

**HORDEN PARISH COUNCIL**  
**Minutes of Meeting held 2<sup>nd</sup> February 2012**

**Present:** Councillor J White (Chairman)  
 Councillors J Clark, M Clark, E Connor, D Langan, D Nicol, G Patterson, G Phillips,  
 I Roberts, M Robinson, W Smith and E Wood.

**Staff:** Mr P Davison (Clerk), Mrs J S Hunt (Assistant Clerk),  
 Mr J Bush (Parks & Cemetery Manager)

**Also Present:** Sgt I Dickinson and PCSO K Taylor.

*Councillors J Clark, M Clark and D Nicol entered the meeting at 6.05pm.*

**HPC** **Apologies for Absence.**  
**11/12/116** **RESOLVED:** Apologies RECEIVED and approved for Councillors W Hill and G Lavery.

**HPC** **Minutes of the Meeting of Horden Parish Council held 5<sup>th</sup> January 2012.**  
**11/12/117** **RESOLVED:** that the minutes be confirmed as a correct record to be signed  
 by the Chairman.

**HPC** **Matters Arising – Clerk’s Report.**  
**11/12/118**

**HPC 11/12/098** **Police Report** - The Assistant Clerk had written to Police  
 Headquarters requesting additional policing within Horden.

**P&C 11/12/054** **Parks and Cemetery Managers Report** – The Assistant  
 Clerk had circulated a memo commending the cemetery  
 staff.

**P&C 11/12/059** **Horden Station Road Allotments Association** – The Parks  
 and Cemetery Manager had arranged to get the broken gate  
 fixed and was continuing to work with the association with  
 regards to the other issues.

**P&C 11/12/060** **Number 2 Rugby Pitch** - The Clerk had informed the Rugby  
 Club of the decision and commenced enquiries with the RFU  
 with regards to application.

**F&GP 11/12/133** **Precept 2012/13** - The Clerk had written to Durham  
 County Council with the precept request for 2012.

**HPC 11/12/108** **Horden Horden Fayre 2012/13** - The Clerk had written to  
 the two Durham County Councillors representing Horden  
 with regard to the Horde Fayre meetings.

**HPC 11/12/115** **HCW AFC Issues** - The Clerk had written to Mortons

**RESOLVED:** that the information given, be **NOTED**.

**HPC** **Items Tabled for Information.**  
**11/12/119** **Hartlepool Mail**

|                             |   |
|-----------------------------|---|
| Monday 2nd January 2012     | "Four Shot Dead In House"   |
| Tuesday 3rd January 2012    | "Massacre Dad Made Harm Threats"  |
| Tuesday 3rd January 2012    | "Community left in shock"   |
| Wednesday 4th January 2012  | "Why did he gun them down?"   |
| Thursday 5th January 2012   | "He calmly walked out of the house returned with a shotgun and opened fire" |
| Friday 6th January 2012     | "I stayed with him out of love"   |
| Friday 6th January 2012     | "Horden go after vital Gos double"  |
| Saturday 7th January 2012   | "Daughters tribute to massacre mum"   |
| Monday 9th January 2012     | "Escaped gunman because cab full"   |
| Tuesday 10th January 2012   | "Killer had 10 guns"  |
| Wednesday 11th January 2012 | "Police face up to £4K in pay cuts"   |
| Wednesday 11th January 2012 | "Funeral of gun victims"  |

|                             |                                 |
|-----------------------------|---------------------------------|
| Monday 23rd January 2012    | "Libraries are to stay open"    |
| Saturday 21st January 2012  | "Concerns over local nuisances" |
| Wednesday 25th January 2012 | "Ten years of tattoos"          |
| Wednesday 25th January 2012 | "Homes unveiled"                |

**RESOLVED:** that the information given, be **NOTED**

**HPC**  
**11/12/120**

**Police Report:**

There were no representatives from the Police currently present.

