

HORDEN PARISH COUNCIL
Minutes of Meeting held 3rd November 2011

Present: Councillor J White (Chairman)
 Councillors J Clark, M Clark, E Connor, G Lavery, G Patterson, G Phillips, I Roberts
 M Robinson, W Smith and E Wood

Staff: Mr P Davison (Clerk), Mrs J S Hunt (Assistant Clerk), Mr J Bush (Parks & Cemetery Manager).

Also Present: Sgt I Dickinson and Street Wardens.

Members observed one minutes silence in memory of Councillor George Jones.

HPC 11/12/072 **Apologies for Absence.**
RESOLVED: Apologies RECEIVED and approved for Councillors R Bagnall and W Hill.

HPC 11/12/073 **Minutes of the Meeting of Horden Parish Council held 6th October 2011.**
RESOLVED: that the minutes be confirmed as a correct record to be signed by the Chairman.

HPC 11/12/074 **Matters Arising – Clerk’s Report**
 There were no matters arising that were not covered in the Agenda.
RESOLVED: that the information given, be **NOTED**.

HPC 11/12/075 **Items Tabled for Information.**
Hartlepool Mail

Wednesday 19th October 2011	"Shop Opens with a Bang"
Thursday 20th October 2011	"Rail Hopes on Track"
Friday 21st October 2011	"Heritage Stretch Coasts to Award"
Tuesday 25th October 2011	"Pupils Dig in to Help Grow Some Colour"
Wednesday 26th October 2011	"Tributes are paid to a 'true gent'"

Peterlee Star

Thursday 6th October 2011	"Balloon act is Flying High"
Thursday 13th October 2011	"Community Champs"
Thursday 20th October 2011	"Blots on Landscape"

Horden Welfare Park Users Group, Minutes of Meeting held 6th October 2011
 Prestigious International Recognition for Durham Heritage Coast - Press Release
 Durham Police Authority - Press Release, 26th October 2011

RESOLVED: that the information given, be **NOTED**

HPC 11/12/076 **Police Report:**
 The Chairman welcomed to the meeting Sgt Ian Dickinson and Street Wardens, who reported on incidents covering October 2011.

Police Report:

Recorded Incidents in Horden	321
Burglary	7
Vehicle Crime – theft of	2
Vehicle Crime – theft from	0
Thefts	12
Rowdy, Nuisance Behaviour	
Criminal Damage	18

There were no recorded incidents in Grants Houses.

Councillor G Lavery expressed concerns over the lack of policing in the Church Green area of Horden. He also advised that in the problems in the Park Terrace area of Horden have escalated in the past month. Sgt Dickinson advised members that the police are aware of the ongoing issues within these areas of the village. He advised that the Police are dealing with these issues and that they will be taking a robust stand with offenders.

Lengthy discussions ensued with regard to alcohol free zones and road safety for children. Sgt Dickinson advised members that he would investigate further with regard to alcohol free zones within the village and report back to Members. He also advised that the Police could work with the local schools on tackling the issues with regard to road safety issues.

Councillor E Connor enquired as to the situation with drug related issues within the village. Sgt Dickinson advised that these issues are no different to previous years.

Members sought confirmation as to whether Durham Constabulary were recruiting extra police and asked if it would be possible to request an extra police constable for the village.

Street Warden Report:

Alcohol Related Nuisance	5
Rowdy Nuisance	13
Vehicle Damage	4
Dog Fouling	1
Fly Tipping	2
Animal Related	1
Sharps	4

Members commended the Street Wardens for the excellent job carried out during a particular incident in the village.

RESOLVED that;

- i. the information given, be **NOTED**.
- ii. that a letter be sent to Police Headquarters with regard to extra policing in the village.

**HPC
11/12/077**

Public Participation.

There were no members of the public currently present.

PARKS AND CEMETERY COMMITTEE
Minutes of Meeting held 3rd November 2011

Present: Councillor G Patterson (Chairman)
 Councillors J Clark, M Clark, E Connor, G Lavery, G Phillips, I Roberts, M Robinson,
 W Smith, J White and E Wood

Staff: Mr P Davison (Clerk), Mrs J S Hunt (Assistant Clerk),
 Mr J Bush (Parks & Cemetery Manager).

