

HORDEN PARISH COUNCIL
Minutes of Meeting held 5th April 2012

Present: Councillor J White(Chairman)
 Councillors R Bagnall, J Clark, M Clark, E Connor, W Hill, D Langan, D Nicol
 G Phillips, I Roberts and E Wood.

Staff: Mr P Davison (Clerk), Mrs J S Hunt (Assistant Clerk),
 Mr J Bush (Parks & Cemetery Manager)

Also Present: Sgt I Dickinson, PCSO K Taylor.

HPC **Apologies for Absence.**
11/12/152 **RESOLVED:** Apologies RECEIVED and approved for Councillors G Lavery, M Robinson
 and W Smith.

HPC **Minutes of the Meeting of Horden Parish Council held 2nd February 2012.**
11/12/153 **RESOLVED** that;
 i. the minutes be **NOTED**.
 ii. Minute no: F&GP 11/12/163 – be **APPROVED**.

HPC **Matters Arising – Clerk’s Report.**
11/12/154 There were no matters arising that were not already covered in the agenda.
RESOLVED: that the information given, be **NOTED**.

HPC **Items Tabled for Information.**
11/12/155 **Hartlepool Mail**

Thursday 1st March 2012	"Sign up to Improve Streets"
Tuesday 6th March 2012	"Being pro has made Greg on the go"
Tuesday 6th March 2012	"Parking Bans for Village"
Thursday 8th March 2012	"Soldier's Return"
Tuesday 13th March 2012	"Diamond idea grows on and on"
Monday 26th March 2012	"O'Neil turns nightmare into dream"

RESOLVED: that the information given, be **NOTED**

HPC **Pauline Walker entered the meeting 6.10pm.**
11/12/156 **Police Report:**
 The Chairman welcomed to the meeting Sgt I Dickinson, and PCSO Kelly Taylor,
 who reported on incidents covering March 2012.

Recorded Incidents in Horden	
Burglary	8
Vehicle Crime – theft of	0
Vehicle Crime – theft from	3
Thefts	17
Rowdy, Nuisance Behaviour	59
Criminal Damage	9

There was 0 recorded incidents in Grants Houses.

PCSO Taylor advised reports showed that overall there had been a reduction in incidents throughout the year.

Councillor Langan enquired as to whether the anti-social behaviour was happening in a particular area of the village. Sgt Dickinson advised that it was no particular area, incidents were occurring throughout the village.

Councillor Langan advised that he had received a number of concerns from a resident of Woodbine Avenue in Horden with regard to off road bikes causing a disturbance in the area. A lengthy discussion ensued. Sgt Dickinson advised that if the identity of these perpetrators was known to anyone to inform the Police who can then deal with the issue.

Sgt Dickinson advised Members that during the Olympics the Police will have very limited motorbike capability and that it would be difficult during this time to do some enforcement.

Councillor J Clark advised of an article in the local press regarding a football tournament in Peterlee involving anti-social behaviour groups within the Peterlee and Wheatley Hill areas. She enquired as to whether groups from Horden would be included. Sgt Dickinson advised that the project had been created due to the major anti-social behaviour issues within the Shotton area. He advised that the PCSO's had arranged the tournament as an incentive to stop the offenders and that it had been expanded to other areas including Horden.

Councillor E Connor raised concerns with regard to the Beach road and cliff tops in Horden. Several youths male and female were frequently going down on to the beach with carrier bags of booze and leaving their mess. She also advised that youths were regularly having small fires on the beach, causing concern for wildlife in particular. Sgt Dickinson advised that there was a possibility of getting Community Payback involved to clean up any rubbish, but that issues concerning youths drinking would never be eradicated.

RESOLVED: that the information given, be **NOTED**.

HPC
11/12/157

Public Participation.

There were no members of the public currently present.

PARKS AND CEMETERY COMMITTEE

Minutes of Meeting held 5th April 2012

Present: Councillor I Roberts (Chairman)
Councillors R Bagnall, J Clark, M Clark, E Connor, W Hill, D Langan, D Nicol
G Phillips, J White and E Wood.

Staff: Mr P Davison (Clerk), Mrs J S Hunt (Assistant Clerk),
Mr J Bush (Parks & Cemetery Manager).