**RESOLVED:** that the Chairman, under Standing Order S.26 ss. (d) move without notice that the order of business be changed and defer Police report until after the conclusion of the meeting of the Parks and Cemetery Committee.

**HPC**  
**11/12/121**

**Public Participation.**

There were no members of the public currently present.

## **PARKS AND CEMETERY COMMITTEE**

### **Minutes of Meeting held 2<sup>nd</sup> February 2012**

**Present:** Councillor G Patterson (Chairman)  
Councillors J Clark, M Clark, E Connor, D Langan, D Nicol, G Phillips, I Roberts,  
M Robinson, W Smith, J White and E Wood.

**Staff:** Mr P Davison (Clerk), Mrs J S Hunt (Assistant Clerk),  
Mr J Bush (Parks & Cemetery Manager).

**Apologies:** Councillors W Hill and G Lavery.

**P&C** **Minutes of the Parks & Cemetery Committee Meeting held 19<sup>th</sup> January 2012.**  
**11/12/064** **RESOLVED:** that the information given, be **APPROVED**.

**P&C** **Parks & Cemetery Manager's Report.**  
**11/12/065** The report previously circulated covered the period 19<sup>th</sup> December 2011 to 22<sup>nd</sup> January 2012. The Parks and Cemetery Manager advised Members of his proposals with regard to a change in working patterns for the summer and weekend working staff. He also clarified there would be no additional wage costs involved.  
**RESOLVED** that;

- i. the information given, be **NOTED**.
- ii. the proposals be **ENDORSED**, subject to contracts of employment.

*Sgt I Dickinson and PCSO K Taylor entered the meeting at 6.15pm*

**P&C** **Damage/Incident Reports.**  
**11/12/066** The Clerk advised Members of the following damage/incident reports. Members sought clarification with regard to the Dogs in the Park rule. The Chair clarified that dogs were not allowed within the vicinity of the playing area.  
**RESOLVED** that: that the information given, be **NOTED**.

**P&C** **Thorpe Road Cemetery.**  
**11/12/067** The Clerk gave a brief update on the situation with regard to Thorpe Road Cemetery. He advised that he had written to both Howard brothers and as yet has had no reply. He also advised that he had written to Durham County Council again for an update on the situation with regard to use of the land at Grasslands in Horden and that no reply had been received as yet. A lengthy discussion ensued.  
**RESOLVED** that;

- i. the Clerk to write to the Howard brothers for permission to carry out ground water testing on their land.
- ii. the Clerk to write to the two Durham County Council representatives requesting their assistance in this matter.
- iii. the Clerk to write to CISWO with regard to using Sunderland Road Playing Fields as an alternative site.

**P&C** **Ambulance House Café.**  
**11/12/068** The Clerk gave a brief update on the situation with regard to Ambulance House Café. He advised Members that he had spoken to Deborah Simpson earlier and that she is making progress with putting policies and procedures in place. He advised Members not to inform the public of any opening date of the café until a definite date is agreed. A brief discussion ensued.  
**RESOLVED** that;

- i. the Clerk write to Mrs. Simpson informing her that all relevant and appropriate policies and procedures must be seen and approved in advance no later than the deadline date of 1<sup>st</sup> March 2012.
- ii. the Clerk to write and inform Mrs. Simpson of the deadline date.

**P&C**            **Stapylton Drive MUGA Pitch.****11/12/069**

The Clerk gave a brief update on the situation with regard to Stapylton Drive MUGA Pitch. He advised that Mortons Solicitors had informed him that the Administrators had only just been made aware of the pending asset transfer, but that they will consider the transfer, if firstly the land is confirmed to have no commercial value and secondly if the Council pay all associated legal costs. A brief discussion ensued.

