

HORDEN PARISH COUNCIL
Minutes of Meeting held 1st July 2010

Present: Councillor J White (Chairman)
 Councillors R Brown, J Clark, M Clark, E Connor, W Hill, G Jones, T Jones, G Lavery, D Maddison, G Patterson, G Phillips, M Robinson and E Wood

Staff: Mr P Davison (Clerk), Mrs G M Crute (Assistant Clerk), Mr J Bush (Parks & Cemetery Manager)

Also present: Mr J Barnett

HPC **Apologies for Absence.**
10/11/037 **RESOLVED:** Apologies RECEIVED and approved for W Smith.

HPC **Minutes of the Meeting of Horden Parish Council held 3rd June 2010**
10/11/038 **RESOLVED:** That the minutes be confirmed as a correct record to be signed by the Chairman subject to the following amendments on minute F & GP 10/11/031

- a) Members gave consideration to the report of the Internal Auditor.
RESOLVED: that the report of the Internal Auditor be APPROVED and a review of outstanding debtors be completed.
- b) Members gave consideration to the Statement of Accounts which had been previously circulated.
RESOLVED: that the statement of accounts be APPROVED.
- c) Members gave consideration to the Annual Governance Statement which had been previously circulated.
RESOLVED: that the Annual Governance Statement be APPROVED.
- d) Members gave consideration to the Earmarked Reserves which had been previously circulated.
RESOLVED: that the Earmarked Reserves be APPROVED.
- e) Members gave consideration to the Grant donations which had been previously circulated.
RESOLVED: that the Grant donations be APPROVED.

HPC **Matters Arising – Clerk’s Report.**
10/11/039 There were no matters arising no already covered in the agenda.
RESOLVED: That the information be NOTED.

HPC **Items Tabled for Information.**
10/11/040

“Take your partner for better health” – Peterlee Star – Thursday 27th May 2010
 “Woman Admits Starving Dogs” – Peterlee Star – Thursday 27th May 2010
 “Crew Called to Water Leak” – Hartlepool Mail – Friday 28th May 2010
 “Car Set on Fire” – Hartlepool Mail – Tuesday 1st June 2010
 “Busy Night for Fire Crews” – Hartlepool Mail – Friday 4th June 2010
 “Rifleman Killed in Mosque Blast” – Hartlepool Mail – Saturday 5th June 2010
 “Give a Dog a Home” – Hartlepool Mail – Tuesday 8th June 2010
 “Horden Delight with League Title” – Hartlepool Mail – Wednesday 9th June 2010
 “Brining Children to Books” – Hartlepool Mail – Saturday 29th June 2010
 “Man Stabbed after Party Row” – Hartlepool Mail – Monday 21st June 2010
 Arriva Bus Update – May 2010
 CPRE Overview – Summer 2010
 Durham Police Authority – Press Release – June 2010
 Sustenance – June 2010
 News & Views – Summer 2010

RESOLVED: that the information, be NOTED.

HPC
10/11/041

Police Report.

The Clerk advised Members that there would be no police in attendance at the meeting due to operational procedures.

RESOLVED: the information given, be NOTED.

HPC
10/11/042

Public Participation.

Mr J Barnett, Horden Colliery Residents Association, was in attendance and expressed his thanks to the Parks and Cemetery staff for the spring bedding scheme and the Parish Council's support in obtaining a barrier on South Terrace.

He had a number of residents from the Stayplton Drive area who had approached the Residents Association to make representations to the Parish Council on their behalf. What management strategy does the Parish Council plan to operate, at Stayplton Drive MUGA pitch?

1. How, within that strategy would you plan to discourage older persons from taking over the children's facilities? (he site was provided for children under 12 years only)
2. What would the policy be to manage illegal alcohol consumption by under age drinkers?
"Criminal Justice and Police Act. 2001; Section 12 Referring to Designated Public Place Order (DPPO)
1. A public place in the area of the local authority - a local authority may for the purpose of this order, identify any public place in their area, if they are satisfied that:
(a) Nuisance or annoyance to members of the public, or a section of the public or
(b) Disorder has been associated with the consumption of intoxicating liquor in that place.
3. What are the proposals for the lighting, how would it operate, how would the 'light spill' be dealt with in order to conform with *The Clean Neighbourhoods and Environment Act 2005. Section 101 to 103?*
4. What proposals will be put in place, to prevent damage and trespass to the adjacent private properties, emanating from the use of this facility?

