

HORDEN PARISH COUNCIL
Minutes of Meeting held 7th October 2010

Present: Councillor J White (Chairman)
 Councillors J Clark, M Clark, E Connor, G Jones, T Jones, G Lavery, D Maddison, G Patterson, G Phillips, M Robinson, W Smith, J White and E Wood

Staff: Mr P Davison (Clerk), Mrs G M Crute (Assistant Clerk), Mr J Bush (Parks & Cemetery Manager)

Also present: County Councillor P Stradling, Mr D Robinson, Sgt I Dickinson and Mr T Brown

HPC **Apologies for Absence.**

10/11/065 **RESOLVED:** Apologies RECEIVED and approved for R Brown and W Hill

HPC **Minutes of the Meeting of Horden Parish Council held 2nd September 2010**

10/11/066 **RESOLVED:** That the minutes be confirmed as a correct record, to be signed by the Chairman.

HPC **Matters Arising – Clerk’s Report.**

10/11/067

- | | |
|---------------------------|--|
| P&C 10/11/029 | Cotsford Park Play Area Complaint – The Clerk had written to the complainant and contacted the council’s solicitors regarding the ownership of the land. |
| P&C 10/11/033 | Stayplton Drive MUGA Pitch – The Clerk had received some estimates for potential ball stop schemes and the developer contacted to finalise timescales. Durham County Council had been contacted to look at enforcement action on the developer. |
| P&C 10/11/034 | Thorpe Road Cemetery Extension – The Parks and Cemetery Manager had included available grave space as a standing item in his monthly report. |
| F&GP 10/11/062 | Local Referendums – The Clerk had submitted the Council’s response to the Department of Communities and Local Government. |
| HPC 10/11/046 | Taxi Licensing Policy Public Consultation – The Clerk had responded to Durham County Council. |
| HPC 10/11/047 | Draft Library Strategy Public Consultation – The Clerk had responded to Durham County Council. |
| HPC 10/11/049 | Scheme of Delegation – The Clerk had amended the Scheme of Delegation. |
| HPC 10/11/051 | HCW AFC Tenancy – The Clerk had contacted the Council’s solicitors to expedite the matter. |

RESOLVED: That the information be NOTED.

HPC **Items Tabled for Information.**

10/11/068

- “Travellers expected to set up camp” – Wednesday 25th August 2010
- “Horse fair visitors praised” – Monday 30th August 2010
- “Caravan, cars and buildings destroyed in allotment blaze” - Monday 30th August 2010
- “Accused of failing to care for cat” – Wednesday 1st September 2010
- “The King and Ry” – Saturday 4th September 2010
- “Medical test for Horden” – Friday 10th September 2010
- “Boxing Club to get a makeover” – Saturday 11th September 2010
- “Horden open title defence” - Saturday 11th September 2010
- “Horden pass Medical test” – Monday 13th September 2010
- “Legionnaires take the honours” – Wednesday 15th September 2010
- “Big revamp for village’s centre” - Thursday 16th September 2010
- “Driver hit parked car” – Monday 27th September 2010

The Link News – Issue 7 –September 2010

RESOLVED: that the information, be NOTED.

**HPC
10/11/069**

Police Report.

The Chairman welcomed Sgt I Dickinson to the meeting. Sgt Dickson advised Members on the crime statistics for the period 3rd September to 6th October 2010

| | |
|------------------------------|----|
| Recorded Incidents in Horden | |
| Burglary | 4 |
| Vehicle Crime – Theft of | |
| Vehicle Crime – Theft from | 5 |
| Thefts | 5 |
| Rowdy, Nuisance Behaviour | 39 |
| Criminal Damage | 5 |

Sgt Dickinson advised Members on the recent success of operation Sledgehammer where a number of arrests had been made and that the operation was still on-going. He also mentioned that the off-road vehicles had been out in the Horden area. He advised that the PCSOs jobs were secure for the present time.

Councillor G Lavery enquired as to the safety of the Beat Officers positions and made reference to cars cutting through the old ATS garage. Sgt Dickinson responded that there were two Beat Officers for Horden with one on secondment at present, and he had been given assurances that he would be returning to Horden in the near future. He would also pass the problem with the old ATS garage on to the Traffic Section.

