

**HORDEN PARISH COUNCIL**  
**Minutes of Meeting held 3<sup>rd</sup> February 2011**

**Present:** Councillor J White (Chairman)  
 Councillors R Brown, J Clark, M Clark, E Connor, W Hill, G Lavery, D Maddison, G Patterson, G Phillips, M Robinson, W Smith and E Wood

**Staff:** Mr P Davison (Clerk), Mrs G M Crute (Assistant Clerk), Mr J Bush (Parks & Cemetery Manager)

**Also Present:** PCSO S Bowman and PCSO N Holmes

**HPC** **Apologies for Absence.**

**10/11/121** **RESOLVED:** Apologies RECEIVED and approved for G Jones and T Jones.

**HPC** **Minutes of the Meeting of Horden Parish Council held 6<sup>th</sup> January 2011**

**10/11/122** **RESOLVED:** That the minutes be confirmed as a correct record, to be signed by the Chairman.

**HPC** **Matters Arising – Clerk’s Report.**

**10/11/123** **P&C 10/11/058** **Armistice Day 2011** - The Clerk had written to the local schools for expressions of interest. Cotsford Junior School advised that they would be happy to participate in any event the Parish Council planned.

**F&GP 10/11/129** **Precept 2011/12** – The Clerk had written to Durham County Council with details of the 2011 precept.

**F&GP 10/11/130** **Welfare Park Pitch Fees Review 2010** – The Clerk had written to users informing them of the new fees.

**F&GP 10/11/132** **SHLAA Report** - The Clerk had written to Durham County Council with the Parish’s response to the consultation. The land previously thought as Memorial Park land on the GIS map provided by DCC was actually the village green upon receiving clarification from them. DCC’s Asset Management Department evaluated the land and had confirmed that it does not hold village green status. Although the land is unsuitable for development, DCC will not remove it.

The large piece of land on Seaview Industrial Estate that had been designated amber, is the preferred site of East Durham Railway Station as outlined in the DCC Cabinet Report previously circulated. DCC have now been made aware of this. DCC have advised that no formal decision had been made regarding the future of the site at present and its designation will remain unchanged.

**HPC 10/11/117** **Horden Colliery Banner Custodianship** - The Clerk had written to the Banner Committee regarding the banners. The Banner Committee secretary had returned one banner to the SWC which now has all four banners in house. Any future banner loans will be more rigorously controlled.

**RESOLVED:** That the information be NOTED.

**HPC** **Items Tabled for Information.**

**10/11/124** Friday 7<sup>th</sup> January 2011 – “Mr Horden Returns for Gosforth Trip”  
 Wednesday 12<sup>th</sup> January 2011 – “Vandals Target Aerials”  
 Saturday 15<sup>th</sup> January 2011 – “Attempted Burglary”  
 Saturday 15<sup>th</sup> January 2011 - “Spotlight on Crime”  
 Monday 17<sup>th</sup> January 2011 - “Horden’s Head ache”

Tuesday 18<sup>th</sup> January 2011 – “Fire in Car Engine”

Tuesday 18<sup>th</sup> January 2011 – “Meet Your Local Bobby”

Wednesday 19<sup>th</sup> January 2011 – “Lead Theft Led to Flood”

Wednesday 19<sup>th</sup> January 2011 – “Horden Edged Out”

**RESOLVED:** that the information, be NOTED.

**HPC**

**10/11/125**

**Police Report.**

The Chairman welcomed PCSO Bowman and PCSO Holmes to the meeting who reported on incidents covering 6<sup>th</sup> January 2011 to 3<sup>rd</sup> February 2011.

Recorded incidents in Horden	258
Burglary	8
Vehicle Crime – theft of	2
Vehicle Crime – theft from	5
Thefts	7
Rowdy, Nuisance Behavior	40
Criminal Damage	16

Recorded incidents for Grants Houses was 1 which was burglary other. PCSO Holmes reported on the work undertaken since the last meeting.

