

**HORDEN PARISH COUNCIL**  
**Minutes of Meeting held 6<sup>th</sup> September 2012**

**Present:** Councillor J White (Chairman)  
 Councillors R Bagnall, M Clark, E Connor, W Hill, D Langan, D Nicol, G Phillips,  
 I Roberts and W Smith.

**Staff:** Mr P Davison (Clerk), Mrs J S Hunt (Assistant Clerk).  
 Mr J Bush (Parks and Cemetery Manager)

**Also Present:** Ins Dave Coxon, PCSO's Nicola Bowman and Faye Daghish. Mr Steve Bush (public).

**HPC 12/13/068** **Apologies for Absence.**  
**RESOLVED:** Apologies RECEIVED and approved for J Clark, G Lavery, M Robinson and E Wood.

**HPC 12/13/069** **Minutes of the Meeting of Horden Parish Council held 5<sup>th</sup> July 2012**  
**RESOLVED:** that the minutes be confirmed as a true record to be signed by the Chairman.

**HPC 12/13/070** **Matters Arising – Clerk's Report.**

**P&C 12/13/020** **Parks and Cemetery Managers Report** - The Clerk will convene a meeting of the Personnel Sub-Committee when drafted proposals regarding staffing have been submitted by the Parks and Cemetery Manager and reviewed by the Clerk.

A final quote of £12,198 inc. VAT had been obtained from the contractor regarding the fencing and this had been provided to East Durham AAP in order to secure the grant funding application.

The Clerk is awaiting the asset transfer documents from the parish council's solicitors for review before signing on behalf of the council.

**HPC 12/13/064** **NALC Code of Conduct –**  
 The Councils standing orders have been updated.  
 Copies of the Nolan Principles have been circulated.  
 Register of Interest forms have been returned but require amendments.

**RESOLVED:** That the information be NOTED.

**HPC 12/13/071** **Items Tabled for Information.**

**Hartlepool Mail**

Wednesday 11th July 2012	"If you go down to the park today"
Wednesday 11th July 2012	"All set to join Durham Gala parade"
Friday 20th July 2012	"Horden out to do 'trick at Welfare"
Wednesday 25th July 2012	"Council reap green rewards"
Wednesday 25th July 2012	"Keith leaves a happy man"
Wednesday 25th July 2012	"Overwhelming response to apprenticeship scheme"
Wednesday 25th July 2012	"Pit village's history goes on show"
Wednesday 25th July 2012	"Horden close as Eden lose top spot"
Wednesday 1st August 2012	"Looking to future and back at past"
Wednesday 1st August 2012	"Police plans for horse fair"
Wednesday 1st August 2012	"Kasia will be remembered"
Wednesday 1st August 2012	"The miner's Cathedral in full swing"
Wednesday 8th August 2012	"Rogue bikes could kill"
Wednesday 8th August 2012	"Funraiser shows support for charities"
Wednesday 8th August 2012	"Places to party" "Kicking up a stink" "Waving the flag"

Wednesday 8th August 2012	"Welcoming in the space age"
Wednesday 8th August 2012	"Mirza's magic helps Horden yet again"
Wednesday 15th August 2012	"Memory Lane"
Wednesday 15th August 2012	"Green Teens Make Friends"
Wednesday 29th August 2012	"Show was Blooming Good"
Wednesday 29th August 2012	"Horden Horse Fair deemed a "success""

**RESOLVED:** that the information, be NOTED.

**HPC  
12/13/072**

**Police Report.**

The Chairman welcomed Ins Coxon and PCSO's Bowman and Daglish who reported on incidents covering the period : 1<sup>st</sup> July to 7<sup>th</sup> September 2012.

Recorded incidents in Horden	
Burglary	
Vehicle Crime – theft of	1
Vehicle Crime – theft from	5
Thefts	
Rowdy, Nuisance Behavior	148
Criminal Damage	25

There were 0 Recorded incidents for Grants Houses.

Ins Coxon advised Members on a new project being piloted within Horden called "restorative justice", which is in the planning stages at present. He also advised that this is a national scheme that has been running very well in the south of the country for approximately two years.