Apologies: Councillors G Lavery, M Robinson and W Smith.

P & C **Election of Chairman.**

11/12/075

A nomination was received for Councillor I Roberts.
RESOLVED: that Councillor I Roberts be elected as Chairman.

P & C **Dog Fouling Issues.**

11/12/076

The Chairman welcomed Pauline Walker from Pride in Easington Team, Durham County Council. Pauline advised Members that as from Monday she will then be Senior Civic Pride Officer for the whole of County Durham and that the Officer for the East is Dean Henry. Pauline presented Members with information regarding the scheme "Green Dog Walkers" implemented to tackle issues regarding dog fouling in the County Durham area.
RESOLVED: that the information given, be **NOTED**.

P&C **Parks and Cemetery Manager's Report**

11/12/077

The report previously circulated covered the period 20th February 2012 to 25th March 2012. The Parks and Cemetery Manager advised Members that the cycle lanes in the Park were now complete and that 99% of cyclists were using them. The Clerk advised that he had received a complaint regarding the cycle lanes, which he had already responded and that any further information will be forwarded to Members as and when obtained.

Councillor J Clark wished to commend the Parks staff on the excellent job they have done on the display of flower beds in the village. She advised that she had concerns with Durham County Council staff parking Council vehicles on the flower beds in the village and that she had challenged County Council staff on a previous occasion regarding this.

Councillor E Connor wished to congratulate the Parks and Cemetery Manager for organising the excellent variety of summer events this year.

RESOLVED that;

- i. the information given, be **NOTED**.
- ii. a letter of complaint be sent to Durham County Council.

P&C **Damage/Incident Reports.**

11/12/078

- | | | |
|----------|--------|---|
| 11.03.12 | Damage | Meeting Room.
Window smashed with a scaffolding clip.
Made secure with sheet of wood. |
| 14.03.12 | Damage | Football Ground.
Arrived at football ground to chase youths and discovered one of the seats from the grandstand had been pulled off and thrown onto the pitch.
Contacted Police, removed seat from pitch and continued to chase youths. |

RESOLVED: that the information given, be **NOTED**.

- P&C**
11/12/079 **Thorpe Road Cemetery.**
The Clerk gave a brief update on the situation with regard to Thorpe Road Cemetery. He advised that he is still awaiting information from Jill Hutchinson at Durham County Council. A lengthy discussion ensued.
RESOLVED: that the Clerk pursue Durham County Council with regard to site 2.
- P&C**
11/12/080 **Ambulance House Café.**
The Clerk advised that the café formally opened on 12th March and that there had been a few teething problems, but that they had all been resolved and that all seems to going well now.
RESOLVED: that the information given, be **NOTED.**
- P&C**
11/12/081 **Neighbourhood Warden Changes.**
The Clerk advised Members on the correspondence received with regard to Neighbourhood Warden changes.
RESOLVED: that the information given, be **NOTED.**
- P&C**
11/12/082 **Stapylton Drive MUGA.**
The Clerk advised Members that he had spoken to Mortons Solicitors with regard to the issue of ownership and that Mortons would be pursuing the Administrators. A brief discussion ensued.
RESOLVED: that the information given, be **NOTED.**
- P&C**
11/12/083 **Seymour Street Community Space.**
The Clerk advised that he had sent off the application, but has had no word back as yet.
RESOLVED: that the information given, be **NOTED.**

FINANCE AND GENERAL PURPOSES COMMITTEE
Minutes of Meeting held 5th April 2012

Present: Councillor E Connor (Chairman)
 Councillors R Bagnall, J Clark, M Clark, W Hill, D Langan, D Nicol, G Phillips,
 I Roberts, J White and E Wood.

Staff: Mr P Davison (Clerk), Mrs J S Hunt (Assistant Clerk).

Apologies: Councillors G Lavery, M Robinson and W Smith.

F&GP **Parish Council Financial Status – Bank Balances.**

11/12/172 The Clerk reported the bank balances as at 31/03/2012 being £392,000.66.
RESOLVED: That the information be NOTED.

F&GP **Income and Expenditure Report to 31/03/2012.**

11/12/173 The report was circulated previously.
RESOLVED: That the report be NOTED.