Councillor J Clark stated that a resident in Cotsford Park area had their gas metre box stolen from outside the house, and wondered if this was a problem in other areas. Sgt Dickinson replied that yes it does happen elsewhere.

RESOLVED that:-

- i) the information given, be NOTED;
- ii) the Clerk write to the Deputy Chief Constable, Mr Barton, regarding the recent successful operations in Horden.

**HPC
10/11/070**

Public Participation.

Mr D Robinson, Centrefield Pavilion, spoke on the need to expand the area he currently occupies due to the success of the youth engagement activities that are undertaken at his premises on an evening. There are currently 40-50 youths attending the "Board for Bored" Games and if the extension were to go ahead then they would be able to cater for approximately 70 youths. He was requesting the Parish Council's give consent to enable him to undertake the work, he would acquire the necessary planning permissions and did not require funding from the Parish Council.

Mr T Brown, Groundwork NorthEast, commented that he had been involved with youth engagement in Horden at the Centrefield Pavilion and that it was an immense success. In the summer months they were able to utilise the playing fields outside but he was concerned that if there wasn't an extension of the floorspace then they may lose some of the youths.

Sgt I Dickinson stated that during his 20 years as a police officer youth provision had always been a difficulty issue and this scheme had provided an excellent facility which enhanced the lives of not only the youth in the village but it's other residents.

PARKS AND CEMETERY COMMITTEE
Minutes of Meeting held 7th October 2010

Present: Councillor T Jones (Chairman)
 Councillors J Clark, M Clark, E Connor, G Jones, G Lavery, D Maddison, G Patterson, G Phillips, M Robinson, W Smith, J White and E Wood

Staff: Mr P Davison (Clerk), Mrs G M Crute (Assistant Clerk), Mr J Bush (Parks & Cemetery Manager).

Also Present: County Councillor P Stradling

Apologies: Councillors R Brown and W Hill

P&C 10/11/035 **Parks & Cemetery Manager's Report.**
 The report previously circulated covered the period 23rd August to 26th September 2010. Concerns were expressed regarding the number of years left for grave spaces. The Clerk advised he would be contacting the landowners with a view to purchasing the land space next to the cemetery.

RESOLVED: that

- i) the information given, be NOTED;
- ii) the Clerk report back to the next meeting on progress made on the Cemetery extension.

P&C 10/11/036 **Damage/Incident Reports.**
 The Clerk advised Members of the following damage/incident reports:-

- | | | |
|----------|----------|---|
| 30.08.10 | Incident | SWC – Incident with Families First/Disc client. Lone Worker dealt with threatening Client. Clerk discussed with Families First advised against lone working. HPC will respond to personal attack alarms if carried and adequate sign in procedures to be implemented. |
| 03.09.10 | Incident | Welfare Park – A lady reported that her granddaughter had been bitten by an insect while walking through the Park. Her granddaughter had a bad reaction and had been prescribed antibiotics. |

RESOLVED: that the information given, be noted.

Councillor D Maddison and Councillor T Jones declared a personal interest in the matter.

P&C 10/11/037 **Centrefield Pavilion Room Alteration.**
 Members gave consideration to correspondence received from Mr D Robinson, Centrefield Pavilion regarding the extension of his floorspace and alterations at the Sunderland Road Pavilion. Members made enquiries regarding the letting agreement and whether it would contravene our lease with CISWO. The Clerk advised that if the extension/alterations were to go ahead then he would make the necessary amendments to the letting agreement and he would notify CISWO as a matter of courtesy, although it was not necessary to advise them as a part of our lease agreement.

RESOLVED: that authority be GRANTED in principle for the extension of the floorspace and subsequent alterations on the provision that the Clerk has sight of all necessary permission, insurances and all relevant CRB checks are in place.

P&C 10/11/038 **Horden Colliery Welfare Cricket Club Sponsor Boards.**
 The Clerk updated Members on correspondence received regarding the sponsorship boards.
RESOLVED: that the information given, be NOTED.

P&C
10/11/039

Green Flag Peoples Choice Award 2010.