The Clerk advised Ins. Coxon of an incident that had taken place in the car parking area of the Social Welfare Centre and enquired as to whether the police could patrol more regularly.

Councillor Roberts enquired as to whether this could be a placed as a PACT priority. Ins. Coxon advised that it could be.

Councillor B Hill wished to express his thanks to the Peterlee Police for their quick response to an incident that had taken place on a previous night.

**RESOLVED** that the information given, be NOTED.

**HPC  
12/13/073**

**Public Participation.**

Mr Steve Bush was present but did not wish to speak on any issue.

**PARKS AND CEMETERY COMMITTEE**  
**Minutes of Meeting held 6<sup>th</sup> September 2012**

- Present:** Councillor I Roberts (Chairman)  
 Councillors R Bagnall, M Clark, E Connor, W Hill, D Langan, D Nicol, G Phillips,  
 W Smith and J White.
- Staff:** Mr P Davison (Clerk), Mrs J S Hunt (Assistant Clerk).  
 Mr J Bush (Parks and Cemetery Manager)
- Also Present:** Mr Steve Bush (public).
- Apologies:** Councillors J Clark, G Lavery, M Robinson and E Wood.

**P&C**  
**12/13/024**

**Parks & Cemetery Manager's Report.**

The report previously circulated covered the period 25<sup>th</sup> June to 26<sup>th</sup> August 2012. The Parks and Cemetery Manager advised that he did not accept this report as a true and correct record due to the report being altered. He then preceded to hand out envelopes to the Chairman and one to be handed to the Vice-Chairman.

**RESOLVED:** that the report not be discussed.

**P&C**  
**12/13/025**

**Damage/Incident Reports.**

The Clerk advised Members of the following damage/incident reports:-

- 30.06.12 Damage Memorial Park  
 On inspection of play equipment on Monday morning one of the children's swings had been broken. A lump of metal had been ripped off the seat pan. The swing was removed.
- 07.07.12 Damage Welfare Park – Café Entrance  
 Manhole cover stolen. Also bullet lock on Sunderland Road dressing rooms damaged to an extent that it will not open, needs to be drilled out and replaced. Police notified, Incident No: 316-7-7-12
- 08.07.12 Damage Welfare Park - Grandstand  
 Extensive water damage to ceilings, walls, carpeting, loft boarding, insulation, down pipes, lights, due to recent heavy rains. Reported to Parks & Cemetery Manager.
- 19.07.12 Damage Welfare Park  
 Graffiti scratched into paint work and information sign on second bench down on main drive. Bench to be sanded down and painted. May need to replace plaque.
- 20.07.12 Incident SWC Car Park  
 Approximately 10 youths loitering around car park for approximately 1.5 hours, drinking and playing with a football, which was kicked off parked cars. Youths were asked to be careful with football and to move further up to play football. Street Wardens notified, but youths moved on before Street Wardens arrived.
- 21.07.12 Damage Welfare Park – Tea room  
 Fascia board felt pulled off on tea room (bowls). Graffiti on benches of five-a-side seated area and surrounding fence at courts. Graffiti removed. Felt to be replaced.
- 02.08.12 Incident Rear of SWC  
 5 young adults drinking alcohol at rear of SWC, rubbish and bottles thrown on the grass. Police contacted ref no 197.
- 19.08.12 Incident SWC Rear Wall adjacent to Regent House  
 Up to 10 youths sitting on wall trying to access Regent House garage. Horse tethered on grass, trap being pulled by youths on pathway and South Terrace gates causing obstruction. Police notified and PCSO's to discuss with Clerk.
- 20.08.12 Damage SWC Meeting Room Window  
 Broken window discovered on opening building. Police informed, Crime Number 75. P&P Windows to replace window.
- 20.08.12 Incident Welfare Park  
 Horse running loose in park, staff closed middle gates to contain. Owners collected horse as it had thrown off the rider and bolted, owners connected to East Durham Horse Fayre Event. Further signs placed at park entrances prohibiting horses entering the park.