F&GP **Cash Cheques.**

11/12/174 The Clerk requested a cash cheque totaling £330 (£300 Admin and £30 Cemetery) be endorsed for payment.
RESOLVED: To ENDORSE cheques for payment

F&GP **Bank Transfer.**

11/12/175 The Clerk informed Members that the transfer for March was £31,263.89.
RESOLVED: that the information given, be **NOTED**.

F&GP **Invoices for endorsement for payment.**

11/12/176 **RESOLVED:** To ENDORSE the following invoices for payment:

SUPPLIER	INVOICE DATE	DESCRIPTION	AMOUNT £	PAID REF:
Angel Springs Limited	29.02.12	Water cooler rental	31.00	310988
Ashley Gases	12.03.12	CO2 / N2CO2 - SWC	17.94	310989
BOC Manchester	29.02.12	SWC Cellar - CO2 monitor	29.16	DD
BOC Manchester	31.03.12	SWC Cellar - CO2 monitor	29.16	DD
Booker	02.03.12	Cleaning supplies	148.43	DD
Booker	02.03.12	SWC bar supplies	175.19	DD
British Gas	29.02.12	SWC - gas	994.84	DD
British Gas	30.03.12	SWC - gas charges	589.92	DD
BT	20.03.12	Internet Services - March - May	70.32	DD
Castle Eden Beer Company	02.03.12	SWC bar supplies	159.60	310987
Castle Eden Beer Company	09.03.12	SWC bar supplies	79.80	310987
Castle Eden Beer Company	22.03.12	SWC bar supplies	159.60	310987
CDALC	28.03.12	Subscription	921.89	310990
CISWO	22.03.12	Allotment rent	309.55	311068
Collate it	19.03.12	Payslips	39.42	310991
DAVMAR Workwear	27.02.12	Uniform	118.20	310992
Diesels	09.03.12	Clean down & undeseal pick-up	180.00	310993
Durham County Council	12.03.12	Non domestic rates	427.50	DD
Durham County Council	20.03.12	Service of Klippo machine	74.00	310994
Durham County Council	20.03.12	Service of Kubota 2160	795.64	310994
Durham County Council	20.03.12	Service of Ranson Gangs	453.46	310994
Durham Miners Ass.	30.01.12	Advert in Gala Brochure 2012	145.00	310977
Eurooffice	24.02.12	Stationery	41.24	310995
Eurooffice	08.03.12	Stationery & envelopes	36.77	310995
Eurooffice	13.03.12	First aid kits	56.12	310995
Harbro	21.02.12	2.5 x 6943 cuts	30.48	310996
Harbro	22.02.12	Plugs & cables	71.06	310996
Haswell Catering	28.02.12	Buffet	90.00	310997
Homecare	16.03.12	Padlock, nuts & bolts, woodfiller	53.97	310998
Hydraulic Technical Services	21.02.12	Repair hose on sharing pump	47.52	310999
Innerglass Ltd	01.03.12	SWC cleaning supplies	142.87	311000
Italian Imports SRL Ltd	07.03.12	Service & repair Caf� coffee machine	571.98	310978
ITC Service Limited	16.03.12	New hard drive	126.00	311051
Leamside Nurseries	06.03.12	Grass & bedding	263.00	311052
Leamside Nurseries	06.03.12	Conifers	80.00	311052
Leamside Nurseries	22.03.12	Mixed plants & compost	374.40	311052
Machine Mart	16.02.12	Chuck & adaptor	20.39	311053
Machine Mart	07.03.12	Caddy trailer	502.80	311053
Machine Mart	08.03.12	Chainsaw, brush, cable reel	50.35	311053
Mastercopy	16.03.12	Cost per copy	176.30	311054
Maxwells	29.02.12	DIY supplies	143.20	311055