Apologies: Councillors R Bagnall and W Hill.

P&C **Parks & Cemetery Manager's Report.**

11/12/037 The report previously circulated covered the period 26th September 2011 to
 23rd October 2011.

The Parks & Cemetery manager advised members that on the report there are two names
 the same, due to one being an ashes internment. He also advised that there is no band
 available for the Christmas Tree Lighting Service this year, due to problems with the band
 but that hopefully they will be available for next years Teddy Bear's Picnic.

Members enquired as to whether the local schools had been invited to take part in the
 Christmas Tree Lighting Service this year. A brief discussion took place.

RESOLVED that;

- i. the information given, be **NOTED**.
- ii. letters and flyers to be sent to the local schools.

P&C **Damage/Incident Reports.**

11/12/038 The Clerk advised Members of the following damage/incident reports:-

10/10/11 Damage Welfare Park

Large amount of graffiti sprayed onto perimeter wall in
 works compound area facing onto Park Road. Christian
 names sprayed on in 14" high lettering.

RESOLVED: that the information given, be **NOTED**.

Reported to police and Parks and Cemetery Manager.
 Graffiti removed.

RESOLVED: that the information given, be **NOTED**.

P&C **Winter Footpath Maintenance.**

11/12/039 The Clerk gave a brief update on the situation with regard to the Winter Footpath
 Maintenance.

RESOLVED: that the information given, be **NOTED**.

P&C **Thorpe Road Cemetery.**

11/12/040 The Clerk gave a brief update on the situation with regard to Thorpe Road Cemetery. He
 advised that he will be submitting a complaint to the relevant Head of Service at Durham
 County Council due to the lack of response with regard to his enquiry.

RESOLVED: that the information given, be **NOTED**.

P&C **Stapylton Drive MUGA.**

11/12/041 The Clerk gave a brief update on the situation with Stapylton Drive MUGA.

RESOLVED: that the information given, be **NOTED**.

P&C **Remembrance Sunday 2011.****11/12/042**

The Clerk provided Members with the details of the arrangements for Remembrance Sunday 2011 and clarified the date for the event was is 13th November 2011.

RESOLVED that: the information given, be **NOTED**.

P&C **Peterlee and District Sunday League.****11/12/043**

Members considered the correspondence from the Peterlee and District Sunday League. A brief discussion took place.

RESOLVED that;

- i. the information given, **be NOTED**.
- ii. to send a letter of acknowledgement.
- iii. The Parks & Cemetery Manager to investigate alternative arrangements and to liaise with the Peterlee and District League.

P&C **Horden Health Improvement Forum.****11/12/044**

Councillor E Connor declared a personal interest due to being a member of the forum.

Members gave consideration to correspondence received from Horden Health Improvement Forum.

RESOLVED that;

- i. the information given be **NOTED**.
- ii. to display on noticeboard.

P&C **Acumen Community Enterprise Development Trust.****11/12/045**

The Clerk advised Members that he had already responded to the correspondence received from Acumen Community Enterprise Development Trust. Councillor I Roberts expressed concern that her name had been used in earlier correspondence by Acumen Community Development Trust and that she had not given her permission to do so.

RESOLVED: that the Clerk's actions be **ENDORSED**.

P&C **Exclusion of Press and Public****11/12/046**

RESOLVED: That in accordance with Section 2 of the Public Bodies (Admission to Meetings) Act, 1960, the press and public be excluded from the meeting for the following item of business on the grounds that it involves information prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

P&C **Ambulance House Café Tender Specification.****11/12/047**

Members gave consideration to the Ambulance House Café Tender Specification. A brief discussion ensued.

RESOLVED that;

- i. the tender specification be **APPROVED**.
- ii. the Clerk to distribute tenders.

FINANCE AND GENERAL PURPOSES COMMITTEE
Minutes of Meeting held 3rd November 2011

Present: Councillor E Connor (Chairman)
 Councillors J Clark, M Clark, G Lavery, G Patterson, G Phillips, I Roberts, M Robinson,
 W Smith, J White and E Wood

Staff: Mr P Davison (Clerk), Mrs J S Hunt (Assistant Clerk).