- 21.08.12 Incident Welfare Park – Welfare Ground  
Man spotted practicing casting with lead weighted fishing rod in the centre of the football pitch. Man spotted he was being observed and left before being approached, PCSO's to discuss with Clerk.
- 22.08.12 Incident SWC Car Park  
3 youths congregating in car park, standing in immediate proximity to cars and climbed fence of football ground to watch game. Youths were asked to leave the grounds.
- 24.08.12 Incident Memorial Park  
I was approached by a group of youths who said that a boy had been threatening them with a knife. I contacted the police and was told to watch out for them. Incident Number 240.
- 29.08.12 Incident SWC Car Park  
2 horses/traps and 6 youths congregating in the car park, Police called, when they arrived they observed the youths for five minutes and left, the Clerk followed up with a phone call to be told they weren't doing anything wrong and it is the Council's responsibility to move the youths on.

**RESOLVED** that: the information given, be NOTED.

**P&C**  
**12/13/026**

**Thorpe Road Cemetery Toilet Facilities.**

The Assistant Clerk updated Members on the progression of the cemetery toilets. A brief discussion ensued.

**RESOLVED** that;

- i. the information given, be NOTED.
- ii. quotes to be provided for the next meeting.

**P&C**  
**12/13/027**

**Cemetery Provision Update.**

The Clerk updated members on the situation with regard to the Cemetery Provision with regard to land at Culloden Terrace. A lengthy discussion ensued.

**RESOLVED** that;

- i. a meeting be arranged with the appropriate people at the County Council as soon as possible.
- ii. that County Councillors be invited to attend along with Members of the Cemetery Development Sub-Committee.

**P&C**  
**12/13/028**

**Memorial Park Christmas Tree Service.**

The Clerk advised Members that the Parks and Cemetery Manager and himself had discussed previously and that there were a few concerns arising from last year's erecting of the Christmas Tree with regard to health and safety. The Parks and Cemetery Manager advised that this year they will be hiring a hoist from Horn's Garden Centre to erect the Christmas Tree safely.

**RESOLVED:** that the information given, be NOTED.

**P&C**  
**12/13/029**

**Sunderland Road Groundwork Play Sessions.**

The Clerk gave a brief update with regard to Sunderland Road Groundwork Play Sessions.

**RESOLVED:** that the information given, be NOTED.

**FINANCE AND GENERAL PURPOSES COMMITTEE**  
**Minutes of Meeting held 6<sup>th</sup> September 2012**

**Present:** Councillor E Connor (Chairman)  
 Councillors R Bagnall, M Clark, W Hill, D Langan, D Nicol, G Phillips, I Roberts,  
 W Smith and J White.

**Staff:**

**Also Present:** Mr P Davison (Clerk), Mrs J S Hunt (Assistant Clerk)

**Apologies:** Councillors J Clark, G Lavery, M Robinson and E Wood.

**F&GP** **Parish Council Financial Status – Bank Balances.**

**12/13/041** The Clerk reported the bank balances as at 31/08/2012 being £439,310.71.  
**RESOLVED:** That the information be NOTED.

**F&GP** **Income and Expenditure Report to 31/07/2012.**

**12/13/042** The report was circulated previously.  
**RESOLVED:** That the report be NOTED.

**F&GP** **Cash Cheques.**

**12/13/043** The Clerk requested a cash cheque totaling £300 (Admin) be endorsed for payment.  
**RESOLVED:** to ENDORSE cheques for payment.

**F&GP** **Bank Transfer.**

**12/13/044** The Clerk informed Members that the transfer for August was £34,003.38.  
**RESOLVED:** To ENDORSE transfers.