The Clerk advised Members that the Parish Council had been successful in achieving a Green Flag Peoples Choice Award for the Thorpe Road Cemetery. This is a national award with Thorpe Road Cemetery coming 9 out of 10.

RESOLVED that

- i) the information given, be NOTED;
- ii) a thank you buffet celebration be extended to Parish Council staff and Councillors together with user groups for the Parks, where a certificate of achievement could be presented to the Parks and Cemetery Staff on 4th November 2010 at 4.00 till 5.30pm

FINANCE AND GENERAL PURPOSES COMMITTEE
Minutes of Meeting held 7th October 2010

Present: Councillor E Connor (Chairman)
 Councillors J Clark, M Clark, G Jones, T Jones, G Lavery, D Maddison, G Patterson, G Phillips, M Robinson, W Smith, J White and E Wood

Staff: Mr P Davison (Clerk), Mrs G M Crute (Assistant Clerk)

Also Present: County Councillor P Stradling

Apologies: Councillor R Brown and W Hill

F&GP **Parish Council Financial Status – Bank Balances.**
10/11/067 The Clerk reported the bank balances as at 30/09/2010 being £564,664.08
RESOLVED: That the information be NOTED.

F&GP **Income and Expenditure Report to 31/08/2010.**
10/11/068 The report was circulated at the meeting.
RESOLVED: That the report be NOTED.

F&GP **Cash Cheques.**
10/11/069 The Clerk requested a cash cheque totaling £480 for October (£250 Admin, £200 SWC and £30 Cemetery) be endorsed for payment.
RESOLVED: To ENDORSE cheques for payment.

F&GP **Bank Transfer.**
10/11/070 The Clerk informed Members that the transfer for September was £39,952.35
RESOLVED: To ENDORSE transfers.

F&GP **Invoices for endorsement for payment**
10/11/071 **RESOLVED:** To ENDORSE the following invoices for payment:

| SUPPLIER | DATE | DESCRIPTION | AMOUNT |
|-------------------------------|-------------|---------------------------------|---------------|
| A1 Trophies & Engraving | 29.09.10 | Flower & Veg Trophies Engraving | 36.00 |
| Ashley Gases Limited | 28.09.10 | Gases | 16.63 |
| Ashley Gases Limited | 14.09.10 | Gases | 24.32 |
| Baker Ross | 23.09.10 | Arts + Crafts Supplies | 85.56 |
| Baker Ross | 28.04.10 | Arts + Crafts Goods | 329.40 |
| BDO | 22.09.10 | Audit – Annual Return | 2291.25 |
| BOC | 31.08.10 | CO2 Monitor | 25.91 |
| Bookers | 23.09.10 | Bar Supplies + coffee/milk | 393.99 |
| Bookers | 14.09.10 | Bar Supplies | 395.88 |
| British Gas | 09.09.10 | Welfare Ground | 16.56 |
| British Gas | 09.09.10 | Comm. Pavilion | 11.06 |
| British Gas | 09.09.10 | Memorial Park | 13.51 |
| British Gas | 09.09.10 | Cemetery | 45.55 |
| British Gas | 09.09.10 | Works Building | 173.31 |
| British Gas | 09.09.10 | SWC | 289.74 |
| British Gas | 13.09.10 | Electricity - HCWAFC | 120.02 |
| Co-Op Bank | 01.10.10 | Bank Charges - September | 49.09 |
| Darlington B.C. | 22.09.10 | Summer Bedding | 3856.95 |
| Diesels TVC | 08.09.10 | Rewire + Disconnect immobilizer | 105.75 |
| Elaine Rennie | 12.09.10 | Singing in Welfare Park | 200.00 |
| E-Cat Partners Ltd | 28.09.10 | Website Hosting | 292.58 |
| Eden Fancy Dress | 09.09.10 | Fancy Dress | 320.00 |
| H.B. Clark | 17.09.10 | Bar Supplies | 216.53 |
| H.B. Clark | 10.09.10 | Bar Supplies | 404.85 |
| H.B. Clark | 03.09.10 | Bar Supplies | 188.32 |
| H B Clark | 24.09.10 | Bar Supplies | 998.04 |
| Horn's Garden Centre | 30.09.10 | Gardening Supplies | 28.74 |
| Harbro Electrical Ltd. | 30.09.10 | 60w BC Candle LIGHT BOLBS | 48.06 |
| Haswell Catering Servs | 01.10.10 | Buffet | 41.13 |
| Haswell Catering Services Ltd | 17.09.10 | Buffet | 41.13 |
| Haswell Catering Services | 17.09.10 | Buffet | 41.13 |