Apologies: Councillors R Bagnall and W Hill.

F&GP **Parish Council Financial Status – Bank Balances.**

11/12/086 The Clerk reported the bank balances as at 31/10/2011 being £560,287.13

RESOLVED: That the information be NOTED.

F&GP **Income and Expenditure Report to 30/09/2011.**

11/12/087 The report was circulated at the meeting.

RESOLVED: That the report be NOTED.

F&GP **Cash Cheques.**

11/12/088 The Clerk requested a cash cheque totaling £200 for May (£200 Admin) be endorsed for payment.

RESOLVED: To ENDORSE cheques for payment

F&GP **Bank Transfer.**

11/12/089 The Clerk informed Members that the transfer for October was £31,357.62.

RESOLVED: that the information given, be **NOTED**.

F&GP **Invoices for endorsement for payment.**

11/12/090 **RESOLVED:** To ENDORSE the following invoices for payment:

SUPPLIER	INVOICE DATE	DESCRIPTION	AMOUNT £	PAID REF:
Angel Springs	30.09.11	Water Cooler Rental	31.00	310818
Ashley Gases	11.10.11	SWC - Cellar Gases	26.28	310819
Baker Ross	07.10.11	Halloween Craft Workshop Supplies	50.40	310820
BOC	30.09.11	SWC CO2 Monitor	27.78	DD
Davmar	07.09.11	20 pairs Grab n Grip Gloves	31.20	310821
Durham County Council	13.10.11	Repairs to Ride on Tractor	61.98	310822
Durham County Council	10.10.11	Repairs to Iseki Tractor	34.90	310822
Durham County Council	12.10.11	Service SWC Lift as per contract	57.48	310822
E-Cat Partners	04.10.11	Website Hosting - Domain Name	298.80	310823
Homecare	24.10.11	DIY Supplies	44.39	310824
Innerglass	18.10.11	SWC Cleaning Supplies	121.57	310825
Innerglass	06.10.11	SWC Cleaning Supplies	95.33	310825
Innerglass	27.10.11	Banqueting Roll	35.88	310825
ITC Service	17.10.11	Call Out Charge/New NAS Drive Installed	731.20	310826
JJ Tooby	02.10.11	Repairs to Grass Cutting Machinery	490.77	310827
JJ Tooby	20.10.11	Service & Repairs to Bowls Machinery	514.99	310827
John Barron Automotive	14.10.11	Service and MOT Cemetery Van	175.00	310828
Leamside Nurseries	12.10.11	Trees, Compost & Tree Ties	146.00	310829
Leamside Nurseries	12.10.11	6 Trees	30.00	310829
Leamside Nurseries	25.10.11	20 Rolls of Turf	50.00	310829
Lloyd	17.08.11	Inspection & Call out for Kubota	165.96	IN DISPUTE
Macdonald Martin	10.10.11	Service Fire Alarm/Emergency Lighting SWC	108.00	310830
Macdonald Martin	10.10.11	Service Fire Alarm/Emergency Lighting Works Building	92.40	310830
Macdonald Martin	10.10.11	Service Fire Alarm/Emergency Lighting Green Leaf Café	148.80	310830
Macdonald Martin	10.10.11	Service Fire Alarm/Emergency Lighting Grandstand	132.00	310830
MacDonald Martin	25.10.11	Call out fee/circular fitting	182.40	310830
Machine Mart	12.10.11	Petrol Water Pump and Hoses	302.23	310831