**RESOLVED:** the information given, be noted.

**HPC**

**10/11/126**

**Public Participation.**

There were no members of the public in attendance.

**PARKS AND CEMETERY COMMITTEE**  
**Minutes of Meeting held 3<sup>rd</sup> February 2011**

**Present:** Councillor J White (Chairman)  
 Councillors R Brown, J Clark, M Clark, E Connor, W Hill, G Lavery, D Maddison, G Patterson, G Phillips, M Robinson, W Smith and E Wood

**Staff:** Mr P Davison (Clerk), Mrs G M Crute (Assistant Clerk), Mr J Bush (Parks & Cemetery Manager).

**Apologies:** Councillors G Jones and T Jones.

**P&C 10/11/060** **Parks & Cemetery Manager's Report.**  
 The report previously circulated covered the period 20<sup>th</sup> December 2010 to 24<sup>th</sup> January 2011.  
**RESOLVED:** that the information given, be NOTED;

**P&C 10/11/061** **Damage/Incident Reports.**  
 The Clerk advised Members of the following damage/incident reports:-

15.01.11	Incident	Parks and Cemetery Manager was woken up at 3.45 am on Saturday 15 <sup>th</sup> January by banging and shouting of foul language. When he looked out of the window someone was throwing road cones into the middle of Thorpe Road from outside of the cemetery gates, the man then entered cemetery shouting foul language. Police Informed.
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**RESOLVED:** that the information given, be noted.

**P&C 10/11/062** **Stapylton Dirve MUGA Pitch.**  
 The Clerk updated Members on issues which had come to light on the proposed asset transfer of the MUGA Pitch. The Clerk has requested a ROSPA report on the site from McInnery Homes, when he had received this it was from 2007. He had subsequently put a halt on the transfer and requested updated ROSPA reports before the transfer can go ahead.  
**RESOLVED:** that the actions of the Clerk be ENDORSED.

**P&C 10/11/063** **Third Street Allotment.**  
 The Clerk advised he had been approached last year from Chris Milner, from County Durham Youth Service based at Horden Youth and Community Centre, who was interested in creating a community garden on the Third Street allotment site. The issue of insurance for the scheme was raised and the Clerk advised that the area would be opened and locked by Mr Milner who had been advised that both public and employers liability insurance would be required, pending a detailed proposal to be submitted.  
**RESOLVED** that the information given, be NOTED.

**P&C 10/11/064** **Thorpe Road Cemetery Extension.**  
 Members gave consideration to the report of the Clerk which had been previously circulated and the various options included in the report. The Clerk advised that the issue of planning permission approval for the golf driving range had not been resolved. There was an area of grazing land near Grants Houses which was being auctioned by Durham County Council that could be a potential site. The Clerk had spoken to the County Council in this regard and they would be willing to remove the site from action to enable negotiations with the Parish Council for the land.  
**RESOLVED:**

i) to await the outcome of the planning permission for the proposed golf driving range, with a view to purchasing this land for the extension, if it becomes available;

- ii) not to appoint consultants at this point in time until clarification on whether the area of land adjacent to the Cemetery is available for purchase by the Parish Council.

**P&C** **Horden in Bloom.**

**10/11/065** The Clerk update Members on the current situation with regards to the Horden in Bloom Committee and it was felt that the Regeneration Committee may be able to assist in the Horden in Bloom. The Clerk advised that John Barnett had taken over the running of the Group in the interim period.

**RESOLVED:** that the information given, be NOTED.

**P&C** **Horden Heritage Society.**

**10/11/066** The Clerk advised Members that an issue had come to light with regards to the Society being able to fulfil it's licence obligations to open the Centre on a regular basis and when Parish Council events were held. It was felt that the outcome of Heritage Society's meeting be awaited before any further consideration was given to the item.