**RESOLVED:** that the information given, be **NOTED.**

**HPC**            **Police Report:****11/12/120**

*Deferred from item HPC 11/12/119.*

The Chairman welcomed to the meeting Sgt I Dickinson and PCSO K Taylor, who reported on incidents covering the Month of January 2012.

|                              |   |
|------------------------------|---|
| Recorded Incidents in Horden |   |
| Burglary                     | 2 |
| Vehicle Crime – theft of     | 0 |
| Vehicle Crime – theft from   | 1 |
| Thefts                       | 9 |
| Rowdy, Nuisance Behaviour    | 0 |

There were no recorded incidents in Grants Houses.

Sgt Dickinson advised that if the Parish Council require any assistance from the Community Safety Partnership with regard to Stapylton Drive MUGA Pitch, to get in touch. He also advised of the new non-emergency telephone number 101.

Councillor E Connor expressed her concerns with regard to an article in a local newspaper in January 2012, in which it reported on an incident in Warren Street, Horden involving a number of youths with knives. She also enquired as to whether there were any arrests.

Sgt Dickinson advised that there had been 5 arrests and 1 for section 1 assault, who was currently on remand. He also advised that he would be contacting the newspaper involved to inform them of their error with regard to the newspaper article.

**RESOLVED:** that the information given, be **NOTED.**

**FINANCE AND GENERAL PURPOSES COMMITTEE**  
**Minutes of Meeting held 2<sup>nd</sup> February 2012**

**Present:** Councillor E Connor (Chairman)  
 Councillors J Clark, M Clark, D Langan, D Nicol, G Patterson, G Phillips,  
 I Roberts, M Robinson, W Smith, J White and E Wood.

**Staff:** Mr P Davison (Clerk), Mrs J S Hunt (Assistant Clerk).

**Apologies:** Councillors W Hill and G Lavery.

**F&GP** **Parish Council Financial Status – Bank Balances.**

**11/12/142** The Clerk reported the bank balances as at 31/01/2012 being £480,415.87.  
**RESOLVED:** That the information be NOTED.

**F&GP** **Income and Expenditure Report to 30/01/2012.**

**11/12/143** The report was circulated at the meeting.  
**RESOLVED:** That the report be NOTED.

**F&GP** **Cash Cheques.**

**11/12/144** The Clerk requested a cash cheque totaling £130 (£100 Admin and £30 Cemetery) be endorsed for payment.  
**RESOLVED:** To ENDORSE cheques for payment

**F&GP** **Bank Transfer.**

**11/12/145** The Clerk informed Members that the transfer for December was £28,241.55.  
**RESOLVED:** that the information given, be **NOTED**.

