

HORDEN PARISH COUNCIL
Minutes of Meeting held 7th March 2013.

Present: Councillor J White (Chairman).
 Councillors J Clark, E Connor, D Langan, D Nicol, G Phillips, I Roberts, M Robinson, W Smith, V Williams and E Wood.

Staff: Mr P Davison (Clerk), Mrs J S Hunt (Assistant Clerk) and Mr J Bush (Parks and Cemetery Manager).

Also Present: Sgt I Dickinson, PCSOs D Edson and I Goodwin and Street Warden F Daglish.

HPC 12/13/159 **Apologies for Absence.**
RESOLVED: Apologies RECEIVED and approved for Councillors R Bagnall, M Clark, W Hill and G Lavery.

HPC 12/13/160 **Minutes of the Meeting of Horden Parish Council held 7th and 14th February 2013.**
RESOLVED: that the minutes be confirmed as a true record to be signed by the Chairman, subject to the amendment of F&GP 12/13/126 to read "The Clerk advised he had received participation allowance and travel expenses for Councillors J Clark and J White totaling £653.88". Also F&GP 12/13/131 to include a resolution that future tender applications be copied omitting the names, to be distributed to Councillors for consideration.

HPC 12/13/161 **Matters Arising – Clerk's Report.**

P&C 12/13/053: East Durham Horse Fayre – The Clerk had written to the County Council and attended a site visit at Sunderland Road Playing Fields to ascertain requirements to prevent motorized access.

F&GP 12/13/029: Financial Regulations – The Clerk will present revised financial regulations for consideration for the May meeting.

F&GP 12/13/130: Thorpe Road Public Toilets – A surveyor and structural engineer will be procured in March to create the design specification for the refurbishment of the toilet block.

F&GP 12/13/131: Horden Cricket Club Demolition – Work will commence on the demolition of the old changing rooms in March.

F&GP 12/13/133: Horden Mechanics Social Club – The Clerk had written to the club.

F&GP 12/13/135: Larger Local Councils Conference – Due to pressing workloads, The Clerk will not attend the conference.

HPC 12/13/149: Horden Health Premises – The Clerk had written to Mr. Chandy.

HPC 12/13/150: Procedures for Inclusion of Agenda Items – The Clerk had made the alterations resolved.

HPC 12/13/152: Queens Garden Party 2013 – The Clerk had submitted Councillor J Clark's nomination. Edmondsley Parish Council were the successful nominees.

HPC 12/13/154: Member and Officer Relations Policy – The Clerk had provided staff with copies for consultation.

HPC 12/13/158: Corporate Risk Review 2012/13 – The Clerk had made the alterations resolved.

RESOLVED: That the information be NOTED.

HPC 12/13/162 **Items Tabled for Information.**
 There were no items for Information.
RESOLVED: that the information, be NOTED.

HPC
12/13/163

Police Report.

The Chairman welcomed Sgt Dickinson, PCSOs Edson, Goodwin and Street Warden Daghish to the meeting who reported on incidents covering the period 11.01.13 to date.

Recorded incidents in Horden	508
Burglary	19
Vehicle Crime – theft of	12
Vehicle Crime – theft from	
Rowdy, Nuisance Behavior	134
Criminal Damage	

PCSO Goodwin gave a brief update with regard to reported issues within the village. He advised that there is to be a shift review and that this would result in the village receiving an additional PCSO.

Street Warden Daghish gave a brief update on reported incidents within the village.

Sgt Dickinson advised Members that his current placement was now at an end, but that instead of coming back to the village he is being re-located to Seaham. He gave his thanks to Members for all their support over the years.

Councillor Connor advised that with regard to the Restorative Justice Programme, she had completed training and was a member of Peterlee’s Restorative Justice Panel. She enquired as to whether the Police were working with anyone at the moment who would benefit from going to the panel. PCSO Goodwin advised that they work alongside the Restorative Justice Programme and that they will always try to work with the system, but that each case was individual.

Councillor Phillips advised that there were a number of issues starting again at the MUGA pitch and enquired as to whether the street wardens were aware of these problems. Street Warden Daghish advised that they were aware and that they had been in attendance and were dealing with the issues.

Councillor Langan enquired as to whether or not they were aware of the recent incident in the SWC car park and what the current situation was with regard to the outcome. The Clerk advised that Ins. Coxon had been made aware and that PC Thompson had been sent to view the CCVT footage of the incident.