**RESOLVED:** that the information given, be NOTED.

**P&C** **Queen Elizabeth II Challenge.**

**10/11/067** Members gave consideration to correspondence received regarding the above event.

**RESOLVED:** that the information given, be NOTED.

**FINANCE AND GENERAL PURPOSES COMMITTEE**  
**Minutes of Meeting held 3<sup>rd</sup> February 2011**

- Present:** Councillor E Connor (Chairman)  
 Councillors R Brown, J Clark, M Clark, W Hill, G Lavery, D Maddison, G Patterson, G Phillips, M Robinson, W Smith, J White and E Wood
- Staff:** Mr P Davison (Clerk), Mrs G M Crute (Assistant Clerk)
- Apologies:** Councillors G Jones and T Jones

**F&GP 10/11/136** **Minutes of the Extraordinary Meeting of the Finance and General Purposes Committee** held on 13<sup>th</sup> January 2011.

**RESOLVED:** That the minutes be confirmed as a correct record, to be signed by the Chairman.

**F&GP 10/11/137** **Parish Council Financial Status – Bank Balances.**

The Clerk reported the bank balances as at 31/01/2011 being £433,329.87

**RESOLVED:** That the information be NOTED.

**F&GP 10/11/138** **Income and Expenditure Report to 31/12/2010.**

The report was circulated at the meeting.

**RESOLVED:** That the report be NOTED.

**F&GP 10/11/139** **Cash Cheques.**

The Clerk requested a cash cheque totaling £100 for SWC for January to be endorsed for payment.

**RESOLVED:** To ENDORSE cheques for payment.

**F&GP 10/11/140** **Bank Transfer.**

The Clerk informed Members that the transfer for January was £29,984.82.

**RESOLVED:** To ENDORSE transfers.

**F&GP 10/11/141** **Invoices for endorsement for payment**

**RESOLVED:** To ENDORSE the following invoices for payment:

SUPPLIER	DATE	DESCRIPTION	AMOUNT	CHEQUE NO/DD
Angel	31.12.10	Water Rental	28.16	310473
Ashley Gases Limited	04.01.11	CO2	16.98	310474
Baker Ross	21.01.11	Crafts	49.02	310475
Bookers	08.12.10	Bar Supplies	368.63	DD
Bookers	06.01.11	Bar Supplies	447.92	DD
Bookers	12.01.11	Drinks for pantomime	35.32	DD
British Gas	13.01.11	Electricity - HCW AFC	138.01	DD
Darlington B.C.	31.12.10	Autumn Bedding	3345.91	310476
Horns Sawmill & D.I.Y.	15.01.10	D.I.Y. Supplies	81.80	310477
Horns Sawmill & D.I.Y.	15.11.10	D.I.Y. Supplies	38.01	310477
Innerglass	14.01.11	Cleaning Products	132.95	310478
ITC	31.01.11	Internet	42.00	DD
Leamside Nurseries	20.11.11	Plants	350.00	310479
MacDonald Martin	31.12.10	Repairs to fire detectors	387.76	310480
Mastercopy Limited	17.01.11	Cost per copy/IT support	208.98	310481
Maxwells DIY	31.01.11	DIY Goods	14.95	310492
Molson Coors	14.01.11	Bar Supplies	443.08	DD
Molson Coors	07.01.11	Bar Supplies	389.42	DD
NEREO	06.01.11	Disciplinary Investigation Officers	141.00	310482
NTE Limited	01.01.11	Telephone Maintenance	77.61	DD
ProTec	06.01.11	Clothing	50.56	310483
PRS for Music	24.01.11	Performing Rights Licence	1026.17	310484
Rickerby	31.01.11	Chain Repairs	169.39	310500
Rigby Taylor	07.01.11	Fertiliser	213.78	310485
Shell	17.01.11	Shell	240.06	DD
SMP (Playgrounds) Ltd	27.01.11	Playground Swings/Chains	179.77	310486