Maxwells	31.03.12	Plywood, nails, curtain rail	94.08	311067
MKM	20.02.12	Uniform	68.16	311056
MKM	01.03.12	Overalls	16.64	311056
MKM	17.03.12	Uniform	11.66	311056
MKM	20.03.12	Multi purpose putty	7.57	311056
Molson Coors	24.02.12	SWC bar supplies	185.45	DD
Molson Coors	09.03.12	SWC bar supplies	395.88	DD
Molson Coors	30.03.12	SWC bar supplies	548.05	DD
NPOWER	15.03.12	Gas & Electricity for Welfare House	502.75	311069
NTE Ltd	01.03.12	Telephones	83.16	DD
O'brien Wast management	29.02.12	Cem - skip	132.00	DD
Scottish Power	06.03.12	Electricity - Cricket & Rugby Pavillion	16.67	DD
Scottish Power	06.03.12	Electricity - Cemetery	174.19	DD
Scottish Power	06.03.12	Electricity - Works Building	104.74	DD
Scottish Power	06.03.12	Electricity - Memorial Park	20.32	DD
Scottish Power	06.03.12	Electricity - Bowls & G'stand	53.78	DD
Scottish Power	07.03.12	Electricity - HCWAFC	110.95	DD
Scottish Power	19.03.12	Electricity - SWC	1409.82	DD
Scottish Power	30.03.12	Electricity - Bowls & G'stand	27.66	DD
Scottish Power	30.03.12	Electricity - Cricket & Rugby Pavillion	6.42	DD
Scottish Power	30.03.12	Electricity - Cemetery	49.48	DD
Scottish Power	30.03.12	Electricity - Works Building	155.08	DD
Shell UK Ltd	02.03.12	Fuel	67.02	DD
Shell UK Ltd	17.03.12	Fuel	436.13	DD
SLCC	22.03.12	Larger Local Councils Conference	528.00	311070
The Co-op	01.03.12	BACS charges	35.33	DD
TJ's Heating	22.02.12	Mixing taps - welfare ground	465.00	311058
TJ's Heating	29.02.12	Heater tank - Cricket pavillion	132.00	311058
TJ's Heating	08.03.12	Boiler servicing	260.00	311058
TJ's Heating & Home Improvement	28.03.12	Replace lintels - cricket club	585.00	311071
TJ's Heating & Home Improvement	25.03.12	Repairs to ceiling - cricket pavillion	290.00	311071
TJ's Heating & Home Improvement	29.03.12	Repairs to Chapel doorway	370.00	311071
Viking Direct	23.02.12	Stationery	63.32	311059
Viking Direct	06.03.12	Stamps & Stationery	358.23	311059
Vodafone	12.03.12	Mobile phones	135.61	DD
Wilf Husband	14.03.12	Topsoil	192.00	311060
Wyntok	24.02.12	H & S for Local Councils	116.00	311061
March 2012 Invoice Total			£17,036.22	

F&GP
11/12/177

Members/Officers Allowances.

The Clerk advised that he had received travel claim for Councillor J Clark totaling £38.63.

RESOLVED: that the payment be **ENDORSED**.

F&GP
11/12/178

Social Welfare Centre Sub-Committee.

RESOLVED: that the minutes be confirmed as a correct record to be signed by the Chairman, subject to the addition of Councillor M Clark as present.

F&GP
11/12/179

Audit of Accounts 2010/11.

The Clerk advised Members that he had received the new paperwork from the auditors but that he was still awaiting a conclusion for the last financial year.

RESOLVED: that the information given, be **NOTED**.

F&GP
11/12/180

Donation Requests.

The Clerk advised Members on the situation with regard to the budget for donation requests.

RESOLVED: that the information given, be **NOTED**.

Councillor W Hill declared a prejudicial interest and left the room.

F&GP
11/12/181

Citizens Advice Bureau.

Members gave consideration to correspondence received from the Citizens Advice Bureau requesting a donation.

RESOLVED: that no donation be given and a letter be sent offering free use only.

Councillors Connor, Clark and White declared a prejudicial interest and left the room. Councillor Phillips took the Chair.

F&GP
11/12/182

Donation Request: Horden Youth and Community Association.

Members gave consideration to correspondence received from Horden Youth and Community Centre requesting a donation.

RESOLVED: that the item be deferred until further information is obtained.

Councillors Connor, Clark and White returned to the meeting. Councillor Connor returned to the Chair.

**F&GP
11/12/183**

Donation Request: Durham Learning Library.

Members gave consideration to a request received from Durham Learning Library requesting a donation.

RESOLVED: that no donation be given.

**F&GP
11/12/184**

Donation Request: Finchale Training College.

