

**HORDEN PARISH COUNCIL**  
**Minutes of Meeting held 9<sup>th</sup> May 2012**

**Present:** Councillor J White (Chairman)  
 Councillors R Bagnall, J Clark, M Clark, E Connor, W Hill, D Langan, D Nicol, I Roberts,  
 M Robinson, D Tait, L Williams and E Wood.

**Staff:** Mr P Davison (Clerk), Mrs J S Hunt (Assistant Clerk),  
 Mr J Bush (Parks and Cemetery Manager)

**Also Present:** PCSO Dave Edson.

**HPC 13/14/040** The Chairman, under Standing Order S.26 ss. (d) moved without notice the order of business and brought forward Police Report due to time constraints.

**Police Report.**

The Chairman welcomed to the meeting PCSO Edson who reported on incidents covering the period 08.03.13 to 09.05.13.

Recorded incidents in Horden	346
Burglary	8
Vehicle Crime – theft of	4
Vehicle Crime – theft from	
Thefts	
Rowdy, Nuisance Behavior	80
Criminal Damage	12

PCSO Edson advised the PACT priorities were still in place with regard to the Social Welfare Centre Car Park. He also advised that MUGA continues to be patrolled.

**RESOLVED** that the information given, be NOTED.

**HPC 13/14/041** **Apologies for Absence.**  
**RESOLVED:** Apologies RECEIVED and approved for G Phillips and W Smith.

**HPC 13/14/042** **Minutes of the Meeting of Horden Parish Council held 4<sup>th</sup> April 2013.**  
**RESOLVED:** That the minutes be confirmed as a correct record to be signed by the Chairman.

**HPC 13/14/043** **Matters Arising – Clerk’s Report.**  
 There were no matters arising that were not already covered in the agenda.  
**RESOLVED:** That the information be NOTED.

**HPC 13/14/044** **Items Tabled for Information.**  
**Hartlepool Mail**

**Peterlee Star**

Wednesday 10th April 2013	"A fitting tribute to our Liz"
Wednesday 10th April 2013	" Man dies after being hit by train on East Durham line"
Wednesday 17th April 2013	"The past helps to shape the future at Horden centre"

**RESOLVED:** that the information, be NOTED.

**HPC 13/14/045** **Public Participation.**  
 There were no members of the public present.

**PARKS AND CEMETERY COMMITTEE**  
**Minutes of Meeting held 9<sup>th</sup> May 2013**

**Present:** Councillor I Roberts (Chairman)  
 Councillors R Bagnall, J Clark, M Clark, E Connor, W Hill, D Langan, D Nicol, M Robinson,  
 D Tait, J White, L Williams and E Wood.

**Staff:** Mr P Davison (Clerk), Mrs J S Hunt (Assistant Clerk), (Parks and Cemetery Team Leader).

**Apologies:** Councillors G Phillips and W Smith.

**P&C** **Minutes of the Meeting held 11<sup>th</sup> April 2013.**  
**13/14/001** **RESOLVED:** That the minutes be confirmed as a correct record to be signed by the  
 Chairman.

**P&C** **Parks & Cemetery Manager's Report.**  
**13/14/002** The report previously circulated covered the period 18<sup>th</sup> March to 21<sup>st</sup> April 2013.  
 Members requested that the Parks and Cemetery Manager pass on their thanks to them for  
 always carrying out their duties excellently.  
**RESOLVED:** that the information given be **NOTED**.

**P&C** **Damage/Incident Reports.**  
**13/14/003** The Clerk advised Members of the following damage/incident reports:-

- 03.04.12 Damage Grandstand Welfare Park  
 Plastic seating and fittings broken, graffiti on seats.  
 Seats to be repaired, graffiti to be removed once Police have  
 been shown.
- 08.04.12 Damage Junior Play Area Welfare Park  
 Nylon rope climbing structure on slide frame.  
 A strand of rope had been forcibly separated from the plastic  
 connectors, one of which was broken in half and another missing.

**RESOLVED that;**

- i. the information given, be **NOTED**.
- ii. a letter be sent to Durham Constabulary with regard to the recent number of  
 incidents reported within the last quarter and the lack of feedback received.

**P&C** **Health and Safety Executive.**  
**13/14/004** Members gave consideration to correspondence received from the Health and Safety  
 Executive with regard to Thorpe Road Cemetery Staff Facilities.  
**RESOLVED:** that the information given, be **NOTED**.

**P&C** **Cemetery Toilet Block Refurbishment.**  
**13/14/005** The Clerk advised that we had now received the tender pack from the Architect and  
 are now in a position to move forward..  
**RESOLVED:** that the information given, be **NOTED**.

**P&C** **Chapel of Rest Change of Use.**  
**13/14/006** Members gave consideration to the recommendation of the Personnel Sub-Committee. The  
 Clerk advised that he was still investigating the de-consecration of the Chapel of Rest and  
 that the Diocese Solicitors were looking into it. The Parks and Cemetery Manager advised  
 that the Chapel only gets used once a year by the Church of England.  
**RESOLVED** that the recommendations be **APPROVED**.