| | | | |
|--------------------------------|----------|--|------------------|
| Ltd | | | |
| Hydraulic Technical Services | 03.08.10 | Repair Hydraulic Hose | 22.08 |
| Innerglass | 17.09.10 | Cleaning Supplies | 143.63 |
| Informnorth | 25.06.10 | Design, Printing + Supply of summer issue | 851.87 |
| ITC Services Ltd | 30.09.10 | Internet | 41.13 |
| Leamside Nurseries | 21.06.10 | Mixed Plants | 346.00 |
| MKM | 16.09.10 | DIY Supplies | 45.80 |
| MKM | 06.09.10 | Concreting, Cement, Solo pointing | 54.80 |
| Maxwells | 12.08.10 | Paint | 35.99 |
| Maxwells DIY | 30.09.10 | DIY Supplies | 128.94 |
| Mastercopy | 20.09.10 | Cost Per Copy | 122.26 |
| Mastercopy | 19.08.10 | Cost per copy | 99.44 |
| Molson Coors | 24.09.10 | Bar Supplies | 498.11 |
| Molson Coors | 10.09.10 | Bar Supplies | 158.35 |
| Molson Coors | 03.09.10 | Bar Supplies | 332.21 |
| NALC | 05.10.10 | Local Councils Conference | 211.50 |
| NEREO | 21.09.10 | Seminar | 164.50 |
| NTE Limited | 01.09.10 | Phones | 78.70 |
| PROTEC | 06.09.10 | Footwear | -34.01 |
| Protec | 23.09.10 | Footwear | 85.02 |
| Regional Doors + Shutters Ltd. | 15.09.10 | Replacement barrel to boiler room/adjacent shutter | 645.78 |
| Rigby Taylor Limited | 22.09.10 | Banbury loam | 605.88 |
| Rigby Taylor Limited | 20.09.10 | Mascot Pro Spead | 734.40 |
| Rigby Taylor Limited | 08.09.10 | Shade renovation/high speed renovation mixture | 219.78 |
| Rickerby | 31.08.10 | Carriage + Packing/ Ransome Outer Sleeve | 59.30 |
| Rickerby | 30.09.10 | Tractor Repairs/New Battery | 229.53 |
| Rickerby | 30.09.10 | Repair Fuel System on Ride-on | 1086.72 |
| Rickerby | 30.09.10 | Replace Blades on Ride-on Mower | 335.57 |
| Rickerby | 30.09.10 | Repairs to Kubota | 54.46 |
| SLCC Enterprises Ltd. | 13.09.10 | National Conference 2010 | 260.85 |
| Stephens Utilities Ltd. | 20.10.09 | Repair to Main Grandstand + Turnstile housing | 472.19 |
| St John Ambulance | 06.09.10 | First Aid Cover | 51.82 |
| Shell | 17.09.10 | Fuel | 351.37 |
| Shell | 02.09.10 | Fuel | 421.56 |
| Shell | 30.09.10 | Fuel | 84.42 |
| Spennymoor T.C. | 30.09.10 | Legionella Awareness Training | 188.63 |
| The Builders Warehouse Ltd | 12.08.10 | Sand + gravel mixed/cement | 22.56 |
| Total Gas & Power | 02.10.10 | SWC - Gas | 805.26 |
| Treasured Memories | 17.09.10 | Wall Plaque | 140.24 |
| Treasured Memories | 17.09.10 | Wall Plaque | 140.24 |
| Trevor Carroll | 01.10.10 | Games Stall | 175.00 |
| Trevor Carroll | 14.09.10 | Supplying Shuggy Boats | 700.00 |
| Trevor Carroll | 12.09.10 | Organ + Shuggy Boats | 200.00 |
| TJs Heating + Home Impr. | 06.09.10 | Install new shower | 155.00 |
| UE UK | 16.08.10 | Balloon Twister | 140.00 |
| Viking Direct | 17.09.10 | Stationery/Stamps | 148.96 |
| Vodafone | 11.09.10 | Mobile Phones | 133.91 |
| Zurich Municipal | 24.09.10 | Additional Insurance Premium | 386.42 |
| | | Invoice Total for September | £23437.16 |

F&GP
10/11/072

Members/Officers Allowances.

