

HORDEN PARISH COUNCIL
Minutes of Meeting held 1st December 2011

Present: Councillor J White (Chairman)
 Councillors R Bagnall, J Clark, M Clark, E Connor, W Hill, G Lavery, G Patterson,
 G Phillips, I Roberts, M Robinson and E Wood

Staff: Mr P Davison (Clerk), Mrs J S Hunt (Assistant Clerk),
 Mr J Bush (Parks & Cemetery Manager).

Also Present: PC G Davies, Street Wardens.

HPC **Apologies for Absence.**
11/12/085 **RESOLVED:** Apologies RECEIVED and approved for Councillor W Smith.

HPC **Minutes of the Meeting of Horden Parish Council held 3rd November 2011.**
11/12/086 **RESOLVED:** that the minutes be confirmed as a correct record to be signed
 by the Chairman.

HPC **Matters Arising – Clerk’s Report**
11/12/087 There were no matters arising that were not covered in the Agenda.
RESOLVED: that the information given, be **NOTED**.

HPC **Items Tabled for Information.**
11/12/088 **Hartlepool Mail**

Friday October 28th 2011	"Golf course fight not over"
Saturday 29th October 2011	"Rats lead to café closure"
Wednesday 16th November 2011	"Hard times eased"
Wednesday 16th November 2011	"Get help with homework"

Peterlee Star

Thursday 17th November 2011	"Sarah has the right formula"
Thursday 17th November 2011	"Lanterns for a light festival"

RESOLVED: that the information given, be **NOTED**

HPC **Police Report:**
11/12/089 The Chairman welcomed to the meeting Sgt Ian Dickinson and Street Wardens, who
 reported on incidents covering October 2011.

Police Report:

Recorded Incidents in Horden	261
Burglary	9
Vehicle Crime – theft of	0
Vehicle Crime – theft from	11
Thefts	14
Rowdy, Nuisance Behaviour	
Criminal Damage	18

There were 7 recorded incidents in Grants Houses.

Street Warden Report:

Alcohol Related Nuisance	
Rowdy Nuisance	42
Vehicle Damage	0
Dog Fouling	0
Fly Tipping	1
Animal Related	0
Sharps	

PC Davies advised Members that there seemed to be a lull in the number of incidents reported on the Village Green.

A brief discussion ensued with regard to Alcohol Free Zones with the village. PC Davies advised that the Police would be making a leaflet drop to all licencees within the village with regard to under age drinking in the village. He also advised that PC Woolett had applied for a scheme where young offenders would do litter picking in the park.

Councillor G Lavery advised that there were approximately fifty persons in the gang of youths who congregate at Park Terrace in Horden.

RESOLVED: that the information given, be **NOTED**.

HPC
11/12/090

Public Participation.

There were no members of the public currently present.

PARKS AND CEMETERY COMMITTEE

Minutes of Meeting held 1st December 2011

Present: Councillor G Patterson (Chairman)
Councillors R Bagnall, J Clark, M Clark, E Connor, W Hill, G Lavery, G Phillips, I Roberts, M Robinson, J White and E Wood

Staff: Mr P Davison (Clerk), Mrs J S Hunt (Assistant Clerk),
Mr J Bush (Parks & Cemetery Manager).

Apologies: Councillor W Smith.

P&C **Parks & Cemetery Manager's Report.**

11/12/048 The report previously circulated covered the period 24th October 2011 to 20th November 2011.

The Parks & Cemetery Manager updated Members on the procedure for this years tree lighting service. He also advised of the new arrangements in place for Sunderland Road changing facilities.

Members raised concerns with regard to the cleanliness of the toilets within Ambulance House. The Parks & Cemetery Manager advised that he would monitor the situation.

Members also enquired as to whether staff were coping with the additional work of planting of tubs within the village. The Parks & Cemetery Manager advised that as the workload was increasing he is having to prioritise jobs. The Clerk advised that the Parks & Cemetery Manager and himself would be discussing this in more detail.

RESOLVED: that the information given, be **NOTED**.