**P&C** **Thorpe Road Cemetery Extension.**  
**13/14/006** The Clerk advised that he had written to Mr Howard with regard to the possible sale of  
 grazing land to the east of the cemetery, running adjacent to the A66 and subsequently  
 received a telephone call from him. He then proceeded to give a brief update.  
**RESOLVED:** that the information given, be **NOTED**.

**FINANCE AND GENERAL PURPOSES COMMITTEE**  
**Minutes of Meeting held 9th May 2013**

**Present:** Councillor E Connor (Chairman)  
 Councillors R Bagnall, J Clark, M Clark, W Hill, D Langan, D Nicol, I Roberts, M Robinson,  
 D Tait, J White, L Williams and E Wood.

**Staff:** Mr P Davison (Clerk), Mrs J S Hunt (Assistant Clerk)

**Apologies:** Councillors G Phillips and W Smith.

**F&GP 13/14/001** **Parish Council Financial Status – Bank Balances.**  
 The Clerk reported the bank balances as at 30/04/2013 being £599,768.58.  
**RESOLVED:** That the information be NOTED.

**F&GP 13/14/002** **Income and Expenditure Report to 31/03/2013.**  
 The report was circulated at the meeting.  
**RESOLVED:** That the report be NOTED.

**F&GP 13/14/003** **Cash Cheques.**  
 The Clerk advised that there were no cheques to be endorsed for payment.

**F&GP 13/14/004** **Bank Transfer.**  
 The Clerk informed Members that the transfer for April was £28,571.67.  
**RESOLVED:** To ENDORSE transfers.

**F&GP 13/14/005** **Invoices for endorsement for payment.**  
**RESOLVED:** To ENDORSE the following invoices for payment:

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Payment Ref:
A1 Trophies	24.04.13	Traffolite Labels "Warning CCTV"	£86.04	311540
AJM Construction	12.04.13	Demolition Of Cricket Club Outbuilding	£2,735.00	311541
Asbestos Surveys & Inspections Ltd	23.04.13	Asbestos survey - Cem toilet block	£358.80	311542
Ashley Gases	09.04.13	CO2/N2CO2	£29.16	311543
BOC	31.03.13	SWC CO2 cellar monitor	£30.60	DD
Booker	12.04.13	Tea, Sugar, Sweetners, Beer line cleaner, Bar Supplies	£457.94	DD
Booker	26.04.13	SWC bar supplies, coffee	£185.15	DD
British Gas	03.04.13	SWC - Gas	£1,461.62	DD
British Gas	12.04.13	Works building - electricity	£81.81	DD
British Gas	12.04.13	HCWAFc - electricity	£173.54	R
British Gas	12.04.13	Cem - electricity	£127.07	DD
British Gas	12.04.13	SWC - electricity	£490.56	DD
British Gas	12.04.13	Welfare Ground - electricity	£273.13	DD
British Gas	13.03.13	Credit against overcharge	£-31.42	DD
British Gas	14.02.13	Credit against overcharge	£-40.70	DD
British Gas	15.04.13	Welfare Ground - electricity	£16.88	DD
British Gas	15.04.13	Welfare Ground - electricity	£-16.88	DD
British Gas	25.04.13	Sports Pavilion - electricity	£29.59	DD
British Gas	27.03.13	Credit against inv for Welfare Ground	£-256.24	DD
Castle Eden Beer Company	12.04.13	Scorpion Lager	£168.00	311535
Castle Eden Beer Company	19.04.13	Scorpion Lager	£84.00	311535
Cemetery Development Services Ltd	02.04.13	Groundwater Audit	£4,008.00	311544
Co-operative Bank	02.04.13	BACS charges	£40.40	DD
Easington Tyre Centre	15.10.12	Repair tyre	£69.00	311545
Gopak	22.04.13	Chairs for Bowls	£455.40	311499
Homecare	05.04.13	Toilet seat, wood preserve, handle set	£46.35	311546
ICCM	01.04.13	ICCM subscription 2013/14	£90.00	311534
Lloyds	10.04.13	Bush bottom link	£69.29	311547
Mastercopy	18.04.13	Cost per copy	£127.18	311548
Ged McCormack Architect	22.04.13	Architect services - Cem toilet block	£1,152.00	311549
Molson Coors	12.04.13	SWC Bar supplies	£469.36	DD
Molson Coors	19.04.13	SWC Bar supplies	£635.81	DD
Molson Coors	26.04.13	SWC Bar supplies	£1,016.64	DD
N.E.R.E.O.	04.04.13	Advisory Service to March 2014	£327.60	311550
N.E.R.E.O.	05.04.13	CRB - K.Wilson	£33.20	311550
Niramax	07.04.13	Trade Waste	£68.94	311552
Niramax	14.04.13	Trade Waste	£110.27	311552
Niramax	21.04.13	Trade Waste	£78.78	311552
Northumbrian Water	23.04.13	Leak detection - Welfare Park	£178.20	311551
NTE	01.04.13	Mobile phone charges	£136.22	DD
Ords	03.04.13	Newsletters	£400.00	311553
Rigby Taylor	11.04.13	Pro-spread 70/30 topdress	£216.78	311554

