

HORDEN PARISH COUNCIL
Minutes of Meeting held 4th April 2013.

Present: Councillor J White (Chairman).
 Councillors R Bagnall, J Clark, M Clark, E Connor, W Hill, D Langan, G Lavery, D Nicol,
 I Roberts, M Robinson and V Williams.

Staff: Mr P Davison (Clerk), Mrs J S Hunt (Assistant Clerk) and Mr J Bush (Parks and Cemetery
 Manager).

Also Present: PCSOs Goodwin and Edson.

HPC **Apologies for Absence.**
12/13/169 **RESOLVED:** Apologies RECEIVED and approved for Councillors G Phillips and E Wood.

HPC **Minutes of the Meeting of Horden Parish Council held 7th March 2013.**
12/13/170 **RESOLVED:** that the minutes be confirmed as a true record to be signed by the Chairman.

HPC **Matters Arising – Clerk’s Report.**
12/13/171 There were no matters arising that were not already covered on the agenda.
RESOLVED: That the information be NOTED.

HPC **Items Tabled for Information.**
12/13/172 There were no items for Information.
RESOLVED: that the information, be NOTED.

HPC **Police Report.**
12/13/173 The Chairman welcomed PCSOs Edson and Goodwin to the meeting who reported on
 incidents covering the period 12.01.13 to date.

Recorded incidents in Horden	291
Burglary	17
Vehicle Crime – theft of	5
Vehicle Crime – theft from	
Rowdy, Nuisance Behavior	63
Criminal Damage	8

PCSO Goodwin advised that there had been an overall reduction in Anti-Social Behaviour of 3% and an overall reduction in Total Crime of 22%. He also advised that PACT priorities already in place were still ongoing and that patrols are being carried out on a regular basis in the area and around the MUGA pitch.

Councillor Langan enquired as to whether there was any feedback in relation to the incident within the SWC car park, previously reported. PCSO Goodwin advised that he would enquire and report back.

Councillor Lanagan advised that a particular youth had been seen causing criminal damage to the Grandstand in the Welfare Park and enquired as to the procedure of carrying out an injunction against this particular youth. PCSO Goodwin advised on the procedure with regard to an Anti-Social Behaviour Order.

HPC **Public Participation.**
12/13/174 There were no members of the public currently present.

PARKS AND CEMETERY COMMITTEE
Minutes of Meeting held 4th April 2013.

Present: Councillor I Roberts (Chairman).
 Councillors R Bagnall, J Clark, M Clark, E Connor, W Hill, D Langan, G Lavery, D Nicol, M Robinson, J White and V Williams.

Staff: Mr P Davison (Clerk), Mrs J S Hunt (Assistant Clerk) and Mr J Bush (Parks and Cemetery Manager).

Also Present:

Apologies: Councillors approved for Councillors G Phillips and E Wood.

P&C 12/13/060 **Parks & Cemetery Manager's Report.**
 The report previously circulated covered the period 25th February 2013 to 17th March 2013. Members expressed their thanks to The Parks and Cemetery Manager.
RESOLVED that the information given, be NOTED.

P&C 12/13/061 **Damage/Incident Reports.**
 The Clerk advised Members of the following damage/incident reports:-

- | | | |
|----------|----------|--|
| 01.03.13 | Incident | <u>Welfare Park</u>
Plastic piping on outside of Grand Stand brackets and joints pulled from fixings, piping snapped and pieces taken..
Police were advised of damage and advised that we should "box" the piping in. |
| 16.03.13 | Incident | <u>Welfare Park</u>
Lock missing from small gate at bottom drive..
Police were advised. |
| 23.03.13 | Incident | <u>Social Welfare Centre Bar</u>
A male guest of the Engagement party was abusive to staff throughout the night. The guest was warned about his behaviour. At the end of the night he tried to get served after hours. when he was refused he got aggressive and threw the ice tongs at a member of staff.
Police were advised, but he left before they arrived. |

Councillor Lanagan enquired with regard to the incident of 23.03.13. A lengthy discussion ensued with regard to the health and safety of staff members.

RESOLVED that;

- i. the information given, be NOTED.
- ii. the Clerk to arrange to have the appropriate signage displayed throughout the building.
- iii. the SWC booking form terms and conditions be checked and amended if necessary.

P&C 12/13/062 **Cemetery Provision Update.**
 The Clerk gave a brief update on the current situation with regard to land testing at Culloden Terrace and advised of the need to convene a separate meeting to discuss in more detail.
RESOLVED: that the information given be NOTED.

P&C 12/13/063 **Thorpe Road Cemetery Toilets.**
 The Clerk advised Members that he had recently received correspondence from the Health and Safety Executive with regard to staff provision at Thorpe Road Cemetery and that a separate meeting will be convened to discuss further.