Total gas + power	13.01.11	SWC Gas	3719.78	DD
Tv Licensing	07.01.11	TC Licence SWC	145.50	DD
TJs Heating & Home improvements	15.01.11	Remove broken Stat and fit a new wireless control	139.00	310487
Treasured Memories	07.01.11	Memorial wall plaque	143.22	310488
TSF	31.01.11	Suspended Ceiling SWC	5793.79	310493
Viking Direct	20.01.11	Stationery	57.77	310489
Vitax	20.01.11	Supaturf	404.54	310490
Vodafone	13.01.11	Mobile Phones	135.30	DD
XE UK	27.10.10	Braces – Heritage Day	9.98	310491
		<b>Invoice Total for January</b>	<b>£19166.12</b>	

**F&GP 10/11/142** **Members/Officers Allowances.**

The Clerk advised he had received a participation claim from Councillor J White, a mileage claim for Councillor J Clark and a travel claim for himself totaling £632.34.

**RESOLVED:** That the payments be ENDORSED.

**F&GP 10/11/143** **Social Welfare Centre Sub-Committee.**

**RESOLVED:** that

- i) the minutes be NOTED;
- ii) Minute No. SWC 10/11/059 – be APPROVED, subject to recommendation (iii) be altered to read “that the quotations for the meeting room carpet be considered and a carpet purchased .....

**F&GP 10/11/144** **Horden Recreation Ground Bank Account..**

The Clerk advised Members that following last year’s internal audit it was now a requirement for the Parish Council to have a separate bank account for the Welfare Park, due to it’s charity status.

**RESOLVED:** that

- i) a bank account be opened for Horden Recreation Ground;
- ii) that pursuant to section 82 of the Charities Act 1993, Councillors J White and G Phillips be AUTHORISED to enter into obligations on behalf of Horden Recreation Ground.
- iii) that authorised signatories be obtained from Parish Councillors for the account.

**F&GP 10/11/145** **Dog Bag Provision.**

The Clerk advised Members that Durham County Council would no longer be providing dog bags after 1<sup>st</sup> April due to budgetary constraints. He also advised that some Parish Council’s were looking at purchasing them collectively.

**RESOLVED:** that

- i) the information given, be NOTED;
- ii) the Clerk report back in due course regarding collective purchasing of dog bags by Parish Councils.

**F&GP 10/11/146** **A1086 Speed Limits Order.**

Members gave consideration to correspondence received from Durham County Council and queried the Schedule 2, De-restriction , (1) and (2) that this had just had a 40 mph speed limit imposed and if this de-restriction was to occur then it would become a 60 mph again.

**RESOLVED:** that the Clerk seek clarification regarding the speed limit in Schedule 2 (1) and (2) and make representation in the event that the speed limit were to be increased.

**F&GP 10/11/147** **Conflict Management Training.**

The Clerk advised on a Conflict Management Training course at a cost of £795 plus VAT which would involve bespoke training for 15 members of staff in-house.