Ron's Plumbing Service	25.04.13	Supply & fit new taps in SWC Bar	£50.00	311555
Shell UK Ltd	02.04.13	Fuel	£172.30	DD
Shell UK Ltd	17.04.13	Fuel	£179.35	DD
St Johns Ambulance	20.07.12	First aid cover - July 2012	£76.80	311556
TESS	31.03.13	Portaloos	£95.65	311557
Trevor Jones	26.04.13	Football stadium - various repairs	£378.00	311558
Trevor Jones	26.04.13	Welfare Park - repair various leaks	£1,175.00	311558
Trevor Jones	30.04.13	Bowling Green - various repairs	£863.00	311558
Viking Direct	16.04.13	2nd class stamps, wrist and palm supports, pens	£254.92	311559
Vodafone	12.04.13	Mobile phone charges	£106.32	DD
Zurich	24.04.13	LCAS membership - H&S advisory service	£114.00	311560
<b>Invoice Total for March 2013</b>			<b>£19,552.37</b>	

**F&GP 13/14/006** **Members/Officers Allowances.**  
The Clerk advised he had received travel expenses for Councillor J White totaling £16.70.  
**RESOLVED:** That the payment be **APPROVED**.

**F&GP 13/14/007** **Social Welfare Centre Sub-Committee.**  
**RESOLVED:** that the minutes be NOTED.

**F&GP 13/14/008** **Strategic Plan 2013 – 17.**  
Members gave consideration to the Strategic Plan 2013 - 17 Review which had been previously circulated. The Clerk advised that he will be drawing up a list of additional items of expenditure, which will need to be prioritized at a future Finance and General Purposes Meeting.  
**RESOLVED:** that the report be NOTED.

**F&GP 13/14/009** **Donation Request.**  
Members gave consideration to correspondence received from Posh Pawz with regard to a request for a donation. A lengthy discussion ensued and it was  
**RESOLVED:** that a donation of £100 be **GRANTED** under section 31 of The Local Government and Rating Act 1977, with the caveat that Posh Pawz stipulate in their advertising that the service is part funded by the Parish Council.

**F&GP 13/14/010** **Subsistence Allowance Rates 2013.**  
Members gave consideration to the subsistence allowance rates for 2013, which were previously circulated.  
**RESOLVED:** that the new rates supplied for 2013 be **APPROVED**.

**F&GP 13/14/011** **Councillor and Chairmanship Training.**  
Members gave consideration to the Councillor and Chairmanship Training to be held at Shotton Hall, Peterlee on 9<sup>th</sup> July 2013 at a cost of £450 for the full Parish Council.  
**RESOLVED:** that Councillors R Bagnall, E Connor, D Langan, D Nicol, G Phillips, I Roberts, M Robinson and J White attend the Chairmanship Training session, Councillor D Tait attend the Councillor Training session and Councillors R Bagnall, M Clark, D Langan, D Nicol, I Roberts, M Robinson and E Wood attend both training sessions.

**F&GP 13/14/012** **Proposed Planning Applications.**  
**PL/5/2013/0073** – 4no dwellings at the former R.A.O.B. Club Site, Second Street for Mr. G. Rovson.  
**PL/5/2013/0085** – Change of use from A1 (shop) to A5 (hot food takeaway) at Bank Chambers, Blackhills Road for Mr. S. Shah.  
**PL/5/2013/0131** – Single storey rear extension at 4 Aspen Avenue for Mr. D.Atherton.  
A lengthy discussion ensued with regard to planning application PL/5/2013/0085.  
**RESOLVED** that;  
i. the information given be NOTED.  
ii. The Clerk to submit an objection to PL/5/2013/0085.

**FULL PARISH COUNCIL**  
**Minutes of Meeting held 9<sup>th</sup> May 2013**

**Present:** Councillor J White (Chairman)  
Councillors R Bagnall, J Clark, M Clark, E Connor, W Hill, D Langan, D Nicol, I Roberts,  
M Robinson, D Tait, L Williams and E Wood.

**Staff:**  
Mr P Davison (Clerk), Mrs J S Hunt (Assistant Clerk).

**Apologies:** Councillors G Phillips and W Smith.

**HPC** **Minutes of the Personnel Sub-Committee Meeting held 11<sup>th</sup> April 2013.**  
**13/14/046** **RESOLVED:** that the minutes be NOTED.

**HPC** **New Member Induction Packs.**  
**13/14/047** The Clerk proceeded to hand out the new Members induction packs.  
**RESOLVED:** that the information given, be NOTED.