Members gave consideration to correspondence received from Finchale Training College requesting a donation.

RESOLVED: that no donation be given.

Councillor J White declared a prejudicial interest and left the room.

**F&GP
11/12/185**

Donation Request: Horden Mechanics.

Members gave consideration to correspondence received from Horden Mechanics requesting a donation.

RESOLVED: that no donation be given.

**F&GP
11/12/186**

Donation Request: Horden Colliery Residents Association.

Members gave consideration to correspondence received from Horden Colliery Residents Association requesting a donation.

RESOLVED that;

- i. no donation be given.
- ii. the donation policy be amended.

Councillor Connor declared a personal interest and Councillor Hill declared a prejudicial interest.

**F&GP
11/12/187**

Panning Applications.

PL/5/2012/0008 – Erection of single storey pitched roof and extension to rear at 50 Alnwick street, Horden for Mr. P. Robinson.

PL/5/2012/0041 – Demolition and rebuilding of bungalows with redesigned rear kitchen at 3,9,19 and 51 Northumberland street and 6 and 57 Sunderland avenue, Horden for Accent Foundation.

PL/5/2012/0053 – Demolition and rebuilding of bungalows with redesigned rear kitchen at 1,4,55 and 58 Sunderland avenue and 1 and 3 Darlington avenue, Horden for Accent Foundation.

PL/5/2012/0055 – Replacement of existing television transmission antenna and provision of small scale meter cabinet at existing Arquiva Telecommunications site off Cedar street, Horden for Arquiva.

PL/5/2012/0079 - Demolition and rebuilding of bungalows with redesigned rear kitchen at 5,23 and 62 Northumberland street and 21 and 23 Sunderland avenue, Horden for Accent Foundation.

PL/5/2012/0082 – Two storey extension at 26 Hawthorn crescent, Horden for Mr. and Mrs. A and S. McCleod.

RESOLVED: that the information given, be **NOTED**.

FULL PARISH COUNCIL
Minutes of Meeting held 5th April 2012

- Present:** Councillor J White(Chairman)
 Councillors R Bagnall, J Clark, M Clark, E Connor, W Hill, D Langan, D Nicol
 G Phillips, I Roberts and E Wood.
- Staff:** Mr P Davison (Clerk), Mrs J S Hunt (Assistant Clerk).
- Apologies:** Councillors G Lavery, M Robinson and W Smith.
- HPC**
11/12/158 **Councillor George Patterson.**
 Members gave consideration to correspondence received from Councillor Patterson tendering his resignation from the Parish Council.
RESOLVED: that the information given, be **NOTED**.
- HPC**
11/12/159 **Standing Orders Rules of Debate.**
 The Chairman advised Members of the report which had been circulated previously. A lengthy discussion ensued.
RESOLVED: that the Clerk to draft a Chairman’s guidance to bring to the AGM.
- HPC**
11/12/160 **Horden Community Plan.**
 The Clerk updated Members on the situation with regard to Horden Community Plan.
RESOLVED: that the information given, be **NOTED**.
- HPC**
11/12/161 **Members Conduct and the Registration and Disclosure of their Interests.**
 The Clerk advised Members on the report previously circulated.
RESOLVED: that the information given, be **NOTED**.
- HPC**
11/12/162 **Horden In Bloom.**
 The Clerk advised Members on the situation with regard to Horden In Bloom. A lengthy discussion ensued.
RESOLVED: that the information given, be **NOTED**.
- HPC**
11/12/163 **Jubilee Working Group.**
 The Clerk distributed the report to Members. A brief discussion ensued.
RESOLVED: that the information given, be **NOTED**.
- HPC**
11/12/164 **Exclusion of the Press and Public.**
RESOLVED: That in accordance with Section 2 of the Public Bodies (Admission to Meetings) Act, 1960, the press and public be excluded from the meeting for the following item of business on the grounds that it involves information prejudicial to the public interest by reason of the confidential nature of the business to be transacted.
- HPC**
11/12/165 **HCW AFC Issues.**
 The Clerk gave a brief update on the current position with regard to HCW AFC Issues. He advised that he is still awaiting a court date.
RESOLVED: that the information given, be **NOTED**.