

HORDEN PARISH COUNCIL
Minutes of Meeting held 1st September 2011

Present: Councillor J White (Chairman)
 Councillors R Bagnall, J Clark, M Clark, E Connor, W Hill, G Lavery, G Patterson,
 I Roberts, M Robinson,

Staff: Mr P Davison (Clerk), Mrs J S Hunt (Assistant Clerk),
 Mr J Bush (Parks & Cemetery Manager)

Also Present: PC C Woollett, PCSO S Bowman

HPC **Apologies for Absence.**

11/12/050 **RESOLVED:** Apologies RECEIVED and approved for Councillors G Jones,
 G Phillips and W Smith.

HPC **Minutes of the Meeting of Horden Parish Council held 7th July 2011**

11/12/051 **RESOLVED:** that the minutes be confirmed as a correct record to be signed by
 the Chairman.

HPC **Matters Arising – Clerk’s Report.**

11/12/052 There were no matters arising that were not covered in the agenda.

RESOLVED: that the information given, be NOTED.

HPC **Items Tabled for Information.**

11/12/053 **Hartlepool Mail**

Monday 4th July 2011	"It's a Victory for chairman Rita"
Monday 4th July 2011	"Horden's heroics help crush Castle"
Wednesday 6th July 2011	"Time for Big Memories"
Saturday 9th July 2011	"Poignant day for ex-colliery men"
Saturday 9th July 2011	"Memory Lane: Big Meeting 1952"
Monday 11th July 2011	"Horden set for top of table clash"
Monday 25th July 2011	"Golf girl Aimee in the swing of things"
Tuesday 26th July 2011	"Final member of drug-dealing gang jailed"
Wednesday 3rd August 2011	"Put the flags out"
Wednesday 3rd August 2011	"Digging deep into the vaults"
Thursday 4th August 2011	"Anger over attack on memorial"
Thursday 4th August 2011	"Teenage kicks so hard to beat"
Friday 5th August 2011	"Local cricket - Horden"
Tuesday 9th August 2011	"Horden let in nine"
Monday 15th August 2011	"Crushing defeat hits Horden's title hopes"
Monday 22nd August 2011	"Young pirates on parade"

RESOLVED: that the information given, be NOTED.

HPC **Police Report.**

11/12/054 The Chairman welcomed to the meeting PC Chris Woollett and PCSO Sharon Bowman,
 who reported on incidents covering the period 1st August 2011 to 1st September 2011

Police Report:

Recorded incidents in Horden	280
Burglary	7
Vehicle Crime – theft of	0
Vehicle Crime – theft from	0
Thefts	14
Rowdy, Nuisance Behavior	57
Criminal Damage	12

There was **1** recorded incident in Grants Houses

PCSO Bowman also updated Members on the recent East Durham Horse Fayre. She stated that there was only 1 RTA incident, which was dealt with satisfactorily by the travellers themselves. No other incidents linked to the Horse Fayre. PC Woollett introduced himself and informed Members that he would be replacing PC Thompson, who has now undertaken his new role. Members expressed concerns with regard to an incident which took place on 7th August 2011, whereby park staff were not able to get through to the Non Emergency telephone number. PC Woollett conveyed his apologies and urged The Parish Council to submit a written complaint. Members expressed their concerns with regard to the Cotsford Park area of Horden. PCSO Bowman stated that the police were aware of the concerns regarding this area and that they would be making this a high priority.

RESOLVED that:-

- i) information given, be NOTED.
- ii) a letter expressing thanks be sent to PC Thompson.
- iii) letter of complaint regarding the incident on 7th August 2011 be sent to Durham Police Headquarters

HPC
11/12/055

Public Participation.

There were no members of the public present.

PARKS AND CEMETERY COMMITTEE
Minutes of Meeting held 1st September 2011

Present: Councillor G Patterson (Chairman)
 Councillors R Bagnall, J Clark, M Clark, E Connor, W Hill, G Lavery, I Roberts,
 M Robinson and J White

Staff: Mr P Davison (Clerk), Mrs J S Hunt (Assistant Clerk),
 Mr J Bush (Parks & Cemetery Manager)

Also

Present:

Apologies: Councillors G Jones, G Phillips and W Smith

P&C **Parks & Cemetery Manager's Report.**

11/12/023

The report previously circulated covered the period 27th June to 21st August 2011. The Parks and Cemetery Manager informed Members that the two Parks and the Cemetery have been awarded The Green Flag award. In addition the Welfare Park has also received The Heritage Site Award.

RESOLVED: that:-

- i) the information given, be NOTED
- ii) a letter of congratulations be sent to all members of staff.