Councillor Phillips requested statistics for incidents with the village of Horden and not Peterlee. PCSO Goodwin advised that he would forward the figures.

HPC
12/13/164

Public Participation.

There were no members of the public currently present.

PARKS AND CEMETERY COMMITTEE
Minutes of Meeting held 7th March 2013.

Present: Councillor I Roberts (Chairman)
 Councillors J Clark, E Connor, D Langan, D Nicol, G Phillips, M Robinson, W Smith, J White, V Williams and E Wood.

Staff: Mr P Davison (Clerk), Mrs J S Hunt (Assistant Clerk), Mr J Bush (Parks and Cemetery Manager).

Also Present:

Apologies: Councillors approved for Councillors R Bagnall, M Clark, W Hill and G Lavery.

P&C **Parks & Cemetery Manager's Report.**

12/13/054 The report previously circulated covered the period 28th January to 24th February 2013. The Chairman expressed her thanks to the Parks and Cemetery Manager and his staff. **RESOLVED** that the information given, be NOTED.

P&C **Damage/Incident Reports.**

12/13/055 The Clerk advised Members of the following damage/incident reports:-

12.02.13	Incident	<p><u>Social Welfare Centre Car Park</u> Youths playing with football in car park, which was hitting the building and parked cars. A member of staff spoke to the youths to ask them to stop playing football or to move and play elsewhere. Foul and abusive remarks were made by the youths. The youths eventually started to make their way out of the car park until an older gentleman came into the car park and started to harass the member of staff shouting abusive names. This gentleman seemed to be unsteady on his feet and smelled of alcohol. He continued to shout abusive names and comments as the member of staff went to ring the Police. The gentleman then started to kick the football off a car thinking it was the member of staff's car, causing damage to the car. The youths then pointed out the correct car and then the gentleman started to kick the football off the member of staff's car, causing damage to it. Whilst this incident was taking place, there were two ladies sitting in their parked car with a baby, who were frightened to get out. The youths returned a little later and continued to make a nuisance of themselves. Police were notified. Police Officer attended the scene and spoke to the youths.</p>
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RESOLVED: that the information given, be NOTED.

P&C **Water Usage at Horden Memorial Park and Sunderland Road Playing Fields.**

12/13/056 The Clerk advised Members on his report which had been previously circulated. The Parks and Cemetery Manager advised that the previous Clerk had contacted the relevant Water Company approximately 10 years ago, but that feedback was never received from them. **RESOLVED:** that the relevant bodies be informed of the situation with regard to the supply of water at Memorial Park and Sunderland Road Bungalow.

P&C **Cemetery Provision Update.**

12/13/057 The Clerk advised Members on the current situation with regard to land testing at Culloden Terrace. He advised that initial test were to check the water levels and that out of 6 test pits dug 3 were found to contain rubble and large slabs of concrete, but overall the ground conditions were perfect. He also advised that the proposed next stage would be a geophysical survey of the land to find out the extent of the rubble. A brief discussion ensued.
RESOLVED: that information be distributed to staff and Council members with regard to the current situation to enable accurate communications between Council staff and members of the public.

P&C
12/13/058

Cemetery Admissions Policy.

The Clerk advised Members on his report which had been previously circulated. The Parks and Cemetery Manager advised that the water levels in the Cemetery were becoming an issue with regard to double graves. A lengthy discussion ensued.

RESOLVED that;

- i. the information given, be NOTED.
- ii. The Parks and Cemetery Manager to use his own discretion with regard to the allocation of grave spaces.
- iii. The Parks and Cemetery Manager to carry out an audit on grave spaces and to include in future Parks and Cemetery monthly Reports.

P&C
12/13/059

Big Spring Clean 2013.

Members gave consideration to correspondence received from "Litterfree Durham", a voluntary group which works with the County Durham branch of CPRE (Campaign to Protect Rural England), requesting participation to join the above event on 18th March, 10th and 12th May 2013.

RESOLVED: that the information given, be NOTED.

FINANCE AND GENERAL PURPOSES COMMITTEE
Minutes of Meeting held 7th March 2013.

Present: Councillor E Connor (Chairman)
 Councillors J Clark, D Langan, D Nicol, G Phillips, I Roberts, M Robinson, W Smith, J White, V Williams and E Wood.

Staff: Mr P Davison (Clerk), and Mrs J S Hunt (Assistant Clerk)

Also Present:

Apologies: Councillors R Bagnall, M Clark, W Hill and G Lavery.