Mastercopy	19.09.11	Cost per Copy - Photocopier	79.83	310832
MKM Building Supplies	14.10.11	x10 Bagged Tarmac	88.56	310833
Molson Coors	30.09.11	SWC Bar Supplies	519.91	DD
Molson Coors	07.10.11	SWC Bar Supplies	486.71	DD
Molson Coors	14.10.11	SWC Bar Supplies	520.82	DD
Molson Coors	21.10.11	SWC Bar Supplies	323.08	DD
Nisbets	13.10.11	Ice Machine - SWC Bar	419.98	310834
Nisbets	14.10.11	Credit Overcharge on Ice Machine	-108.00	310834
NTE Limited	01.10.11	Phone Maintenance & Charges x4 lines	82.43	DD
Rigby Taylor	20.10.11	Credit Charges Refunded	-239.33	310835
Rigby Taylor	04.10.11	Grass Seed	144.70	310835
Rigby Taylor	28.09.11	Cricket Loam	622.08	310835
Ron's Plumbing	27.10.11	Materials & Labour fitting Ice Machine SWC	50.00	310836
S&N Workwear	01.10.11	Clothing Alterations & Embroidery Stitching	19.20	310837
Shah's Store	31.10.11	Newspapers	114.17	310838
Shell UK	02.10.11	Fuel Charges	388.14	DD
Shell UK	17.10.11	Fuel Charges	320.35	DD
Speedy Hire	20.10.11	4 Air Bags	56.64	310839
Treasured Memories	30.09.11	Memorial Plaque	49.20	310840
Viking Direct Ltd	14.10.11	Stationery	151.25	310841
Vitax Limited	27.10.11	Battery/valve	77.09	310842
Vodafone	12.10.11	Mobile Phones	137.42	DD
XEUK	27.10.11	Stage curtains	59.90	310843
Invoice Total For September			£8,550.87	

F&GP
11/12/091

Members/Officers Allowances.

The Clerk advised he had received travel expenses and participation allowance for Councillor E Connor totaling £591.24

RESOLVED: that the payments be **ENDORSED**.

F&GP
11/12/092

Social Welfare Centre Sub-Committee – 20th October 2011.

RESOLVED: that the information given, be **NOTED**.

F&GP
11/12/093

LGR Retention of Business Rates.

The Clerk advised Members that he had drafted a letter to be sent to our local MP Mr. G Morris with regard to the Local Government Resource Review.

RESOLVED that;

- i. the Clerk's actions be **ENDORSED**.
- ii. letter to be sent to Mr. G Morris.

F&GP
11/12/094

Sunderland Road Day Centre.

Members gave consideration to correspondence received from Durham County Council. A brief discussion ensued.

RESOLVED: that the information given, be **NOTED**.

F&GP
11/12/095

DCC Grazing Land Review.

Members gave consideration to correspondence received from Durham County Council. Members requested clarification with regard to the boundaries and public right of way.

RESOLVED that;

- i. the information given, be **NOTED**.
- ii. the Clerk to seek clarification from Durham County Council and to report at the next Council Meeting.

F&GP
11/12/096

Horden In Bloom.

The Clerk updated Members on the situation with Horden In Bloom. A brief discussion ensued.

RESOLVED that;

- i. the information given, be **NOTED**.
- ii. to be discussed as an agenda item at the next Council Meeting.
- iii. to apply for dispensation.
- iv. a letter of acknowledgement be sent to Northumbria in Bloom.
- v. item to be included in the next Parish Council newsletter.

F&GP
11/12/097

The Queen's Diamond Jubilee Beacon Event 2012.

The Clerk advised Members of The Queen's Diamond Jubilee Beacon Event 2012. He advised them that this would be a one-off event and that it would need to be budgeted for.

RESOLVED that;

- i. to approve in principle subject to budget constraints.
- ii. to include in budget for 2012/2013.
- iii. to include as an agenda item at a later date.

F&GP
11/12/098

Community Emergency Plan.

Members gave consideration to correspondence received with regard to the Community Emergency Plan. A brief discussion ensued.

RESOLVED that

- i. the Clerk to discuss with the Officer concerned and invite them to the next Council Meeting.
- ii. to advertise in the Parish Council's newsletter once organised.

F&GP
11/12/099

Exhumation and Public Health Act Funerals Training.

Members gave consideration to Exhumation and Public Health Act Funerals training event on 24th January 2012 to be held at Wakefield MDC, West Yorkshire, priced £150 + VAT per delegate.

RESOLVED: that The Parks & Cemetery Manager attend.

F&GP
11/12/100

Seymour St. Community Space.

Members gave consideration to a donation request from Horden Regeneration Partnership.

RESOLVED that

- i. to reflect in budget for 2012/2013.