The Clerk advised he had received a mileage claims from Councillors J Clark and G Phillips, together with a participation claim from Councillor E Wood and travelling expenses claim from the Clerk totaling £651.45.

RESOLVED: That the payments be ENDORSED.

F&GP
10/11/073

Social Welfare Centre Sub-Committee.

RESOLVED: that

- i) the minutes be NOTED;
- ii) Minute No. SWC 10/11/030 be APPROVED.

- F&GP**
10/11/074 **Audit of Accounts for the Year Ending 31/03/10.**
The Clerk advised Members that the Parish Council's Annual Audit of Accounts had been returned with a qualified opinion regarding the administration of charitable money.
- The Clerk explained that the Welfare Park was a registered charity and with the change in Accounting Regulations in 2006, it's accounts had to be separately accounted for, the Parish Council had been made aware of this in 2007 and had been trying to get the Welfare Park de-registered as a charity. However, the issue was only resolved in 2010, whereby the Charity Commission had advised that the Welfare Park could not be de-registered as a Charity. The Clerk had been advised by BDO LLP that separate account and meetings would need to be held for business relating to the Welfare Park. The Clerk advised that proposals would be put to the Auditor in order to rectify the situation.
- RESOLVED:** that
- i) the information given, be noted;
 - ii) the Clerk write to the Auditor to reconsider their opinion.
 - ii) the Clerk seek clarification in writing from the Auditor for what is required for the accounting for the Welfare Park as a Charity.
- F&GP**
10/11/075 **Budget Setting Cycle 2011/12.**
The Clerk updated Members on dates for the Budget Sub-Committee meetings to be held in November.
- RESOLVED:** that a meeting be convened for Monday 1st November at 12 Noon.
- F&GP**
10/11/076 **Donation Policy Review.**
Members gave consideration to the updated donation policy which had been previously circulated together with procedure for donation requests.
- RESOLVED:** to APPROVE amendments to the policy and implement the new procedure.
- THE MEETING WAS RE-CONVENED FOLLOWING THE FULL PARISH COUNCIL MEETING AND COUNCILLORS G LAVERY, G PATERSON AND G JONES LEFT THE MEETING***
- F&GP**
10/11/077 **Horden Colliery Cricket Club.**
Members gave consideration to correspondence received from Horden Colliery Welfare Cricket Club regarding payment of pitch fees.
- RESOLVED:** that this item be REFERRED to the Budget Sub-Committee Meeting.
- F&GP**
10/11/078 **Donation Request – Pre-School Alliance.**
Members gave consideration to a request for a donation from the Pre-School Alliance.
- RESOLVED:** that a donation of £50.00 be GRANTED.
- F&GP**
10/11/079 **Donation Request – Peterlee Town Council.**
Members gave consideration to correspondence from Peterlee Town Council regarding the Mayor's Charity Ball.
- RESOLVED:** that a donation of a raffle prize be GRANTED.
- F&GP**
10/11/080 **Facilitation Skills and Group Work Training.**
Members gave consideration to the above course at Durham County Cricket Club on Monday 1st November 2010 at a cost of £150 plus VAT.
- RESOLVED:** that the Clerk be AUTHORISED to attend.
- F & GP**
10/11/081 **Citizens Advice Bureau Report.**
Members gave consideration to the report which had been previously circulated.
- RESOLVED:** that
- i) the information given, be NOTED;
 - ii) a request be made as to the number of sessions held in Horden for future provision of statistics.