P&C **Damage/Incident Reports.**

11/12/024

The Clerk advised Members of the following damage/incident reports:-

DAMAGE/INCIDENT REPORTS

11/07/11	Incident	SWC Main Hall – member of the public at dance class removed shoes and stood on a small piece of glass. Mother removed glass and used plaster. Recommendation that shoes should be worn at all times was reiterated by the SWC Manager. Notices regarding shoes have been erected in the SWC.
18/07/11	Damage	SWC – external metal waste pipes broken during the night. Replaced the following day.
19/07/11	Incident	Welfare Park Football Field – staff strimming between fence line and laurels discovered 6 needles. Needles removed and safely disposed of.
27/07/11	Incident	Welfare Park Football Field – staff strimming discovered needles and other drug related items. Needles removed and safely disposed of.
02/08/11	Incident	Welfare Park Cricket Pitch – Members of HCWCC attempting to practice on incorrect wicket and when directed to correct wicket for practice, one member became aggressive to staff. Reported to clerk and the club has been written to.
07/08/11	Incident	Memorial Park – during lock up member of the public aged 18-19 years approximately was found in a drunken stupor. Youth would not respond to requests to leave and could not physically hold up their head. Staff left youth and locked park. Police and Street Wardens were attempted to be contacted repeatedly however there was no response to the telephone calls made.

RESOLVED: that the information given, be NOTED.

- P&C**
11/12/025 **Flower and Vegetable Show 2012.**
The Clerk gave a brief verbal report on the Flower and Vegetable Show stating that it had gone extremely well. He advised that due to financial reasons, the date for the 2012 show would need to be changed. A brief discussion took place.
RESOLVED that:-
i) the Clerk re-arrange the date for the 2012 other than the August Bank holiday weekend.
ii) that a working party be formed to plan the 2012 and subsequent shows.
- P&C**
11/12/026 **Thorpe Road Cemetery.**
The Clerk Updated Members on the current situation regarding time limits of the land and the situation regarding the land adjacent to the cemetery. He advised Members of the need to look into alternative sites suitable for the requirements of the cemetery.
RESOLVED: that The Clerk look into alternative sites and report back in October.
- P&C**
11/12/027 **Stayplton Drive MUGA.**
The Clerk advised Members that due to issues relating to the liquidation of the developer, the councils solicitor were experiencing delays with the appointed receivers in order to obtain the certificate of ownership. The council's solicitors were continuing to conclude the transfer as swiftly as possible bearing in mind that the funding from the AAP would be withdrawn at the end of September 2011 if the transfer were not completed.
RESOLVED that:
(i) the information given, be NOTED.
(ii) the Clerk's actions be ENDORSED.
- P&C**
11/12/028 **Church Green Village Green Status.**
Members gave consideration to the verbal report of the Clerk. Due to the ongoing issues with regard to HCWAFRC, the progression of the village green application had not been progressed until other more urgent priorities had been addressed.
RESOLVED that:
(i) the information given, be NOTED.
(ii) the Clerk's actions be ENDORSED.

FINANCE AND GENERAL PURPOSES COMMITTEE
Minutes of Meeting held 1st September 2011

Present: Councillor E Connor (Chairman)
 Councillors R Bagnall, J Clark, M Clark, W Hill, G Lavery, G Patterson, I Roberts,
 M Robinson, J White

Staff: Mr P Davison (Clerk) and Mrs J S Hunt (Assistant Clerk)

Apologies: Councillors G Jones, G Phillips and W Smith.

F&GP **Parish Council Financial Status – Bank Balances.**

11/12/048 The Clerk reported the bank balances as at 31/08/2011 being £422,755.57.

RESOLVED: That the information be NOTED.

F&GP **Income and Expenditure Report to 31/07/2011.**

11/12/049 The report was circulated at the meeting.

RESOLVED: That the report be NOTED.

F&GP **Cash Cheques.**

11/12/050 The Clerk requested a cash cheque totaling £180 for September (Cemetery £30, SWC /Admin £150) be endorsed for payment.

RESOLVED: To ENDORSE cheques for payment.

F&GP **Bank Transfer.**

11/12/051 The Clerk informed Members that the transfer for August was £34,892.19

RESOLVED: To ENDORSE transfers.