F&GP 12/13/136 **Parish Council Financial Status – Bank Balances.**
 The Clerk reported the bank balances as at 28/02/2013 being £411,905.52.
RESOLVED: That the information be NOTED.

F&GP 12/13/137 **Income and Expenditure Report to 31/01/2013.**
 The report was circulated previously.
RESOLVED: that the information given, be NOTED.

F&GP 12/13/138 **Cash Cheques.**
 There were none currently requested.

F&GP 12/13/139 **Bank Transfer.**
 The Clerk informed Members that the transfer for January was £46,797.16.
RESOLVED: To ENDORSE transfers.

F&GP 12/13/140 **Invoices for endorsement for payment.**
RESOLVED: To ENDORSE the following invoices for payment:

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Payment Ref:
A.F.K.	18.12.12	Replacement Vinyl for Chapel	£610.00	311462
A1 Trophies	28.01.13	Engraving to Chair's chain	£7.50	311470
A1 Trophies	27.02.13	Crystal presentation bowl	£152.00	311470
Angel Springs	31.01.13	Water cooler rental	£34.58	311471
Ashley Gases	18.02.13	CO2/N2CO2	£27.72	311472
B.T.	13.02.13	Alarm line	£3.75	DD
B.T.	13.02.13	Telephone Charges	£206.25	DD
Black Box Security	31.01.13	CCTV - SWC	£1,374.00	311473
Black Box Security	12.02.13	Credit for overcharge	-£180.00	311473
BOC	31.01.13	SWC CO2 cellar monitor	£30.60	DD
Booker	01.02.13	Tea, coffee, sugar, bar supplies, washing powder	£246.26	DD
Booker	27.02.13	Cem - cleaning materials	£85.26	DD
Booker	01.03.13	Decaff, SWC bar supplies	£24.17	DD
British Gas	31.01.13	SWC - Gas charges 13.12.12 - 29.01.13	£2,067.76	DD
British Gas	14.02.13	HCWAF - electricity	£114.54	DD
British Gas	14.02.13	Cem - electricity	£71.00	DD
British Gas	14.02.13	Sports Pavillion - electricity	£40.70	DD
British Gas	14.02.13	Works building - electricity	£76.59	DD
British Gas	14.02.13	SWC - electricity	£520.00	DD
Castle Eden Beer Company	28.02.13	Scorpion Lager	£168.00	311474
Castle Eden Beer Company	15.02.13	Scorpion Lager	£168.00	311474
CDALC	15.02.13	Subscription charge 2013/2014	£931.82	311475
Durham County Council	31.01.13	Repair to warter pump	£150.73	311477
Dynorod	27.02.13	Sunderland Road Bungalow drains	£96.00	311478
Harbro	26.02.13	Lampcandles	£28.80	311480
Homecare	19.02.13	Various DIY supplies	£203.40	311481
Horns Sawmill	11.02.13	Posts and nails	£85.65	311482
JJ Dell & Co	09.11.12	Allotment Rent 01.01.11 - 01.01.12	£1,435.00	311476
Johnston Press	30.01.13	Advertisement - Green Leaf Café	£939.59	311483
Machine Mart	20.02.13	Metal Shed - Thorpe Road	£419.98	311484
Machine Mart	06.02.13	Petrol generator	£68.39	311484
Machine Mart	05.02.13	Heaters, hacksaw, mason drill, tape measure	£194.33	311484
Mastercopy	19.02.13	Cost per copy	£162.44	311485
Maxwells DIY	31.01.13	Plywood, hinges, tarpaulin, heater, fencelife	£113.37	311486
Molson Coors	15.02.13	SWC Bar supplies	£875.62	DD
N.T.E.	01.02.13	Telephone Charges	£79.75	DD
Niramax	17.02.13	Trade Waste	£90.73	311487
Niramax	10.02.13	Trade Waste	£90.68	311487
Niramax	24.02.13	Trade waste	£145.31	311487