Members gave consideration to plans drawn up for Thorpe Road Cemetery Toilets. Much discussion ensued and it was

RESOLVED: that plan 21047.03 option 02 be APPROVED.

FINANCE AND GENERAL PURPOSES COMMITTEE
Minutes of Meeting held 4th April 2013.

Present: Councillor E Connor (Chairman).
 Councillors R Bagnall, J Clark, M Clark, W Hill, D Langan, G Lavery, D Nicol, I Roberts,
 M Robinson, J White and V Williams.

Staff: Mr P Davison (Clerk), Mrs J S Hunt (Assistant Clerk).

Also Present:

Apologies: Councillors G Phillips and E Wood.

F&GP 12/13/148 **Parish Council Financial Status – Bank Balances.**
 The Clerk reported the bank balances as at 29/03/2013 being £381,132.60.
RESOLVED: That the information be NOTED.

F&GP 12/13/149 **Income and Expenditure Report to 28/02/2013.**
 The report was circulated previously.
RESOLVED: that the information given, be NOTED.

F&GP 12/13/150 **Cash Cheques.**
 The Clerk requested a cash cheque totaling £350, (Admin) be endorsed for payment.
RESOLVED: to ENDORSE cheques for payment.

F&GP 12/13/151 **Bank Transfer.**
 The Clerk informed Members that the transfer for March was £30,978.92.
RESOLVED: To ENDORSE transfers.

F&GP 12/13/152 **Invoices for endorsement for payment.**
RESOLVED: To ENDORSE the following invoices for payment:

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Payment Ref:
Angel Springs	28.02.13	Water cooler rental	£32.78	DD
Angel Springs	31.03.13	Water Cooler Rental	£32.78	DD
Ashley Gases	12.03.13	CO2/N2CO2	£27.72	311502
B.T.	17.03.13	Internet Charges 01.03.13 - 31.05.13	£54.00	DD
BOC	28.02.13	SWC CO2 cellar monitor	£30.60	DD
British Gas	01.03.13	SWC - Gas charges 30.01.13 - 27.02.13	£1,578.67	DD
British Gas	13.03.13	SWC - electricity	£459.86	DD
British Gas	13.03.13	Cem - electricity	£285.88	DD
British Gas	13.03.13	Sports Pavillion - electricity	£31.42	DD
British Gas	13.03.13	Works building - electricity	£72.71	DD
British Gas	13.03.13	HCW AFC - electricity	£120.87	R
British Gas	27.03.13	Electricity - HCW AFC	£256.24	DD
Castle Eden Beer Company	22.03.13	Scorpion Lager	£84.00	311500
CISWO	25.03.13	Annual Rent	£309.55	311503
Durham County Council	08.03.13	Lift service	£58.92	311504
Durham County Council	11.03.13	Service - saxon mower & ransomes superbowl	£588.67	311504
Global Flooring	26.03.13	Flooring to Bowls tea room	£1,600.00	311505
Homecare	06.03.13	Oil, nails, plaster float	£22.47	311506
Horns Landscaping	28.02.13	Turf	£31.50	311507
Innerglass	27.02.13	Various cleaning materials	£167.81	311508
Johnston Press	02.03.13	Advert - SWC Functions Manager	£546.00	311509
Johnston Press	02.13.13	Advert - Gardener/Grave Digger	£546.00	311509
Johnston Press	09.03.13	Advert - SWC Functions Manager	£369.50	311509
Johnston Press	09.03.13	Advert - Gardener/Grave Digger	£369.50	311509
Keep Britain Tidy	21.03.13	Green Glag - Welfare Park	£478.80	311526
Keep Britain Tidy	21.03.13	Green Glag - Memorial Park	£358.80	311526
Mastercopy	19.03.13	Cost per copy	£164.29	311527
Maxwells DIY	28.02.13	Timber, spray adhesive, woodstain, tape	£30.18	311510
Maxwells DIY	31.03.13	Smoothrite	£38.68	311528
MKM	08.03.13	Mastic, sweeping brushes	£53.25	311511
Molson Coors	01.03.13	SWC Bar supplies	£715.87	DD
Molson Coors	22.03.13	SWC Bar supplies	£1,001.52	DD

