councillors R Brown, J Clark, M Clark, W Hill, G Jones, G Lavery, D Maddison, G  
 Patterson, G Phillips, M Robinson, J White and E Wood

**Staff:** Mr P Davison (Clerk), Mrs G M Crute (Assistant Clerk)

**Apologies:** Councillor W Smith

**F&GP** **Parish Council Financial Status – Bank Balances.**

**09/10/147** The Clerk reported the bank balances as at 28/02/2010 being £370,265.26.

**RESOLVED:** That the information be NOTED.

**F&GP** **Income and Expenditure Report to 31/01/2010**

**09/10/148** The report was circulated at the meeting.

**RESOLVED:** That the report be NOTED.

**F&GP** **Cash Cheques.**

**09/10/149** The Clerk requested cash cheque totaling £270 (£100 Admin, £150 SWC and £20 Cemetery) be endorsed for payment.

**RESOLVED:** To ENDORSE cheques for payment.

**F&GP** **Bank Transfer.**

**09/10/150** The Clerk informed Members that the transfer for February was £36,418.75.

**RESOLVED:** To ENDORSE transfers.

**F&GP** **Invoices for endorsement for payment**

**09/10/151** **RESOLVED:** To ENDORSE the following invoices for payment:

<b>SUPPLIER</b>	<b>DATE</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
Ashley Glass Ltd	23.02.10	Bar Supplies	17.86
BNP Paribas Lease Group	05.02.10	Photocopier Rental	371.59
Booker	11.02.10	Bar Supplies	28.15
Booker	21.02.10	Bar Supplies	164.03
BOC	28.02.10	CO2 Monitor	25.91
British Gas	09.02.10	Electricity - Cemetery	79.96
British Gas	09.02.10	Electricity - HCW AFC	217.92
British Gas	09.02.10	Electricity - Works Building	329.06
British Gas	09.02.10	Electricity - SWC	552.85
British Gas	09.02.10	Electricity - Comm Pavilion	19.39
British Gas	09.02.10	Electricity - Welfare Ground	78.91
British Gas	09.02.10	Electricity - Sunderland Road	275.53
British Gas	09.02.10	Electricity - Memorial Park	19.72
BT	14.02.10	Equipment Rental	2.93
BT	11.02.10	Telephone Rental	157.46
CISWO	15.02.10	Rent- Sunderland Road	262.07
Co-Op	01.03.10	Bank Charges- Feb	35.28
D.C.C	21.01.10	Lift service SWC	53.83
D.C.C	11.02.10	Personal Licence	37.00
Glasdon	12.02.10	Dog Bins	430.26
Guy Potts	31.01.10	Dust Masks	10.58
Hale's Own	10.02.10	Inflatables/ Toys	381.50
Harbro Electrical	03.02.10	Lights	20.87
HB Clark	05.02.10	Bar Supplies	204.07
HB Clark	19.02.10	Bar Supplies	283.17
H B Clark	26.02.10	Bar Supplies	283.17
Homecare	16.02.10	DIY Goods	367.56
Hydraulic Technical Service	27.01.10	Plugs/ Carrier	52.17
Heineken UK	02.02.10	Bar Supplies	171.71
In Bev	04.20.10	Bar Supplies	307.91
In-Bev	24.02.10	Bar Supplies	-58.87
Integrated Office Systems	15.02.10	Stationery	156.04
ITC	28.02.10	Internet	41.13
J.J Tooby	08.02.10	Service+ Repair Mower	252.30
J.J Tooby	08.02.10	Repair Blower	178.28
J.J Tooby	02.02.10	Repair- Condor	176.60
Mastercopy	17.02.10	Cost per copy	149.73
Molson Coors Wholesale	26.02.10	Bar Supplies	322.02