F&GP **Invoices for endorsement for payment**

11/12/052 **RESOLVED:** To ENDORSE the following invoices for payment:

SUPPLIER	INVOICE DATE	DESCRIPTION	AMOUNT £	PAID REF:
Alan Wood	01.09.2011	Redecoration of Main Hall	450.00	310660
Angel Springs Limited	31.07.2011	Water cooler rental	31.00	310639
B.O.C.	31.07.2011	SWC CO2 monitor	27.78	DD
Booker	04.08.2011	Line cleaner	32.21	DD
Booker	12.08.2011	SWC Bar supplies	246.98	DD
British Gas	04.08.2011	Gas	621.96	DD
British Gas	13.06.2011	Electricity	-94.92	DD
British Gas	04.08.2011	Electricity/Comm Pavillion	14.49	DD
British Gas	02.08.2011	Electricity/Memorial Park	6.12	DD
British Gas	02.08.2011	Electricity/Cemetery	-52.54	DD
British Gas	02.08.2011	Electricity/HCW AFC	68.94	DD
British Gas	02.08.2011	Electricity/SWC	209.29	DD
British Gas	02.08.2011	Electricity/Welfare Ground	17.03	DD
British Gas	18.08.2011	Electricity/Works Building Café	417.22	DD
British Telecom	11.08.2011	Line Rental - main phone	175.81	DD
British Telecom	11.08.2011	Line Rental - SWC alarm	3.00	DD
Co-operative Bank	01.08.2011	Charges	39.34	DD
Davmar Workwear	30.07.2011	Workwear	76.32	310640
Davmar Workwear	30.07.2011	Workwear	148.68	310640
Davmar Workwear	30.07.2011	Workwear	281.70	310640
Davmar Workwear	30.07.2011	Workwear	71.28	310640
Davmar Workwear	30.07.2011	Workwear	175.26	310640
Davmar Workwear	30.07.2011	Workwear	126.36	310640
Davmar Workwear	30.08.2011	Workwear	189.60	310640
Davmar Workwear	30.07.2011	Workwear	62.64	310640
Durham County Council	16.08.2011	Lift service	57.48	310641
Durham County Council	19.08.2011	Repairs to Gangs/Strimmer	95.82	310641
Durham County Council	27.07.2011	Trade Refuse - Cemetery	525.00	310641
E-Cat Partners	08.08.2011	UK Domain Name - 2years	130.80	310642
Homecare	24.08.2011	DIY supplies	50.50	310643
Horn's Garden Centre	31.07.2011	Airline/clamps	10.00	310644
Innerglass	05.08.2011	Tea pots	26.78	310645
J.J. Tooby & Co	18.08.2011	Repairs to bowls machine	88.56	310647
Johnston Publishing	17.08.2011	Job advert - Admin Officer	654.00	310646
Lloyd	17.08.2011	Ball joint	165.96	Due Credit
Machine Mart	08.08.2011	Amber rev light/ear defenders	13.18	310649

Mastercopy	05.08.2011	Title to Photocopier	354.60	310650
MKM BS Peterlee	19.08.2011	Stop cock	9.96	310651
Molson Coors	05.08.2011	SWC Bar supplies	794.34	DD
NE Ironcraft	31.08.2011	Welding Trolley/2 Waste Pipes	72.00	310652
NTE Limited	31.07.2011	Internet - August 2011	80.52	DD
Playsafety Limited	08.08.2011	Annual inspection	540.00	310653
RBS Software	01.08.2011	Omega maintenance contract	663.60	310654
Retox Digital Limited	09.08.2011	Job advert - Admin Officer	150.00	310655
S L Lee	11.08.2011	Art & Craft Workshop	125.00	310648
Scottish Power	08.08.2011	Electricity - Welfare Park	166.67	DD
Scottish Power	08.08.2011	Electricity - Works Building	166.67	DD
Scottish Power	08.08.2011	Electricity - Cemetery	166.67	DD
Scottish Power	08.08.2011	Electricity - Memorial Park	166.67	DD
Scottish Power	08.08.2011	Electricity - New Pavillion	166.67	DD
Scottish Power	08.08.2011	Electricity - SWC	166.67	DD
Shell UK Ltd	02.08.2011	Fuel	335.57	DD
Shell UK Ltd	17.08.2011	Fuel	382.06	DD
SMITH OF DERBY	19.08.2011	Replace flat drum clocks	7845.60	310656
Sue Amey	22.08.2011	Percussion workshop	130.00	310658
Treasured Memories	19.08.2011	Wall plaque	73.44	310657
Treasured Memories	26.08.2011	Wall Plaque	143.22	310657
Viking Direct	26.07.2011	Stationery/stamps	185.92	310659
Vodafone	12.08.2011	Mobile phones	138.58	DD
XE UK	17.08.2011	Magic Jack	140.00	310661
XE UK	03.08.2011	Mascot costume	78.00	310661
Zurich	17.08.2011	LCAS Seminar-S/Hall	36.00	310662
Zurich	08.08.2011	Insurance premium	400.14	310662
		Invoice Total For August	£18,842.20	

F&GP
11/12/053 **Members/Officers Allowances.**
The Clerk advised he had received participation claim for Councillors J Clark, M Clark and travel expenses for Councillor G Patterson and the Clerk totaling £1222.98.
RESOLVED: That the payments be ENDORSED.