P&C **Damage/Incident Reports.**

11/12/049 The Clerk advised Members of the following damage/incident reports:-

31/10/11 Damage Church Green

I have been asked by members of the public if anything can be done about the drinking and anti-social behaviour of youths on the Church Green.

RESOLVED: that the information given, be **NOTED**. They cause a lot of mess by smashing bottles and leaving empty cans about and I have to sweep up on a daily basis.

They also cause a lot of noise for local residents

Police notified.

02/11/11 Damage Memorial Park

When litter picking Church Green I found a coping stone had been pushed off the Church Green wall next to where youths drink on a night.

Police notified – incident no: D.H.M. 2-11-11-83.

RESOLVED: that the information given, be **NOTED**.

P&C **Thorpe Road Cemetery.**

11/12/050 The Clerk gave a brief update on the situation with regard to Thorpe Road Cemetery. He also advised that the relevant plans had been marked out and returned to Durham County Council, whom were now investigating what the current market value of the land would be. He advised that he is now awaiting their reply.

RESOLVED: that the information given, be **NOTED**.

- P&C**
11/12/051 **Seymour St. Community Space.**
The Clerk advised Members that there had been a few minor changes to the lease, which have now been amended. The lease has now been signed and returned to Durham County Council.
- RESOLVED:** that the information given, be **NOTED**.
- P&C**
11/12/052 **Ambulance House Café.**
The Clerk gave a brief update on the procedure for the tender for Ambulance House Café.
- RESOLVED:** that the information given, be **NOTED**.
- P&C**
11/12/053 **Winter Maintenance.**
The Clerk gave a brief update on the situation with regard to winter maintenance.
- RESOLVED:** that the information given, be **NOTED** and to obtain clarification on the Procedures that are in place from Durham County Council.

FINANCE AND GENERAL PURPOSES COMMITTEE
Minutes of Meeting held 1st December 2011

Present: Councillor E Connor (Chairman)
 Councillors R Bagnall, J Clark, M Clark, W Hill, G Lavery, G Patterson, G Phillips,
 I Roberts, M Robinson, J White and E Wood

Staff: Mr P Davison (Clerk), Mrs J S Hunt (Assistant Clerk).

Apologies: Councillor W Smith.

F&GP **Minutes of the Budget Sub-Committee Meeting dated 23rd November 2011.**
11/12/106 **RESOLVED:** that the minutes be confirmed as a correct record to be signed by the Chairman.

F&GP **Parish Council Financial Status – Bank Balances.**
11/12/107 The Clerk reported the bank balances as at 31/11/2011 being £536,060.56.

RESOLVED: That the information be NOTED.

F&GP **Income and Expenditure Report to 30/11/2011.**
11/12/108 The report was circulated at the meeting.

RESOLVED: That the report be NOTED.

F&GP **Cash Cheques.**
11/12/109 The Clerk requested a cash cheque totaling £250 (Admin) be endorsed for payment.

RESOLVED: To ENDORSE cheques for payment

F&GP **Bank Transfer.**
11/12/110 The Clerk informed Members that the transfer for November was £21,148.00.

RESOLVED: that the information given, be **NOTED.**

F&GP **Invoices for endorsement for payment.**
11/12/111 **RESOLVED:** To ENDORSE the following invoices for payment:

SUPPLIER	INVOICE DATE	DESCRIPTION	AMOUNT £	Payment Details
Angel Springs	31.10.11	Water Cooler Rental	31.00	310852
Ashley Gases	07.11.11	SWC - CO2 / N2CO2	42.18	310853
B.T.	13.11.11	Main line/fax rental	148.81	DD
B.T.	13.11.11	Alarm - line rental	3.75	DD
BOC Manchester	31.10.11	SWC - CO2 Gas Monitor	29.16	DD
Booker	04.11.11	SWC - bar supplies / Office - consumables	361.82	DD
Booker	11.11.11	Cem - toilet rolls	35.96	DD
Booker	11.11.11	SWC - bar supplies / Cem - blue roll	429.76	DD
British Gas	08.11.11	SWC - Gas	471.02	DD
DAVMAR	07.11.11	Safety boots	33.48	310854
Durham County Council	27.10.11	SWC lift repairs	75.94	310856
Durham County Council	03.11.11	Repairs to water pump / Klippo mower	162.64	310856
Easington Tyre Centre	08.11.11	New trailer tyre	112.50	310857
Easington Tyre Centre	14.07.11	Wheel changeover & balance	20.00	310857
Eurooffice	08.11.11	Stationery	41.66	310858
Harbro	17.11.11	New lights for SWC office	118.80	310859
Harbro	15.11.11	SWC - cables & sockets	79.64	310859
Horns Garden Centre	31.10.11	Multipurpose compost	41.92	310860
J.J. Dell & Co.	09.11.11	Allotment rent	1435.00	310855
Johnston Publishing	15.11.11	Advertisement for café tender	696.00	310861

Keep Britain Tidy	10.11.11	Green Flag Award - Memorial Park	222.00	310862
Keep Britain Tidy	10.11.11	Green Flag Award - Cemetery	222.00	310862
Keep Britain Tidy	22.11.11	Green Flag Award - Welfare Park	318.11	310862
Lloyd	17.08.11	Inspection & call out	165.96	310863
Mastercopy	18.10.11	Cost per copy	126.76	310864
Mastercopy	17.11.11	Cost per copy	178.77	310864
Maxwells DIY	31.10.11	Tree stakes	36.83	310865
MKM B.S. Peterlee	07.11.11	Roof tiles	24.00	310866
MKM B.S. Peterlee	02.11.11	Floor boards, saw & nails	32.00	310866
Molson Coors	04.11.11	SWC - bar supplies	502.15	DD
Molson Coors	04.11.11	SWC - bar supplies	196.84	DD
Molson Coors	11.11.11	SWC - bar supplies	887.38	DD
N.E.R.E.O.	21.11.11	CRB check - Gemma Rowe	33.20	310867
NTE Limited	01.11.11	Internet - November	80.26	DD
Regal Print	23.11.11	Printing of Autumn 2011 newsletter	290.00	310868
Scottish Power	29.09.11	Electricity - Bowls/Grandstand	80.25	DD
Scottish Power	08.11.11	Electricity - HCWAFC	387.72	DD
Shell UK Ltd	02.11.11	Fuel	173.14	DD
Shell UK Ltd	17.11.11	Fuel	228.60	DD
Sornell Ltd	14.11.11	Spectrum laser lights for Main Hall	870.70	310869
The Co-operative Bank	03.10.11	BACS charges	33.12	DD
The Co-operative Bank	01.11.11	BACS charges	38.72	DD
Vodafone	14.11.11	Mobile phones	135.01	DD
Invoice Total for November			9,634.56	

F&GP
11/12/112

Members/Officers Allowances.

The Clerk advised he had received participation allowance and travel expenses for Councillors E Wood and J White and travel expenses for himself, totaling £622.35

RESOLVED: that the payments be **ENDORSED**.

F&GP
11/12/113

Social Welfare Centre Sub-Committee – 10th November 2011.

RESOLVED: that the information given, be **NOTED**.

F&GP
11/12/114

Mechanics Christmas Buffet.

Members gave consideration to the allocation of tickets which had been donated by Horden Mechanics.

RESOLVED: that the Councillors M Robinson and G Phillips be allocated the tickets.

F&GP
11/12/115

Macmillan Cancer Support.

The Clerk advised Members of correspondence received from Macmillan Cancer Support.

RESOLVED: that the information given, be **NOTED** and to display on notice board.

F&GP
11/12/116

East Durham Citizens Advice Bureau.

The Clerk advised Members of correspondence received from East Durham Citizens Advice Bureau.

RESOLVED: that the information given, be **NOTED** and to display on notice board.