Miller Pattison	12.02.10	Loft Insulation	198.00
NTE Ltd	01.02.10	Telephones	79.05
RBS Software Solutions	01.02.10	Software Maintenance	123.38
Regional Doors & Shutters	02.02.10	Repair Shutter SWC	769.44
Rickerby	28.02.10	New Digger Bucker/Wire	629.81
Rickerby	28.02.10	Repairs to Digger Bucket	309.45
SLCC	11.02.10	SLCC Conference	229.12
SLCC	01.03.10	Publications/Books	43.91
Shell	02.02.10	Fuel	126.40
Shell	17.02.10	Fuel	153.14
T J Heating & Home Imprv	25.02.10	Repairs to Cistern	182.00
Vaughtons	16.02.10	Repairs to Chairman's Chain	59.34
Viking Direct	11.02.10	Memory Sticks, Stamps	62.25
Viking Direct	02.03.10	Stationery/Stamps	139.97
Vitax	09.02.10	Topline	507.95
Vodafone	11.02.10	Mobile Phones	134.13
Wearside Contractors	19.02.10	Repairs- Park House	180.48

Total for February **£10387.47**

**F&GP** **Members/Officers Allowances.**

**09/10/152** The Clerk advised he had not received any participations claims but had a mileage claim for Councillor G Patterson of £24.20 and a travel expenses for himself of £205.00.  
**RESOLVED:** That the payments be ENDORSED.

**F&GP** **Social Welfare Centre Sub-Committee.**

**09/10/153** **RESOLVED:** that  
i) the minutes be NOTED;  
ii) SWC/09/10/81 – be APPROVED  
SWC/09/10/83 – be APPROVED  
SWC/09/10/84 – be APPROVED  
SWC/09/10/86 – that the Clerk open up the building due to personnel issues.

**F&GP** **Park House.**

**09/10/154** The Clerk advised that three quotations had been received for the essential repairs to be carried out to Park House. Tender A £3994.20; Tender B £3840 and Tender C £4930. The Clerk advised that Tenderers A and C were on the Council's approved tender list.  
**RESOLVED:** that tender A from Wearside Contractors be accepted.

**F&GP** **Traffic Calming Measures.**

**09/10/155** The Clerk advised Members that the traffic calming measures at the A1086 at Thorpe Road had been delayed due to the Highways Section having an increased workload as a result of the increase of the potholes due to the recent bad weather.  
**RESOLVED:** That the information given, be NOTED.

**F&GP** **Consultation on Proposed Bollards at Newcastle Avenue, Horden.**

**09/10/156** Members gave consideration to the correspondence received from Durham County Council regarding the proposed installation of bollards at Newcastle Avenue, Horden.  
**RESOLVED:** that the Clerk submit the Consultation Response Sheet with Option 2 being the preferred option.

**F&GP** **County Durham Plan Sustainable Design Supplementary Planning Document.**

**09/10/157** The Clerk advised Members on correspondence received from Durham County Council regarding County Durham Sustainable Design Supplementary Planning Document that had been circulated.  
**RESOLVED:** that the information given, be NOTED.

**F&GP** **Larger Local Councils Forum.**

**09/10/158** The Clerk advised Members on the Larger Local Councils Forum that he had attended with Councillors G Patterson and J White on 12<sup>th</sup> February 2010.  
**RESOLVED:** that the information given, be NOTED.