PARKS AND CEMETERY COMMITTEE
Minutes of Meeting held 1st July 2010

Present: Councillor T Jones (Chairman)
 Councillors R Brown, J Clark, M Clark, E Connor, W Hill, G Jones, G Lavery, D Maddison, G Patterson, G Phillips, M Robinson, J White and E Wood

Staff: Mr P Davison (Clerk), Mrs G M Crute (Assistant Clerk), Mr J Bush (Parks & Cemetery Manager).

Apologies: Councillor W Smith

P&C **Parks & Cemetery Manager's Report.**
10/11/017 The report previously circulated covered the period 24th May to 20th June 2010.
RESOLVED: that the information given, be NOTED;

P&C **Damage/Incident Reports.**
10/11/018 The Clerk advised Members of the following damage/incident reports:-

11.06.10	Damage	Welfare Park – Bottom Drive. Four beds on bottom drive had been ran through and approx 40 plants damaged. Damage repaired
16.06.10	Damage	Memorial Park. Lead flashing stolen from roof of park building. Police Informed.

P&C **Stayplton Drive MUGA Pitch.**
10/11/019 *Councillor D Maddison declared a personal interest as he is seeking to provide funding as a County Councillor and Councillor G Phillips declared a personal interest as she lives in the vicinity of the MUGA Pitch.*
 The Clerk updated Members on issues that had occurred since the report was circulated. Councillor Phillips advised she had spoken to an Environmental Health Officer from Durham County Councillor and there were rodents present. The area had broken glass from wine bottles and would like to see the area made an alcohol free zone.
RESOLVED: the Clerk write to Durham County Council and Durham Constabulary regarding and alcohol free zone at Stayplton Drive and pursue the enforcement issue with regarding to under-age drinking.

P&C **Board for Bored Youth Project.**
10/11/020 *Councillors T Jones, D Maddison and G Jones declared personal interest as they attended the session.*
 The Clerk updated Members on the "Board for Bored" Project at the Centrefield Pavilion. It cost approximately £50.00 per night to run; funding had been obtained through L-MAP at £550 and County Councillor at £450. The Clerk was requesting permission to investigate avenues of funding available to the Parish Council to contribute to funding the project. Following lengthy discussions it was
RESOLVED: that the information given, be NOTED.

P&C **Green Leaf Café Licence Agreement.**
10/11/021 Consideration was given to the Licence Agreement for Green Leaf Café.
RESOLVED that the Agreement be APPROVED with the following inclusions:-
 i) responsibility for tabled area to be cleaned;
 ii) upkeep of building to be in more detail.

P&C **HCWCC Sponsor Boards.**
10/11/021 Members gave consideration to the correspondence received from Horden Colliery Welfare Cricket Club.
RESOLVED: to agree to sponsorship boards being installed providing planning permission is not required, which the Clerk will clarify with Durham County Council.

P&C **Horden Whippet Club.**
10/11/022 Consideration was given correspondence received from Horden Whippet Club requesting use of the Sunderland Road Playing Fields for 3 day event at Easter 2011.

RESOLVED: that authority be granted subject to availability with the Parks and Cemetery Manager using his discretion in this regard.

FINANCE AND GENERAL PURPOSES COMMITTEE
Minutes of Meeting held 1st July 2010

Present: Councillor E Connor (Chairman)
 Councillors R Brown, J Clark, M Clark, W Hill, G Jones, T Jones, G Lavery, D Maddison, G
 Patterson, G Phillips, M Robinson, J White and E Wood

Staff: Mr P Davison (Clerk), Mrs G M Crute (Assistant Clerk)

Apologies: Councillor W Smith

F&GP **Parish Council Financial Status – Bank Balances.**

10/11/037 The Clerk reported the bank balances as at 30/06/2010 being £439,519.60.

RESOLVED: That the information be NOTED.

F&GP **Income and Expenditure Report to 31/05/2010.**

10/11/038 The report was circulated at the meeting.

RESOLVED: That the report be NOTED.

F&GP **Cash Cheques.**

10/11/039 The Clerk requested cash cheque totaling £380 (£200 Admin, £150 SWC and £30 Cemetery) be endorsed for payment.

RESOLVED: To ENDORSE cheques for payment.

F&GP **Bank Transfer.**

10/11/040 The Clerk informed Members that the transfer for June was £34,684.10

RESOLVED: To ENDORSE transfers.