**F&GP** **Invoices for endorsement for payment.**

**11/12/146** **RESOLVED:** To ENDORSE the following invoices for payment:

| SUPPLIER                   | INVOICE DATE | DESCRIPTION                      | AMOUNT £ | PAID REF: |
|----------------------------|--------------|----------------------------------|----------|-----------|
| Andrew Burn                | 12.01.12     | Repairs to Allotment Gates       | 150.00   | 310917    |
| Angel Springs              | 31.12.11     | Water Cooler Rental              | 29.81    | 310913    |
| Ashley Gases               | 16.01.12     | SWC - CO2 / N2CO2                | 41.76    | 310914    |
| Baker Ross                 | 19.01.12     | Craft Supplies                   | 9.79     | 310915    |
| Baker Ross                 | 26.01.12     | Flower Pot Kits                  | 6.34     | 310915    |
| Baker Ross                 | 24.01.12     | Coloured Card                    | 2.71     | 310915    |
| Blackhall Youth Band       | 03.07.11     | Performance in the Welfare Park  | 100.00   | 310916    |
| BOC Manchester             | 31.12.11     | SWC - CO2 Gas Monitor            | 29.16    | DD        |
| Booker                     | 10.01.12     | SWC - Bar Supplies/Coffee        | 274.17   | DD        |
| Booker                     | 16.01.12     | Parks - Cleaning Supplies        | 195.59   | DD        |
| Booker                     | 16.01.12     | SWC - Bar Supplies / Bar Cleaner | 64.16    | DD        |
| Booker                     | 24.01.12     | SWC - Bar Supplies               | 513.56   | DD        |
| British Gas                | 21.12.12     | SWC Gas                          | 595.11   | DD        |
| Darlington Borough Council | 21.12.11     | Autumn Bedding                   | 3392.23  | 310918    |
| Durham County Council      | 15.01.12     | Cancel FD:9110                   | -75.94   | 310919    |
| Durham County Council      | 13.12.11     | SWC Lift Repairs                 | 189.84   | 310919    |
| Durham County Council      | 06.01.12     | SWC Boiler Replacement           | 23996.64 | 310919    |
| Glasdon UK Limited         | 04.01.12     | Dog Bins                         | 470.68   | 310920    |
| Homecare                   | 03.01.12     | Various DIY Supplies             | 104.53   | 310921    |
| Innerglass Ltd             | 05.01.12     | Cleaning Supplies                | 109.57   | 310922    |
| Integrated Office Systems  | 24.01.12     | Refuse Sacks                     | 148.80   | 310923    |
| ITC Service                | 30.11.11     | Static Service                   | 42.00    | DD        |
| ITC Service                | 31.12.11     | Static Service                   | 42.00    | DD        |
| JRB Enterprise             | 11.01.12     | Dog Bags                         | 293.40   | 310924    |
| Leamside Nurseries         | 04.01.12     | Turf                             | 37.50    | 310925    |
| Mastercopy                 | 17.01.12     | Cost per copy - Photocopier      | 91.42    | 310926    |

|                                   |          |                                 |                   |        |
|-----------------------------------|----------|---------------------------------|-------------------|--------|
| Maxwells DIY                      | 31.12.11 | Various DIY Supplies            | 165.74            | 310927 |
| MKM BS (Peterlee) Ltd             | 23.12.11 | Roof Tiles                      | 72.00             | 310928 |
| Molson Coors                      | 16.12.11 | SWC Bar Supplies                | 997.31            | DD     |
| Molson Coors                      | 11.01.12 | SWC Bar Supplies                | 236.26            | DD     |
| Molson Coors                      | 11.01.12 | SWC Bar Supplies                | 897.98            | DD     |
| Molson Coors                      | 20.01.12 | SWC - Bar Supplies              | 634.94            | DD     |
| NTE Ltd                           | 01.01.12 | Telephone Lines & Maintenance   | 79.24             | DD     |
| Pantastic Steel Band              | 16.01.12 | Performance in Welfare Park     | 100.00            | 310929 |
| Protec Direct                     | 04.01.12 | Chukka Boots                    | 118.47            | 310930 |
| Raby Estate                       | 20.12.11 | Xmas Tree                       | 228.00            | 310931 |
| Regal Print                       | 05.01.12 | Newsletters                     | 290.00            | 310932 |
| Rigby Taylor                      | 13.01.12 | Line Mark/Moss/Round-up         | 774.00            | 310933 |
| Rigby Taylor                      | 17.01.12 | Returned Goods                  | -72.00            | 310933 |
| Rigby Taylor                      | 19.01.12 | Moss                            | 95.40             | 310933 |
| Scottish Power                    | 19.12.11 | Cemetery - Electricity          | 246.18            | DD     |
| Scottish Power                    | 14.12.11 | Memorial Park - Electricity     | 59.23             | DD     |
| Scottish Power                    | 03.01.12 | Bowls & G'stand - Electricity   | 60.75             | DD     |
| Scottish Power                    | 03.01.12 | Cricket & Rugby - Electricity   | 34.50             | DD     |
| Scottish Power                    | 03.01.12 | Works Building                  | 367.78            | DD     |
| Scottish Power                    | 07.01.12 | HCW AFC                         | 114.04            | DD     |
| Scottish Power                    | 26.01.12 | Cemetery - Electricity          | 49.14             | DD     |
| Scottish Power                    | 26.01.12 | Memorial Park - Electricity     | 23.39             | DD     |
| Scottish Power                    | 26.01.12 | Bowls & G'stand - Electricity   | 25.88             | DD     |
| Scottish Power                    | 26.01.12 | Cricket & Rugby - Electricity   | 16.83             | DD     |
| Scottish Power                    | 26.01.12 | Works Building                  | 134.12            | DD     |
| Shell UK                          | 02.01.12 | Fuel                            | 57.75             | DD     |
| Shell UK                          | 17.01.12 | Fuel                            | 365.11            | DD     |
| Spaldings Limited                 | 11.01.12 | Backpack Blower                 | 453.90            | 310934 |
| Spaldings Limited                 | 10.01.12 | Shears & Spade                  | 109.20            | 310934 |
| The Co-operative Bank             | 03.01.12 | Charges                         | 25.56             | DD     |
| TJ's Heating                      | 22.12.11 | Repair Leat in Football Stadium | 275.00            | 310935 |
| TJ's Heating                      | 23.12.11 | Stop Tap & Cold Water feed - FC | 725.00            | 310935 |
| TJ's Heating                      | 29.12.11 | New waste pipe to Park House    | 110.00            | 310935 |
| Treasured Memories                | 13.01.12 | Memorial Wall Plaque            | 143.22            | 310936 |
| TV Licensing                      | 05.01.12 | SWC - TV Licence                | 145.50            | DD     |
| Viking                            | 05.01.12 | Returned Laminator              | -107.99           |        |
| Viking                            | 11.01.12 | Fax/ Stationery                 | 148.31            | 310937 |
| Viking Direct                     | 27.01.12 | Laptop                          | 347.99            | 310937 |
| Vodafone                          | 12.01.12 | Mobile Phones                   | 134.52            | DD     |
| Wilf Husband                      | 23.01.12 | Topsoil for Cemetery            | 240.00            | 310938 |
| <b>January 2012 Invoice Total</b> |          |                                 | <b>£39,777.08</b> |        |