**F&GP** **Invoices for endorsement for payment.**

**12/13/045** **RESOLVED:** To ENDORSE the following invoices for payment:

SUPPLIER	DATE	DESCRIPTION	AMOUNT	
A1 TROPHIES	04.07.12	TROPHIES - HIB	£142.80	311197
ANGEL SPRINGS	30.06.12	WATER COLLER RENTAL	£32.78	311198
ASHLEY GASES	10.07.12	CO2 & N2CO2	£27.54	311199
ASHLEY GASES	23.07.12	CO2 & N2CO2	£17.94	311199
BOC	30.06.12	CO2 CELLAR MONITOR	£29.16	DD
BOOKERS	04.07.12	BAR SUPPLIES	£250.19	DD
BOOKERS	04.07.12	LOLLIES & DRINKS	£26.68	DD
BOOKERS	20.07.12	BAR SUPPLIES	£238.57	DD
CASTLE EDEN BREWERY COMPANY	13.07.12	SCORPION LAGER	£164.11	311195
CASTLE EDEN BREWERY COMPANY	27.07.12	SCORPION LAGER	£164.11	311195
DURHAM COUNTY COUNCIL	09.07.12	VARIOUS REPAIRS	440.38	311200
DURHAM COUNTY COUNCIL	26.07.12	REPAIRS TO KUBOTA	313.42	311200
FRANK WHEATLEY	12.07.12	PAT TESTING	£592.93	311221
HARBRO ELECTRICAL	13.07.12	SUPPLIES FOR MIRRORED LIGHTS	£39.98	311201
HARBRO ELECTRICAL	18.07.12	FLOURESCENT LIGHTS	£2.88	311201
HOMECARE	24.07.12	VARIOUS DIY SUPPLIES	£60.99	311202
INNERGLASS	11.07.12	VARIOUS CLEANING SUPPLIES	£241.57	311203
INNERGLASS	17.07.12	2 PLY WHITE TOWEL	£146.64	311203
KARL JEFFEREY	02.12.12	PUPPET SHOW - AUGUST 12	£180.00	
LLEWELYN FOR FUN	08.07.12	CHILDRENS ENTERTAINMENT	£295.00	311205
MACHINE MART	10.07.12	GENERATOR, MOTOR OIL, GERRY CAN	£214.76	311206
MACHINE MART	11.07.12	RETURNED ITEM	-23.98	311206
MACHINE MART	27.06.12	LARGE CAR COVERS, JOCKEYWHEEL	£52.77	311206
MASTERCOPY	18.07.12	COST PER COPY	£224.43	311207
MAXWELLS DIY	30.06.12	VARIOUS DIY SUPPLIES	£26.16	311208
MOLSON COORS	06.07.12	BAR SUPPLIES	£240.77	DD
MOLSON COORS	13.07.12	BAR SUPPLIES	£317.62	DD
MOLSON COORS	20.07.12	BAR SUPPLIES	307.01	DD
MOLSON COORS	29.06.12	BAR SUPPLIES	£751.56	DD
NALC	30.06.12	MEMBERSHIP FEE	£78.00	311209
NEREO	17.07.12	CHAIRING SKILLS	£168.00	311210
NIRAMAX	08.07.12	TRADE WASTE - CEM	£19.10	311211
NIRAMAX	08.07.12	TRADE WASTE - WELFARE PARK	£50.64	311211
NIRAMAX	08.07.12	TRADE WASTE - SWC	£16.80	311211
NIRAMAX	15.07.12	TRADE WASTE - WELFARE PARK	£77.87	311211
NIRAMAX	15.07.12	TRADE WASTE - CEM	£45.90	311211
NIRAMAX	15.07.12	TRADE WASTE - SWC	£20.94	311211
NIRAMAX	22.07.12	TRADE WASTE - SWC	£16.80	311211
NIRAMAX	22.07.12	TRADE WASTE - WELFARE PARK	£41.76	311211