F&GP **Invoices for endorsement for payment**

10/11/041 **RESOLVED:** To ENDORSE the following invoices for payment:

SUPPLIER	DATE	DESCRIPTION	AMOUNT
Ashley Gases Ltd.	09.06.10	CO2 Gas	25.56
Baker Ross	28.06.10	Crafts – Summer Activities	125.94
BOC	31.05.10	CO2 Monitor	25.91
Booker	16.06.10	Prizes/Hand Towels	102.45
British Gas	09.06.10	Electricity – Cemetery	62.93
British Gas	09.06.10	Electricity – HCWAFC	46.65
British Gas	09.06.10	Electricity – Works Building	222.63
British Gas	09.06.10	Electricity – SWC	415.20
British Gas	09.06.10	Electricity – Comm. Pavilion	110.83
British Gas	09.06.10	Electricity – Memorial Park	16.24
British Gas	09.06.10	Electricity – Welfare Ground	65.01
Durham County Council	18.06.10	Trade refuse-SWC	579.16
Durham County Council	18.06.10	Trade refuse- Welfare Park	602.78
Durham County Council	18.06.10	Trade refuse-Cem.	602.78
Durham Miner’s Association	11.06.10	Gala Advert	145.00
Easington Tyre & Auto Centre	18.05.10	Repair Tractor Tyre	8.00
Guy Potts	11.06.10	2x Edging shears/Drain rods	64.63
Homecare	22.06.10	Woodstain	11.91
H.B. Clark	16.06.10	Bar Supplies	189.82
H.B. Clark	28.05.10	Bar Supplies	379.64
Innerglass Ltd.	28.05.10	SWC Cleaning Supplies	166.53
ITC	15.06.10	Call out-install new pc memory/monitor	363.96
ITC Service Ltd	30.06.10	Internet	41.13
Machine Mart	27.05.10	Jump Leads	35.23
Machine Mart	03.06.10	Blower	135.11
Mad Alice Theatre Com	23.06.10	Performance – Welfare Park	850.00
Mastercopy Ltd.	17.06.10	Cost Per Copy	126.83
MKM	28.05.10	Lifting Keys	10.19
Molson Coors Wholesale	11.06.10	Bar Supplies	158.35
NEREO	24.06.10	Employment Law Update Seminar	141.00
NTE Ltd.	01.06.10	Telephone Maintenance	77.90
P G Hogg	02.06.10	Puppet show	90.00
R Rigby	04.06.10	Installation of sink SWC	1159.00
Rigby Taylor	03.06.10	25kgs Loam	126.61
Shell	02.06.10	Fuel	476.86
Shell	17.06.10	Fuel	226.33

South D.ham refrigeration Ltd	04.06.10	Cellar Cooling Maint	235.00
Steadfast security systems Ltd	15.06.10	Alarm Maintenance SWC	101.05
Strutt & Parker	01.07.10	Rent Horden Allotments	617.50
T J's Heating	28.06.10	New Ball Cock - SWC	85.00
Vodafone	15.06.10	Mobil Phones	134.65
Wallace of kelso	31.05.10	Seeds/Grass seeds	222.25