Niramax	28.02.13	Trade waste	£68.94	311487
Nordstrom	31.01.13	Treated timber	£873.12	311488
Peart Fencing	31.01.13	Metal fencing	£158.70	311489
PRS fro music	05.02.13	Performing arts licence	£680.08	311490
RBS rialtas	01.02.13	Bookings software maintenance	£200.40	311491
Rigby Taylor	11.02.13	Fertilizer	£422.10	311492
S Ferguson	28.02.13	Out of hours call out - G'Stand	£210.00	311479
Shell UK Ltd	17.02.13	Fuel	£171.10	DD
Shell UK Ltd	02.02.13	Fuel	£100.01	DD
TESS	31.01.13	Portaloo	£95.65	311493
The Co-operative	01.02.13	BACS charges	£40.68	DD
TJ's Heating & Home Improvement	25.02.13	Boiler servicing - all properties	£260.00	311494
Vodafone	13.02.13	Mobile phone charges	£109.81	DD
Weardale Construction	22.02.13	Final Instalment for SWC Roof	£8,661.00	311459
Weardale Construction	12.02.13	Supply & fit guttering - SWC	£660.00	311459
Weardale Construction	04.02.13	Supply & fit metal straps to ceiling joists	£680.00	311464
Wilf Husband	22.02.13	Topsoil - Thorpe Road	£192.00	311495
Invoice Total for February 2013			£25,843.86	

F&GP 12/13/141 **Members/Officers Allowances.**
The Clerk advised he had received expenses for Councillor J White and himself totaling £54.70.

RESOLVED: That the payments be APPROVED.

F&GP 12/13/142 **Social Welfare Centre Sub-Committee.**
Members gave consideration to the minutes of the Social Welfare Centre Sub-Committee previously circulated.

RESOLVED: to APPROVE the recommendations.

F&GP 12/13/143 **Durham Miners Association.**
Members gave consideration to the placing of an advertisement in the brochure for the 2013 Durham Miners Gala.

RESOLVED: that a quarter page advertisement be placed in line with last years advertisement.

F&GP 12/13/144 **Road Traffic Order: Yoden Ave/Sunderland Road.**
Members gave consideration to correspondence received with regard to the road traffic order at Yoden Avenue/Sunderland Road in Horden.

RESOLVED: that the information given, be NOTED.

Councillor E Connor declared a prejudicial interest and left the room, Councillor G Phillips took the chair.

F&GP 12/13/145 **Heritage Open Day.**
Members gave consideration to correspondence received from Durham Mining Communities Banner Groups Association, with regard to the Heritage Open Day to be held on 14th September 2013.

RESOLVED that;

- i. the information given, be NOTED.
- ii. to ENDORSE the Clerk's actions.

Councillors E Connor and G Phillips declared a personal interest.

F&GP 12/13/146 **Mr D Rowe.**
Members gave consideration to correspondence received from Mr D Rowe requesting free use of the Main Hall and Lounge for a fundraising event to be held on 6th April 2013.

RESOLVED: that free use be GRANTED.

Councillor E Connor re-entered the room at 7.40pm.

F&GP 12/13/147 **Planning Application Agenda Items.**
PL/5/2013/0032 – Two fascia signs (retrospective) at Unit 9a, Kilburn Drive, Sea View Industrial Estate, Horden for Mr. B. Graham.

PL/5/2013/0035 – Single and double storey extension to rear at 15 Sea View Gardens, Horden for Mrs. M. Robinson.

PL/5/2013/0046 – Extension to lounge at 18 Rothbury Avenue, Horden for Mr. G. Johnson.

RESOLVED: that the information given, be NOTED.

FULL PARISH COUNCIL
Minutes of Meeting held 7th March 2013.

Present: Councillor J White (Chairman)
 Councillors J Clark, E Connor, D Langan, D Nicol, G Phillips, I Roberts, M Robinson,
 W Smith, V Williams and E Wood.

Staff: Mr P Davison (Clerk), Mrs J S Hunt (Assistant Clerk).

Also Present:

Apologies: Councillors R Bagnall, M Clark, W Hill and G Lavery.

HPC
12/13/165 **Minutes of Personnel Sub-Committee Meeting held 14th February 2013.**
 The Clerk advised on the minutes of the Personnel Sub-Committee Meeting held 14th
 February 2013.
RESOLVED: that the information given, be NOTED.

HPC
12/13/166 **Concessionary Bus Passes.**
 Members gave consideration to correspondence received with regard to Concessionary Bus
 Passes.
RESOLVED that the information given, be NOTED.

HPC
12/13/167 **Policing in Horden.**
 The Clerk advised Members on correspondence received with regard to Policing issues
 within the village.
RESOLVED: that the information given, be NOTED.

HPC
12/13/168 **Parish Council Elections.**
 Members gave consideration to correspondence received with regard to the Parish
 Council Elections which had been previously circulated.
RESOLVED: that the information given, be NOTED.