**F&GP**  
**11/12/147**

**Members/Officers Allowances.**

The Clerk advised he had received participation allowance for Councillor J White, totaling £571.93.

**RESOLVED:** that the payments be **ENDORSED**.

**F&GP**  
**11/12/148**

**Bank Signatories.**

Members gave consideration to the authorization of bank signatories for Councillors Jean White, Margaret Robinson, Georgina Phillips, Rodie Bagnall, Isabella Roberts, William Smith, William Hill, Derek Nicol, George Patterson, George Lavery, June Clark and Edna Connor.

**RESOLVED** that;

- i. bank signatories be **AUTHORISED**.
- ii. a rota be implemented for the signing of cheques.

- F&GP**  
**11/12/149**      **Flower and Vegetable Show Working Group.**  
Members gave consideration to the report which had been previously circulated.  
**RESOLVED:** that the information given, be **NOTED**.
- F&GP**  
**11/12/150**      **Member Indemnity and Insurance.**  
Members gave consideration to the report which had been previously circulated.  
The Clerk clarified that the level of cover for Members is adequate. Members enquired as to whether or not they would be covered for personal accident when traveling on foot to Parish Council Meetings. The Clerk advised that this would need to be investigated.  
**RESOLVED:** that the Clerk to contact Zurich to further investigate with regard to personal accident cover.
- F&GP**  
**11/12/151**      **Audit of Accounts 2010/2011.**  
The Clerk gave a brief update on the above. He advised that he had spoken to the External Auditors and that they have confirmed they will be resuming the Audit. He also clarified the situation with regard to the Police complaint.  
**RESOLVED:** that the information given, be **NOTED**.
- F&GP**  
**11/12/152**      **Corporate Risk Review 2011/2012.**  
The Clerk advised Members of the date and time of the meeting for the Corporate Risk Review 2011/2012.  
**RESOLVED:** that the date be provisionally set for Wednesday 15<sup>th</sup> February 2012 @ 6.00pm, to be held in the Training Room of the Social Welfare Centre.
- F&GP**  
**11/12/153**      **Donation Request: Great North Air Ambulance.**  
Members gave consideration to correspondence received by Great North Air Ambulance requesting a donation.  
**RESOLVED:** that a donation of £150.00 be **GRANTED**.
- F&GP**  
**11/12/154**      **Cotsford Junior School.**  
Members gave consideration to correspondence received by Cotsford Junior School thanking the Parish Council for inviting all children and staff to the recent "Beauty and the Beast" pantomime.  
**RESOLVED:** that the correspondence be **NOTED** and displayed on the notice board.
- F&GP**  
**11/12/155**      **Cotsford Infant School.**  
Members gave consideration to correspondence received by Cotsford Infant School thanking the Parish Council for the invitation to the recent "Beauty and the Beast" pantomime.  
**RESOLVED:** that the correspondence be **NOTED** and displayed on the notice board.