**RESOLVED:** to APPROVE the training course at £795 plus VAT.

**F&GP** **Data Protection Act Training.**

- 10/11/148** Members gave consideration to the attendance of the Clerk at County Hall, Durham for Data Protection Act Training provided by County Durham and Cleveland Training Partnership at a cost of £30.00 plus VAT.  
**RESOLVED:** that the Clerk be AUTHORISED to attend.
- F&GP** **Payroll Year End Training.**  
**10/11/149** Members gave consideration to the attendance of the Assistant Clerk and Admin and Finance Officer on 2<sup>nd</sup> March 2011 for Payroll Year End Training Course to be held by the Parish Council's Payroll software providers at Washington at a cost of £195.00 plus VAT for two places.  
**RESOLVED:** that the Assistant Clerk and Admin and Finance Officer be AUTHORISED to attend.
- F&GP** **Donation Request: Great North Air Ambulance.**  
**10/11/150** Members gave consideration to a request for a donation from Great North Air Ambulance.  
**RESOLVED:** that a donation of £100 be GRANTED.
- F & GP** **Social Welfare Centre Booking Request.**  
**10/11/151** The Clerk advised on correspondence received from Mrs I Wilson requesting free use of the lounge for Thursday 31<sup>st</sup> March 2011 for a charity event.  
**RESOLVED:** that free use be GRANTED.
- F & GP** **Cotsford Infant School Thank You Letter.**  
**10/11/152** The Clerk advised Members on correspondence received from Cotsford Infant School thanking the Parish Council for the Pantomime they attended at the Social Welfare Centre in January.  
**RESOLVED:** that the letter be RECEIVED and displayed on the noticeboard.
- F & GP** **Cotsford Junior School Thank You Letter.**  
**10/11/153** The Clerk advised Members on correspondence received from Cotsford Junior School thanking the Parish Council for the Pantomime they attended at the Social Welfare Centre in January.  
**RESOLVED:** that the letter be RECEIVED and displayed on the noticeboard.
- F & GP** **Proposed Planning Applications.**  
**10/11/154** **PL/5/2011/0002** - Proposed Conversion of Garage to Study and Utility and Construction of a Front Porch at 8 Willow Grove, Horden for Mrs C Olver.  
**PL/5/2010/0571** - Proposed Change of Use of Ground Floor and Part of First floor from Retail to Three Private Flats at Osbourne House, Fifth Street, Horden for Mr S Shah.  
**RESOLVED:** that the information given, be NOTED.

**FULL PARISH COUNCIL**  
**Minutes of Meeting held 3<sup>rd</sup> February 2011**

**Present:** Councillor J White (Chair)  
 Councillors R Brown, J Clark, M Clark, E Conner, W Hill, G Lavery, D Maddison, G Patterson, G Phillips, M Robinson, W Smith and E Wood

**Staff:** Mr P Davison (Clerk), Mrs G M Crute (Assistant Clerk)

**Apologies:** Councillors G Jones and T Jones

**HPC** **Minutes of the Meeting of the Governance Sub-Committee held on 13<sup>th</sup> 10/11/127 January 2011.**

**RESOLVED:** That the minutes be confirmed as a correct record, to be signed by the Chairman.

**HPC** **Grazing Land Auctions.**

**10/11/128** Members gave consideration to Durham County Council's grazing land auctions and the two locations identified in Horden. After lengthy discussion it was **RESOLVED** that:

- i) the Clerk write to Durham County Council expressing a potential interest in the land Sunderland Road near Grants Houses pending the outcome of the planning permission for the Golf Driving Range;
- ii) the Clerk advised the County Council there were no objections of the sale of the lands provided that they were used for the purpose of grazing land only.

**HPC** **Durham County Council Settlement Studies Questionnaire.**

**10/11/129** Members gave consideration to the report of the Clerk which had been previously circulated which detailed responses to the questionnaire.

**RESOLVED:** to APPROVE the responses detailed in the Clerk's report for submission to Durham County Council.

**HPC** **Royal Garden Party 2011.**

**10/11/130** Members gave consideration to the submission of a nomination for the Royal Garden Party 2011.

**RESOLVED:** that Councillor J Clark be the Parish Council's nomination.

**HPC** **Horden Community Plan.**

**10/11/131** The Clerk updated Members on work undertaken to date with regards to the Community Plan. Councillor W Hill expressed his thanks to the Clerk for his hardwork to date on the plan.

**RESOLVED:** that the information given, be NOTED.

**HPC** **Standards Board Abolition.**

**10/11/132** Members gave consideration to correspondence from DCLG regarding the abolition of the Standards Board.

**RESOLVED:** the information given, be NOTED.

**HPC** **Arriva Bus Update.**

**10/11/133** Members gave consideration to correspondence received from Arriva regarding changes to the bus timetable.

**RESOLVED:** that the information given, be NOTED.