F&GP
11/12/101

Accent Foundation Good Neighbour Agreement.

Members gave consideration to the draft Good Neighbours Agreement received from Accent Foundation.

RESOLVED that;

- i. the information given, be **NOTED**.
- ii. to send a letter in support of Accent Foundation

F&GP
11/12/102

Budget Review 2012/2013.

The Clerk updated Members on the budget for 2012/2013. He also advised that he would be organising the Budget Sub-Committee for the 4th week in November and that the Committee would include Chair's and Vice-Chair's.

RESOLVED: that to convene later in November.

F&GP
11/12/103

Social Welfare Centre Bar.

The Clerk updated Members on the situation with regard to the Social Welfare Centre Bar incident. He also advised that he had received a full report from The Social Welfare Centre Manager.

RESOLVED that;

- i. the information given, be **NOTED**.
- ii. the item be placed on the agenda for the next Social Welfare Centre Sub-Committee. To consider further.

F&GP
11/12/104

Planning Application PL/5/2009/0449; Proposed Golf Academy and Driving Range.

The Clerk advised Members that he had attended the meeting at the County Council and proceeded to give a brief update on the situation. He also advised that the planning application had been deferred.

RESOLVED: that the information given, be **NOTED**.

F&GP
11/12/105

Planning Applications.

PL/5/2011/0407 – Coach Depot (retrospective), Timber Road, Seaview Industrial Est. Horden. For Mrs Grufferty.

PL/5/2011/0423 – Two Storey Sided Extension, 28 Greenside Ave. Horden. For Mr. B Armstrong.

RESOLVED: that the information given, be **NOTED**.

FULL PARISH COUNCIL
Minutes of Meeting held 3rd November 2011

- HPC**
11/12/078 **Parish Councillor Vacancies.**
 Members' gave consideration to the verbal update of the Clerk, that there had been no request for an election so the next step would be co-option.
- RESOLVED:** that the Clerk progress the matter.
- HPC**
11/12/079 **NALC Larger Local Councillors.**
 Members gave consideration to nominations for the NALC Larger Local Councillors Committee .
- RESOLVED:** that there be no nominations.
- HPC**
11/12/080 **Authorised Signatories.**
 The Clerk advised Members of the situation and asked that Members call in to the Office to sign relevant documents when convenient.
- RESOLVED:** that the information given, be **NOTED**.
- HPC**
11/12/081 **Chairman's Charity Event.**
 The Chairman updated Members on the Chairman's Charity Event which was held on 15th October 2011. She advised that the event had been a huge success and that the feedback from dignitaries and members of the public who had attended was extremely positive.
- RESOLVED:** that the information given, be **NOTED**.
- HPC**
11/12/082 **Standards Committee Complaint Appeal.**
 Members gave consideration to correspondence received by the Standards Committee Complaint Appeal.
- RESOLVED:** that the information given, be **NOTED**.
- HPC**
11/12/083 **Exclusion of the Press and Public.**
RESOLVED: That in accordance with Section 2 of the Public Bodies (Admission to Meetings) Act, 1960, the press and public be excluded from the meeting for the following item of business on the grounds that it involves information prejudicial to the public interest by reason of the confidential nature of the business to be transacted.
- Councillor E Connor declared a prejudicial interest in the following item as she is a relation of one of the employees.*
- HPC**
11/12/084 **Trade Union Industrial Action Ballot.**
 The Clerk advised Members of the possibility of Trade Union Action for one day only, which will effect 95% of the Parks and Cemetery Staff and that provisions will be put in place to ensure minimum disruption.
- RESOLVED:** that the information given, be **NOTED**.

HPC
11/12/085

HCW AFC Issues.

Members considered correspondence with regard to HCW AFC issues. A lengthy discussion ensued.

RESOLVED that

- i. to agree a date of Friday 25th November 2011 for the meeting to be held on Parish Council's premises, subject to Mortons Solicitors's availability.
- ii. Agenda items to be submitted by both parties.
- iii. Horden Parish Council, the Football Clubs Board and a Legal Representative only attend the meeting.
- iv. Meeting to be held with the Exclusion of The Press and Public.