**FULL PARISH COUNCIL**  
**Minutes of Meeting held 2<sup>nd</sup> February 2012**

- Present:** Councillor E Connor (Chairman)  
 Councillors J Clark, M Clark, D Langan, D Nicol, G Patterson, G Phillips,  
 I Roberts, M Robinson, W Smith, J White and E Wood.
- Staff:** Mr P Davison (Clerk), Mrs J S Hunt (Assistant Clerk).
- Apologies:** Councillors W Hill and G Lavery.
- HPC 11/12/122**      **Councillor D Langan.**  
 The Chair welcomed Mr D Langan to the Parish Council.  
**RESOLVED:** that Mr Langan accepted the position of Councillor and signed the Declaration of Acceptance of Office.
- HPC 11/12/123**      **Queens Diamond Jubilee Working Group..**  
 Members gave consideration to the report on the above. A brief discussion ensued.  
**RESOLVED:** that that the information given, be **NOTED**.
- HPC 11/12/124**      **Councillor Paul Stradling.**  
 Members gave consideration to correspondence received from Councillor Paul Stradling.  
**RESOLVED:** that the information given, be **NOTED**.
- HPC 11/12/125**      **Valerie Langan.**  
 The Clerk advised Members on correspondence received from Valerie Langan with regard to an expression of thanks.  
**RESOLVED:** that the information given, be **NOTED**.
- HPC 11/12/126**      **Olympics 2012.**  
 The Clerk gave a brief update on the Olympics 2012. He advised Members of the route that the runner would take, which would be down Yoden Way and turning right along the Coast Road to Blackhall. He also advised of the need to advertise the details of the event throughout the village community. A brief discussion ensued.  
**RESOLVED** that;
- i. to incorporate the two events, Olympics 2012 and The Queen's Diamond Jubilee when inviting the schools in the village.
  - ii. to decorate the Memorial Park.
- HPC 11/12/127**      **Durham Constabulary.**  
 The Clerk advised Members on correspondence received from Durham Constabulary regarding acknowledgement of correspondence.  
**RESOLVED:** that the information given, be **NOTED**.
- HPC 11/12/128**      **Local Councils and The Compact.**  
 The Clerk advised Members on correspondence received with regard to the Local Councils and The Compact.  
**RESOLVED:** that the information given, be **NOTED**.
- HPC 11/12/129**      **Exclusion of the Press and Public.**  
**RESOLVED:** That in accordance with Section 2 of the Public Bodies (Admission to Meetings) Act, 1960, the press and public be excluded from the meeting for the following item of business on the grounds that it involves information prejudicial to the public interest by reason of the confidential nature of the business to be transacted.
- HPC 11/12/130**      **HCW AFC Issues.**  
 The Clerk updated Members on the current position with regard to HCW AFC Issues. He advised that the courts had now been instructed and that a date will be forthcoming for the hearing. A lengthy discussion ensued.  
**RESOLVED:** that the information given, be **NOTED**.