F&GP
11/12/054 **Social Welfare Centre Sub-Committee – 21st July 2011.**
RESOLVED: that;
(i) the information given, be NOTED
(ii) subject to the inclusion of Councillor E Connor's apologies.

F&GP
11/12/055 **East Durham Horse Fayre.**
Members gave consideration to the recipients of the donation offered on behalf of the organizer of the East Durham Horse Fayre.
RESOLVED: that the Clerk request that the donation be equally split between the Hartlepool Hospice, Homeless Heroes and St. Mary's Church.

F&GP
11/12/056 **Welfare House.**
The Clerk advised Members that due to issues with the HCW AFC and current budget constraints, progress on this matter has been delayed. The Clerk further advised that this would be further be reviewed at a later date.
RESOLVED: that the actions of the Clerk be ENDORSED

F&GP
11/12/057 **St Mary's Church: Thank You Letter.**
Members gave consideration to correspondence received from St Mary's thanking the Parish Council for their donation.
RESOLVED: that the letter be RECEIVED and displayed on the notice board

F&GP
11/12/058 **Certificate in Local Government Administration.**
The Clerk advised Members that he was successful in obtaining the CiLCA qualification. The clerk also advised that the committee cycle the parish council currently operate was in need of review and suggested that this be discussed as a separate item at a later date.
RESOLVED: that;
(i) the information given, be NOTED
(ii) the Clerk reviews the councils committee structure and provides recommendations at a later meeting.

- F&GP** **Safe Durham Partnership Plan 2011-2014.**
11/12/059 Members gave consideration to the correspondence received, which was previously circulated.
RESOLVED: that the Clerk give feedback to Durham County Council on behalf of the Parish Council.
- F&GP** **DCLG Announcement: Audit Commission Outsourcing.**
11/12/060 Members gave consideration to the report which was previously circulated.
RESOLVED: that the information given, be NOTED
- F&GP** **Open Public Services White Paper.**
11/12/061 Members gave consideration to the report, which was previously circulated.
RESOLVE: that the information given, be NOTED.
- F&GP** **Urban and Rural Renaissance Initiative Grant Scheme.**
11/12/062 Members gave consideration to the Clerk's report, which had been previously circulated.
RESOLVED: that the Clerk to list potential schemes and to report back in October's meeting.
- F&GP** **Proposed Planning Applications**
11/12/063 **PL/5/2011/0286** – Proposed Front Extension/Bay Window at 4, Coronation Avenue, Horden for Mr G Langley.
- PL/5/2011/0322** – Proposed Rear Extensions and Front Canopies at 2,3,5,9,11-13, 15-17,19,21,23,24,28,32,39,43,44,49,51,54,56 and 60, Northumberland Street, Horden for Accent Homes.
- PL/5/2011/0367** – Proposed Front Porch 61 Sunderland Avenue, Horden for Mrs Taylor.
- RESOLVED:** that the information given, be NOTED.

FULL PARISH COUNCIL
Minutes of Meeting held 1st September 2011

Present: Councillor J White (Chair)
 Councillors R Bagnall, J Clark, M Clark, E Connor, W Hill, G Lavery, G Patterson,
 I Roberts, M Robinson and J White

Staff: Mr P Davison (Clerk) and Mrs J S Hunt (Assistant Clerk)

Apologies: Councillors, G Jones, G Phillips and W Smith.

HPC **Minutes of the Horden Parish Council Meeting held 15th July 2011.**

11/12/056 **RESOLVED:** that the minutes be confirmed as a correct record to be signed by the Chairman.

HPC **Minutes of the Interview Panel meeting held 29th July 2011.**

11/12/057 **RESOLVED:** that the minutes be confirmed as a correct record to be signed by the Chairman.

HPC **Councillor Isabella Roberts.**

11/12/058 The Chairman welcomed Mrs I Roberts to the Parish Council.

RESOLVED: that Mrs I Roberts accepted the position of Councillor and signed the Declaration of Acceptance of Office.

HPC **Exclusion of the Press and Public.**

11/12/059 **RESOLVED:** That in accordance with Section 2 of the Public Bodies (Admission to Meetings) Act, 1960, the press and public be excluded from the meeting for the following item of business on the grounds that it involves information prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

HPC **HCW AFC Issues.**

11/12/060 The Chairman welcomed to the meeting Mr Giles McCourt of Mortons Solicitors. Mr McCourt provided a summary of evidence to date and advised Members of a range of options and of how to proceed. A lengthy discussion ensued.

RESOLVED that:

- (i) October's meeting to commence at 5pm for the Full Parish Council meeting to commence at 7pm.
- (ii) Mortons Solicitors and the Clerk to draft a number a new agreement options to be brought to the meeting on 6th October to further discuss and approve before being put to HCW AFC for consideration.
- (iii) Mortons Solicitors to notify the Football Club's Solicitor with a statement of intent.