Councillor R Bagnall left the meeting at 7.10pm

- F&GP**
11/12/117 **Omega Year End Accounts Training.**
Members gave consideration to training of the Clerk, Assistant Clerk and Admin and Finance Officer onsite at £399 + VAT, excluding mileage (for up to 3 delegates). Dates to be arranged.
- RESOLVED:** that the training be **APPROVED**.
- F&GP**
11/12/118 **Cotsford Infant School.**
Members gave consideration to correspondence received from Cotsford Infant School.
- RESOLVED:** that free use be given.
- F&GP**
11/12/119 **Exclusion of Press and Public.**
RESOLVED: That in accordance with Section 2 of the Public Bodies (Admission to Meetings) Act, 1960, the press and public be excluded from the meeting for the following item of business on the grounds that it involves information prejudicial to the public interest by reason of the confidential nature of the business to be transacted.
- F&GP**
11/12/120 **Staff Pay Award 2012.**
Councillor E Connor declared a prejudicial interest in the matter and left the room.
Members attending the workers council meeting in November provided a summary in conjunction with the papers previously circulated. Much discussion ensued regarding the recommendations arising from the meeting and it was
- RESOLVED:** that a;
- i. 1.5% increase be awarded for 2012.
 - ii. 1.0% increase be awarded for 2013.
- F&GP**
11/12/121 **Fee Setting 2012/2013.**
The Clerk detailed reasons for the changes to the fees for 2012/13, which had been previously been circulated.
- RESOLVED:** to **APPROVE** the fees as detailed for 2012/13, subject to an increase in The Cemetery Fees for Exclusive Rights 9x4 grave from and Interment Single for Non-residents from £450.00 to £500.00.
- F&GP**
11/12/122 **Strategic Plan 2012/2013.**
Members gave consideration to the Strategic Plan for 2012/13 which had previously been circulated. The Clerk advised that he had previously discussed the plan with the Parks & Cemetery Manager and The Social Welfare Centre Manager and that no spend was required. A brief discussion ensued.
- RESOLVED:** that the information given, be **NOTED**.
- F&GP**
11/12/123 **Council Reserves 2012/2013.**
Members gave consideration to the Council Reserves for 2012/13. A brief discussion ensued.
- RESOLVED:** that
- iii. the information given, be **NOTED**.
 - iv. the item be placed as an agenda item at a later date.
- F&GP**
11/12/124 **Budget 2012/2013.**
The Clerk advised Members that he was awaiting Durham County Council's official tax base for 2012/13 and further details of the double taxation grant.
- RESOLVED:** that
- v. the information given, be **NOTED**.
 - vi. to await information from Durham County Council to agree budget in January meeting.

F&GP
11/12/125

Planning Applications.

PL/5/2009/0449; Proposed Golf Academy and Driving Range.

PL/5/2011/0449; First Floor Rear Extension – First Floor Rear extension to 14 Alnwick Street. For Mr. P. James.

PL/5/2011/0462; - Alterations to Front Roof to Create Pitched Roof over Bay Window at 62 Rosedale Terrace. For Mr. P. Richardson.

RESOLVED: that the information given, be **NOTED.**

FULL PARISH COUNCIL
Minutes of Meeting held 1st December 2011

HPC
11/12/091 **Co-Option of Parish Councillor.**
Members gave consideration to the nomination from Mr. D. Nichol.

RESOLVED: that Mr. D. Nichol be co-opted to the parish council.

HPC
11/12/092 **Exclusion of the Press and Public.**
RESOLVED: That in accordance with Section 2 of the Public Bodies (Admission to Meetings) Act, 1960, the press and public be excluded from the meeting for the following item of business on the grounds that it involves information prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

HPC
11/12/093 **HCW AFC Issues.**
The Chairman welcomed the solicitor from Morton's Solicitors to the meeting. He gave a brief update on the situation with regard to the Football Club. A lengthy discussion ensued.

RESOLVED that

- i. to withdraw utilities subject to Morton's confirmation.
- ii. To withdraw maintenance services, subject to Morton's confirmation.
- iii. Morton's Solicitors to serve notice the Football Club for payment of arrears.
- iv. Subject to (iii) not being complied with, Mortons to begin legal proceedings on behalf of the parish council.