NIRAMAX	22.07.12	TRADE WASTE - CEM	£29.33	311211
NIRAMAX	30.06.12	TRADE WASTE - SWC	£13.73	311211
NIRAMAX	30.06.12	TRADE WASTE - CEM	£27.98	311211
NIRAMAX	30.06.12	TRADE WASTE - WELFARE PARK	£24.00	311211
NTE	01.07.12	TELEPHONES	£82.13	DD
P & P WINDOWS	10.07.12	CEM LODGE WINDOW	£145.00	311212
PARTY ANIMALS	08.07.12	ANIMAL ZOO - TEDDY BEARS PICNIC	£205.00	311192
PREMIER IRONCRAFT	13.07.12	REPAIR TO SWING	£10.00	311213
REGAL PRINT	05.07.12	NEWSLETTER - SUMMER 12	£479.00	311214
RIGBY TAYLOR	04.07.12	GRASS SEED	40.00	311218
RIGBY TAYLOR	20.07.12	FERTILIZER	£221.70	311218
RIGBY TAYLOR	30.07.12	INTERNAL CREDIT	-23.58	311218
SCOTTISH POWER	16.07.12	ELECTRICITY - SWC	£92.27	DD
SCOTTISH POWER	16.07.12	ELECTRICITY - CEM	£1.90	DD
SHELL UK	02.07.12	FUEL	£362.71	DD
SHELL UK	17.07.12	FUEL	£533.02	DD
ST JOHN AMBULANCE	04.07.12	FIRST AID PROVISION	£76.80	311217
STREETSCAPE	12.07.12	WETPOUR PATCH PACKS	£390.00	311216
THE CO-OP	02.07.12	BACS CHARGES	35.28	DD
TOM ROLFE	08.07.12	CHILDRENS ENTERTAINMENT	£170.00	311215
TREVOR JONES	08.07.12	WALL POINTING - FOOTBALL GROUND	£1,390.00	311219
TREVOR JONES	09.07.12	BOWLING GREEN TOILETS	168.00	311219
VIKING DIRECT	17.07.12	PURCHASE INVOICE STAMP	£58.19	311220
VODAPHONE	13.07.12	MOBILE PHONES	£107.34	DD
XE.UK	20.07.12	CHILDRENS ENTERTAINMENT	£519.00	311222
		<b>Invoice Total for July 2012</b>	<b>£ 11,213.38</b>	

**F&GP**  
**12/13/046**

**Members/Officers Allowances.**

The Clerk advised he had received travel expenses for Councillors R Bagnall and J White, totaling £34.46.

**RESOLVED:** That the payments be APPROVED.

**F&GP**  
**12/13/047**

**Audit of Accounts for Year Ended 31/03/12.**

Members gave consideration External Auditors report in relation to the Audit of Accounts for year ended 31/03/12 which had been previously circulated.

**RESOLVED:**

- (i) that the report be APPROVED.
- (ii) that matters arising in the External Auditors report be addressed.

**F&GP**  
**12/13/048**

**Outside Pitch Proposed Letting Charges.**

Members gave consideration to the charges regarding the maintenance of the outside pitch (pitch no2), should the proposed drainage scheme go ahead and the pitch be brought up to match play standard.

**RESOLVED:** that an annual amount of £2000.00 be APPROVED in principle.

*Councillor D Langan requested that his objection be NOTED.*

**F&GP**  
**12/13/049**

**Seymour Street Community Open Space.**

Councillor J Clark was not present at the meeting.

**RESOLVED:** that the item be deferred until the next meeting.

**F&GP**  
**12/12/050**

**Horden In Bloom Funding.**

A Member enquired as to the procedure for Horden In Bloom Funding. The Clerk advised that the Parish Council allocate monies to spend on activities for Horden in Bloom and that the Clerk is responsible for the allocation of said monies. A lengthy discussion ensued.

**RESOLVED:** that the information given, be NOTED.

**F&GP**  
**12/13/051**

**DCLG Cheque Signatories Consultation.**

The Clerk advised Members on the above report which had been previously circulated. A brief discussion ensued.

**RESOLVED:** that a response be given that there be no change at present.

**F&GP**  
**12/13/052**

**Durham Heritage Coast Steering Group.**

Members gave consideration to nominations for Durham Heritage Coast Steering Group.