Invoice Total for June 9383.55

- F&GP 10/11/042** **Members/Officers Allowances.**
The Clerk advised he had received a participation claims from Councillor R Brown, mileage claims from Councillors J Clark and G Phillips and travel claim from Mrs J Rudkin and himself totaling £642.37.
RESOLVED: That the payments be ENDORSED.
- F&GP 10/11/043** **Social Welfare Centre Sub-Committee – 24th June 2010.**
RESOLVED: that the minutes be NOTED.
- F&GP 10/11/044** **Families First Letting Agreement.**
The Clerk advised that Families First had moved in an additional four members of staff and he had subsequently negotiated an increased rental of £225 per week..
RESOLVED: that the action of the Clerk be ENDORSED.
- F&GP 10/11/045** **Management of Memorials.**
The Clerk advised that he had booked the Parks and Cemetery Manager and Parks and Cemetery Team Leader on the above course at a cost of £240 plus VAT at Wakefield District Council on Tuesday 13th July 2010.
RESOLVED: that the actions of the Clerk be ENDORSED.
- F&GP 10/11/046** **NALC "Localism in Action".**
Members gave consideration to the attendance of the Clerk and Chairman at the above conference at the Royal York Hotel, York on Thursday 9th September 2010 at £90 plus VAT.
RESOLVED: that the Clerk and Chairman be AUTHORISED to attend.
- F&GP 10/11/047** **Chairing Skills for Elected Members Workshop.**
Members gave consideration to attendance at the above Workshop to be held at the Quality Hotel, Boldon on Thursday 9th September at a cost of £70 plus VAT per delegate.
RESOLVED: that Councillors G Phillips and M Robinson.
- F&GP 10/11/048** **Donation Request – Horden Banner Group.**
Councillor E Connor declared a prejudicial interest as she is a Members of the Banner Group. Councillor G Phillips declared a personal interest as she is a related to the applicant.
RESOLVED: that a donation of £250 be GRANTED.
- F&GP 10/11/049** **Horden Mechanics Social Club.**
The Clerk advised Members on correspondence received from Horden Mechanics Social Club thanking the Parish Council for their donation.
RESOLVED: that the letter be RECEIVED and displayed on the noticeboard.
- F&GP 10/11/50** **Planning Applications.**
PL/5/2010/0280 - Councillors D Maddison, J White and W Hill declared a personal interest as they are Governors at Cotsford Infant School and Councillor G Phillips declared a personal interest as she is a helper at Cotsford Infant School.
PL/5/2010/0223 – Councillor E Connor declared a personal interest.
PL/5/2010/0280 - Proposed Installation of Automatic Door with Access Ramp at Cotsford Infants School, Cotsford Lane, Horden for Durham County Council
PL/5/2010/0269 – Proposed Erection of Detached Garage at Plot 10, Garage Site, Maritime Crescent, Horden for Mr M Steel, 58 Maritime Crescent, Horden

PL/5/2010/0292 – Proposed Garden Room Extension (Resubmission) at 40a Newcastle Avenue, Horden for Mr M Walsh, 40a Newcastle Avenue, Horden

PL/5/2010/0245 – Proposed First Floor Rear Extension at 22 Inchcape Terrace for Mr P Smith, 22 Inchcape Terrace, Horden

PL/5/2010/0240 – Proposed Private Garage at 3 Morpeth Street, Horden for Ms M Lincoln, 3 Morpeth Street, Horden

PL/5/2010/0234 – Proposed Alterations to Front and Side Elevations at 24 Blackhills Road, Horden for Mrs C Colarossi, Blackhills Road, Horden

PL/5/2010/0223 – Proposed Outline Application for Extension of Time Limit for Implementation of Planning Permission (PLAN/2008/0176) at Land at Blackhills Road, Horden for Mr D Graham, The Bungalow, Blackhills Road, Horden

RESOLVED: that the information given, be NOTED.

FULL PARISH COUNCIL
Minutes of Meeting held 1st July 2010

- Present:** Councillor J White (Chair)
 Councillors R Brown, J Clark, M Clark, E Connor, W Hill, G Jones, T Jones, G Lavery, D Maddison, G Patterson, G Phillips, M Robinson and E Wood
- Staff:** Mr P Davison (Clerk), Mrs G M Crute (Assistant Clerk)
- Apologies:** Councillor W Smith
- HPC 10/11/043** **Annual General Meeting of Horden Parish Council held 13th May 2010.**
RESOLVED: that the minutes be approved as a correct record, to be signed by the Chairman.
- HPC 10/11/044** **Horden Parish Council Meeting held 18th June 2010.**
RESOLVED: that the minutes be approved as a correct record, to be signed by the Chairman.
- HPC 10/11/045** **Flower and Vegetable Show 2010.**
 The Assistant Clerk advised Members that assistance of two people on the Friday 27th August between 1 pm and 4 pm would be required to assist with the 2010 Flower and Vegetable Show.
RESOLVED: that Councillor J Clark and W Hill would be in attendance.
- HPC 10/11/046** **Parish and Town Councils Conference.**
 The Clerk gave details of the above Conference which was scheduled to take place at Durham County Council on 19th July 2010.
RESOLVED: that the Chairman, Councillor E Connor and the Clerk be AUTHORISED to attend.
- HPC 10/11/047** **County Durham Plan Core Strategy.**
 Members gave consideration to the report of the Clerk, which had been previously circulated.
RESOLVED: that the report be APPROVED and forwarded to the County Council.
- HPC 10/11/048** **Horden Community Plan.**
 Members gave consideration to the information circulated regarding the statistics from the survey which had been produced in graphic form.
RESOLVED: that the information given, be NOTED.