N.T.E.	01.03.13	Telephone Charges	£92.90	DD
Niramax	10.03.13	Trade Waste	£68.94	311512
Niramax	17.03.13	Trade Waste	£129.80	311512
Niramax	24.03.13	Trade Waste	£101.39	311529
Niramax	31.03.13	Trade Waste	£83.58	311529
Nordstrom	31.03.13	Timber	£670.27	311530
Online Playgrounds	13.03.13	Swings, wetpour, tape	£793.20	311513
Premier Ironcraft	19.03.13	Large decorative planters	£2,300.00	311514
Quirepace	19.03.13	Hoover bags	£111.36	311465
Shell UK Ltd	02.03.13	Fuel	£165.37	DD
Shell UK Ltd	17.03.13	Fuel	£277.04	DD
Sherburn Stone Co. Ltd	13.03.13	Concrete	£432.29	311515
Spaldings	26.02.13	Screw driver set, mole traps, strimmer cord	£229.84	311516
TESS	28.02.13	Portaloo	£86.40	311517
The Co-operative	01.03.13	BACS charges	£32.40	DD
TJ's Heating & Home Improvement	14.03.13	HCW AFC waste pipe, Bowling Hut stop tap	£255.00	311518
Viking	26.03.13	Refuse sacks	£108.00	311531
Viking Direct	12.03.13	Stamps & stationery	£170.44	311519
Viking Direct	19.03.13	A4 copier paper	£158.40	311519
Vodafone	13.03.13	Mobile phone charges	£109.77	DD
Wearside Contractors	20.03.13	Masonry repairs to Ambulance House	£1,083.60	311520
Invoice Total for March 2013			£17,978.83	

F&GP **Members/Officers Allowances.**
12/13/153

There were no claims.

Councillor Langan declared a prejudicial interest.

F&GP **Peterlee Town Council Cemetery Contribution.**
12/13/154

Members gave consideration to correspondence received from Peterlee Town Council with regard to Cemetery Contributions.

Councillor Langan proceeded to provide a report on the historical agreement before leaving the room at 7.30pm. Much discussion ensued.

RESOLVED: that the fee remain unchanged.

Councillor Langan re-entered the room at 7.45pm.

F&GP **Welfare House.**
12/13/155

Members gave consideration to correspondence received from Mr A Roberts with regard to and an expression of interest to take up occupancy of Welfare House.

Much discussion ensued with regard to the restrictions contained within the conveyance, which had been placed on Welfare House.

RESOLVED:

- i. that the covenant be removed regardless.
- ii. that Mr Roberts be offered the tenancy in principle on the terms set out in his correspondence.

FULL PARISH COUNCIL
Minutes of Meeting held 4th April 2013.

Present: Councillor J White (Chairman).
 Councillors R Bagnall, J Clark, M Clark, E Connor, W Hill, D Langan, G Lavery, D Nicol,
 I Roberts, M Robinson and V Williams.

Staff: Mr P Davison (Clerk), Mrs J S Hunt (Assistant Clerk).

Also

Present:

Apologies: Councillors G Phillips and E Wood.

HPC **Minutes of Personnel Sub-Committee Meeting held 21st March 2013.**
12/13/175 The Clerk advised on the minutes of the Personnel Sub-Committee Meeting held 21st March 2013.
RESOLVED: that the information given, be NOTED.

Mr G Messenger, Mrs A Parkin and Mr G Parkin entered the room at 8.10pm.

HPC **Elim Pentecostal Church.**
12/13/176 The Chairman welcomed Mr George Messenger, Mrs Audrey Parkin and Mr George Parkin to the meeting from Elim Pentecostal Church.

Mr Messenger proceeded to give a brief outline of the services they provide. He advised that he had looked at the Green Leaf Café, but that it was not suitable for the service they had in mind, but that they would consider running it as a business separate to their other services, he advised that he would need to be provided with estimated running costs and projections before making a decision.

Mrs A Parkin advised that she runs a café in which some of their clients also help and that they are desperate for premises to store food and clothes donations. She also advised Members that they were very welcome to visit to their organisation.

Mr Messenger enquired about details of suitable properties in the area that they could consider using for their services and that their organisation would also be hoping for some financial help as they would be providing their services free of charge to people within the community of Horden. Members proceeded to advise on possible suitable properties and property agents within the area.

RESOLVED that the information given, be NOTED.

HPC **NALC Chief Executive.**
12/13/177 The Clerk advised Members on correspondence received with regard to Policing issues within the village.

RESOLVED: that the information given, be NOTED.

HPC **Policing in Horden.**
12/13/178 The Clerk advised Members that he had recently received correspondence from Mr Hogg and Mr Morris with regard to Policing issues in Horden. He proceeded to update Members on the contents of the correspondence.

RESOLVED: that the information given, be NOTED.

HPC **Draft Police and Crime Plan Consultation.**
12/13/179 Members gave consideration to correspondence received with regard to the Draft Police and Crime Plan Consultation, previously circulated. The Clerk advised Members that he had already responded and that Mr Hogg had also made a mention of this in correspondence recently received.

RESOLVED: that the Clerks actions be ENDORSED.