- F & GP**
10/11/082 **Facebook Comment.** Members gave consideration to the correspondence received regarding a complimentary remark on Facebook about the temporary Assistant Social Welfare Centre Caretaker. The Clerk advised he had already written to Mr Higgins regarding the compliment.
RESOLVED: that the information given, be NOTED.
- F & GP**
10/11/083 **Big Lottery Grant Funding.** Members gave consideration to correspondence received from NALC regarding the above.
RESOLVED: that the information given, be NOTED.
- F & GP**
10/11/084 **Volunteer Funding.** Members gave consideration to correspondence received from County Durham Community Foundation regarding the above.
RESOLVED: that the information given, be NOTED.
- F&GP**
10/11/085 **Planning Applications.**
PL/5/2010/0047 - Proposed 4 No. Bungalows at Land at Eden Street, Horden for Durham Aged Mineworkers' Association.
PL/5/2010/0412 – Proposed Private Garage at Garage Site, Roseby Road, Horden for Mr John Hutler, 1 Yoden Avenue, Horden
RESOLVED: that the information given, be NOTED.

FULL PARISH COUNCIL
Minutes of Meeting held 7th October 2010

Present: Councillor J White (Chair)
 Councillors J Clark, M Clark, E Connor, G Jones, T Jones, G Lavery, D Maddison, G Patterson, G Phillips, M Robinson, W Smith and E Wood

Staff: Mr P Davison (Clerk), Mrs G M Crute (Assistant Clerk)

Also

Present: County Councillor P Stradling

Apologies: Councillor R Brown and W Hill

HPC **East Durham Horse Fayre/Travellers.**

10/11/071 The Chairman welcomed Scott McInally, Travellers Liaison Officer, Durham County Council to the meeting. Mr McInally updated Members on the history of the horse fayre and how his unit had tried to work with the organiser of the fayre in order to make the event run smoothly and with as little disruption as possible to the community.

He spoke regarding the partnership working undertaken between the County Council and Durham Constabulary and felt that the event this year went off without any major incidents. He stated that it was likely that the East Durham Horse Fayre would be returning to Horden again next year. A Member objected to the comment that the travellers would be returning to Horden year after year.

Mr McInally stated that the Asset Management Team at the County Council were looking at suitable areas throughout the County for the travelling community to utilise. He also said that it was extremely difficult to work without a policy and that the policy to deal with these issues was currently in the political arena for consultation.

The Chairman, thanked Mr McInally for his attendance at the meeting.

RESOLVED: that

- i) the information given, be NOTED;
- ii) the Clerk write to the Social Inclusion Department of Durham County Council expressing the Parish Council's strong feelings on the return of the Horse Fayre to Horden and the need for a policy to be put in place for such events.

HPC **Personnel Sub-Committee.**

10/11/072 **RESOLVED:** that the minutes of the meeting held on 28th September 2010, were confirmed as a true record to be signed by the Chairman.

HPC **Horden Community Plan.**

10/11/073 The Clerk advised Members that a public meeting would be held in early December to show the results of the community plan survey, an invitation would also be extended to stakeholders.

RESOLVED: that the information given, be NOTED.

HPC **NALC Larger Local Council's Committee Nomination.**

10/11/074 Members gave consideration to Councillor Patterson's nomination for membership of the NALC Larger Local Councils Committee.

RESOLVED: that Councillor Patterson's nomination be ENDORSED and the relevant application be submitted.

HPC **Standards Framework.**

10/11/075 The Clerk advised Members on correspondence received from NALC regarding the above.

RESOLVED: that the information given, be NOTED.

HPC**Exclusion of the Press and Public.****10/11/076**

RESOLVED: That in accordance with Section 100(A) of the Local Government Act, 1972 as amended by the Local Government (Access to Information) Act, 1985 the press and public be excluded from the meeting for the following item of business on the grounds that it involves confidential information.

HPC**2011/2012 Pay Award.****10/11/077**

Members reviewed the notes of the two previous workers council meetings previously circulated and much discussion ensued regarding the payment of any awards.

Members considered the staff's request in the context of the current economic situation and implications of potential precept increases and it was

RESOLVED: That no pay award be offered to staff for the period 2011/12.