- F&GP**  
**09/10/159** **SLCC Larger Councils Conference.**  
Members gave consideration to the attendance of the Clerk at the SLCC Larger Councils Conference to be held at the Belfry, Nottingham on Thursday 22<sup>nd</sup> April to Friday 23<sup>rd</sup> April 2010 at a cost of £320 plus VAT.  
**RESOLVED:** that the Clerk be AUTHORISED to attend.
- F&GP**  
**09/10/160** **Great North Air Ambulance Services.**  
Members gave consideration to a request for a donation received by the Great North Air Ambulance.  
**RESOLVED:** that a donation of £250, be GRANTED.
- F&GP**  
**09/10/161** **Horden Colliery Residents Association.**  
Members gave consideration to a request for a donation received by Horden Colliery Residents Association towards their monthly cinema event in the St Mary's Parish Church Hall.  
**RESOLVED:** that the Parish Council would fund one cinema event to the cost of £85 plus VAT with the Parish Council being invoiced directly and subject to recognition of the Parish Council's sponsorship of the event in promotional material.
- Councillor E Connor declared a personal interest as she was a friend with a representative from the Cricket Club.*
- F&GP**  
**09/10/162** **Horden Cricket Club.**  
Members gave consideration to a request received by Horden Cricket Club towards a donation for improvement of facilities.  
**RESOLVED:** that the Clerk investigate the matter further and report back.
- F&GP**  
**09/10/163** **Planning Applications.**  
- PL/5/2010/0444 – Change of Use from Single Dwelling to House in Multiple Occupation at Hardwick House, Hardwick Street, Horden.
- RESOLVED:** that the Clerk write to Durham County Council objecting to the application on the grounds of health and safety and parking/road safety issues.

**FULL PARISH COUNCIL**  
**Minutes of Meeting held 4th March 2010**

- Present:** Councillor J White (Chair)  
 Councillors R Brown, J Clark, M Clark, E Connor, W Hill, G Jones, T Jones, G Lavery, D Maddison, G Patterson, G Phillips, M Robinson and E Wood
- Staff:** Mr P Davison (Clerk), Mrs G M Crute (Assistant Clerk)
- Apologies:** Councillor W Smith
- HPC** **Future Jobs Fund.**  
**09/10/168** The Clerk updated Members on the recent Jobs Fair at the Social Welfare Centre for the Future Jobs Fund which had resulted in the successful appointment of Mark Sugden and James Towland, CRB checks were being undertaken. They would take up their posts prior to 29<sup>th</sup> March and if the CRB checks were not completed by then they would undertake their work supervised.  
**RESOLVED:** that the information given, be NOTED.
- HPC** **Horden Community Plan.**  
**09/10/169** The Clerk updated Members on the progress made to date with the Community Plan with a 12% response on the adult surveys and over 200 completed youth surveys.  
**RESOLVED:** that the information given, be NOTED.
- HPC** **SLCC Practitioners Conference.**  
**09/10/170** The Clerk provided Council with a verbal report on his recent attendance at the SLCC Practitioners Conference.  
**RESOLVED** that the information given, be NOTED.
- HPC** **Revised Code of Conduct for Members of Local Authorities.**  
**09/10/171** The Clerk advised on correspondence received from NALC regarding the revised Code of Conduct for Members of Local Authorities.  
**RESOLVED:** that the information given, be NOTED.
- HPC** **Parish and Town Council's Conference 2010.**  
**09/10/172** The Clerk advised that Durham County Council were to host a Parish and Town Council's Conference at County Hall, Durham on 19<sup>th</sup> July 2010. The event was to be free of charge and further details would be circulated near to the date.  
**RESOLVED:** that the information given, be NOTED.
- Councillor J Clark declared a personal interest as she was employed by Durham County Council and Councillor D Maddison declared a prejudicial interest as he was an elected member of Durham County Council***
- HPC** **Consultation of the Proposal to close In-House Residential Care Homes.**  
**09/10/173** Members gave consideration to the correspondence received from Durham County Council regarding the Consultation of the Proposal to Close In-House Residential Care Homes.  
**RESOLVED:** that the Clerk submit a response to the consultation outlining the Parish Council's concerns on the proposed closure of Glendale House, Blackhall.
- HPC** **Link Information for Advice on Benefits for People with Disability.**  
**09/10/174** Councillor W Hill advised of a recent meeting he'd attend at Link where he had obtained a memory stick with information regard to benefits for people with disabilities and that this could be made available to members of the public at the Social Welfare Centre.  
**RESOLVED:** that the information given, be NOTED.