**RESOLVED:** that there be no nomination.

- F&GP**  
**12/13/053** **Donation Request: Hartlepool and District Hospice.**  
Members gave consideration to correspondence received from Hartlepool and District Hospice requesting a donation.  
**RESOLVED:** that a donation of £100 be GRANTED.
- F&GP**  
**12/13/054** **Donation Request: Butterwick House Children's Hospice.**  
Members gave consideration to correspondence received from Butterwick House Children's Hospice.  
**RESOLVED:** that a donation of £100 be GRANTED.
- F&GP**  
**12/13/055** **NAC Certificate of Councillors Course.**  
The Clerk advised Members on the correspondence received from NAC with regard to Certificate of Councillors course.  
**RESOLVED:** that the information given, be NOTED.
- F&GP**  
**12/13/056** **Horden Sea View Station.**  
The Clerk gave a brief update on correspondence regarding Horden Sea View Station.  
**RESOLVED:** that the information given, be NOTED.
- F&GP**  
**12/13/057** **Proposed Planning Applications.**  
*The Clerk declared a prejudicial interest in PL/5/2012/0048.*
- PL/5/2012/0048 Resubmission (enclosed)** – Two storey front and side extension with front porch at 19, Maritime Crescent, Horden for Mrs J Tough.  
**PL/5/2012/0295** – Rear garden room extension at 44 Willow Grove, Horden for Mr R. Thirkell.  
**PL/5/2012/0318** – Two storey rear and side extension at 20 Inchape Terrace, Horden for Mr. D Collin.  
**RESOLVED:** that the information given be NOTED.
- F&GP**  
**12/13/058** **Exclusion of Press and Public.**  
**RESOLVED:** that in accordance with Section 2 of the Public Bodies (Admission to Meetings) Act, 1960, the press and public be excluded from the meeting for the following item of business on the grounds that it involves information prejudicial to the public interest by reason of the confidential nature of the business to be transacted.
- F&GP**  
**12/13/059** **Parks and Cemetery Team Leader.**  
Members gave consideration to correspondence received from the Parks and Cemetery Team Leader with regard to the replacement of fitted kitchen units in Sunderland Road Bungalow.  
**RESOLVED:** that three quotes be obtained by the Parks and Cemetery Team Leader.

**FULL PARISH COUNCIL**  
**Minutes of Meeting held 6<sup>th</sup> September 2012**

**Present:** Councillor J White (Chairman)  
 Councillors R Bagnall, M Clark, E Connor, W Hill, D Langan, D Nicol, G Phillips,  
 I Roberts and W Smith.

**Staff:** Mr P Davison (Clerk), Mrs J S Hunt (Assistant Clerk).

**Also Present:**

**Apologies:** Councillors J Clark, G Lavery, M Robinson and E Wood.

- HPC**                    **CDALC County Executive Committee.**  
**12/13/074**            Members gave consideration to the nominations for CDALC County Executive Committee.  
**RESOLVED:** that the existing candidates be selected for re election.
- HPC**                    **DCC Standards Information Session.**  
**12/13/075**            Members gave consideration to the attendance of DCC Standards Information Session to  
 be held at County Hall, Durham on 11<sup>th</sup> October 2012.  
**RESOLVED:** that an expression of interest be forwarded by Friday 14<sup>th</sup> September.
- HPC**                    **NALC Code of Conduct.**  
**12/13/076**            Members gave consideration to the amended NALC Code of Conduct.  
**RESOLVED:** that the report be APPROVED.
- HPC**                    **DCC Standards Committee.**  
**12/13/077**            Members gave consideration to the report of DCC Standards Committee which had been  
 previously circulated.  
**RESOLVED:** the information given, be NOTED.
- HPC**                    **DCC Community Action Team Horden Pilot Scheme.**  
**12/13/078**            Members gave consideration to the DCC Community Action Team Horden Pilot Scheme.  
 The Clerk requested that Members ring the office with any request for action.  
**RESOLVED:** that all numbered streets in Horden be considered for the scheme.
- HPC**                    **County Durham Plan Preferred Options Consultation.**  
**12/13/079**            Members gave consideration to the draft report previously circulated, to be submitted in  
 representation to the Planning Policy Team at Durham County Council with regard to the  
 development of the County Durham Plan.  
**RESOLVED:** that the report be APPROVED and submitted.
- HPC**                    **Localising Support for Council Tax Consultation.**  
**12/13/080**            Members gave consideration to the draft response previously circulated, with regard to  
 the above consultation.  
**RESOLVED:** to ENDORSE the Clerk's response.