

HORDEN PARISH COUNCIL
Minutes of Meeting held 3rd April 2014

Present: Councillor J White (Chairman)
 Councillors R Bagnall, J Clark, M Clark, E Connor, W Hill, D Langan, D Nicol, G Phillips,
 I Roberts, W Smith, D Tait, L Williams and E Wood.

Staff: Mrs J S Hunt (Assistant Clerk) and Mr J Bush (Parks and Cemetery Manager).

Also Present: PC Dave Thompson, Mr. J. Maudling (Chairman of Cotsford Park Working Group) and
 Mr. J. Collings (Secretary of Horden CW Supporters FC).

HPC **Apologies for Absence.**
13/14/159 **RESOLVED:** That the apologies received for Councillor M Robinson be APPROVED.

HPC **Minutes of the Meeting of Horden Parish Council held 6th March 2014.**
13/14/160 **RESOLVED:** That the minutes be confirmed as a correct record to be signed by the
 Chairman.

HPC **Matters Arising – Clerk’s Report.**
13/14/161

P&C 13/14/056 **Thorpe Road Cemetery Consultation** – amendments made and the
 consultation has been sent to the printers to be distributed to each
 household w/c: 14/04/2014 (minutes enclosed).
F&GP 13/14/134 **Computer Upgrade** – new computers will be installed w/c: 31.03.2014.

RESOLVED: That the information be NOTED.

HPC **Items Tabled for Information.**
13/14/162 There were no items for information.

HPC **Police Report.**
13/14/163 The Chairman welcomed PC Dave Thompson to the meeting who reported on the
 following incidents which covered the period 06.03.14 to 03.04.14;

Recorded incidents in Horden	
Burglary	5
Vehicle Crime – Theft of and from	4
Thefts	
Anti-Social Behaviour	41
Criminal Damage	6

PC Thompson gave a brief update on the PACT priorities with the village. He also advised
 that on a positive note there had been a large number of warrants executed with regard
 to drug offences and there had been several arrests and a crack house closure.

RESOLVED that the information given, be NOTED.

HPC **Public Participation.**
13/14/164 The Chair welcomed Mr John Maudling (Chairman of Cotsford Park Working Group).

Mr. Maudling proceeded to give a short presentation on the progress of the working
 group.

PARKS AND CEMETERY COMMITTEE
Minutes of Meeting held 3rd April 2014

Present: Councillor I Roberts (Chairman)
 Councillors R Bagnall, J Clark, M Clark, E Connor, W Hill, D Langan, D Nicol, G Phillips,
 W Smith, D Tait, J White, L Williams and E Wood.

Staff: Mrs J S Hunt (Assistant Clerk) and Mr J Bush (Parks and Cemetery Manager).

Apologies: Councillor M Robinson.

P&C **Parks and Cemetery Manager's Report.**
13/14/059 The report previously circulated covered the period 24th February to 23rd March 2014.

RESOLVED: that the information given be NOTED.

P&C **Damage/Incident Reports.**
13/14/060 The Assistant Clerk advised Members of the following damage/incident reports:-

07.03.14 Incident **Social Welfare Centre**

A disturbance started at the TV end of the Lounge when a patron got aggressive towards his partner. The SWC Manager approached the patron and attempted to calm him down, they then became loud and aggressive.

The patron was escorted from the premises and made aware his behaviour would not be tolerated.

The patron has been barred from the premises by the SWC Manager.

RESOLVED that: the information given, be NOTED.

Councillor Langan entered the room at 6:30pm.

P&C **Cemetery Development Sub-Committee Minutes of Meeting 18th March 2014.**
13/14/061 **RESOLVED:** That the minutes be NOTED.

P&C **Sunderland Road Pavillion.**
13/14/062 Members gave consideration to the review of Sunderland Road Centrefield Pavillion Letting Agreement, a copy of which had been previously circulated.

A lengthy discussion ensued.

RESOLVED: that Mr. Robinson be invited to meet with the Parish Council to discuss further.

P&C **Sunderland Road Changing Rooms.**
13/14/063 Members gave consideration to correspondence received with regard to Sunderland Road Changing Rooms.

The Parks and Cemetery Manager advised Members that repairs to the building have been carried out on numerous occasions.

A lengthy discussion ensued with regard to the current state of the building and steps to take to resolve current issues.

RESOLVED:

- i. that a structural survey be arranged immediately.
- ii. Members to make a site visit to inspect the building, then implement a timetable to arrange future inspections of the Parish Council's other buildings.

P&C
13/14/064

Welfare Park Flowerbed.

Members gave consideration to correspondence received with regard to the Welfare Park winter bedding displays.

The Parks and Cemetery Manager advised that he had been instructed to reduce the winter bedding in the Parks due to budget restrictions.

He also advised Members of the situation with regard to the Heritage Lottery agreement.

After much discussion it was;

RESOLVED:

- i. that the Parks and Cemetery Manager to include any future issues on his monthly report giving a copy to the Clerk and a copy to the Chairman of the Parks and Cemetery Committee.
- ii. that the winter bedding for the Welfare Park be taken out of the reserves to ensure compliance with the Heritage Lottery and that costings be obtained for the remainder of the Parks and Cemetery winter bedding, to be presented at the next Parish Council Meeting.

FINANCE AND GENERAL PURPOSES COMMITTEE
Minutes of Meeting held 3rd April 2014

Present: Councillor E Connor (Chairman)
 Councillors R Bagnall, J Clark, M Clark, W Hill, D Langan, D Nicol, G Phillips, I Roberts,
 W Smith, D Tait, J White, L Williams and E Wood.

Staff: Mrs J S Hunt (Assistant Clerk).

Apologies: Councillor M Robinson.

F&GP **Parish Council Financial Status – Bank Balances.**

13/14/141 The Assistant Clerk reported that no bank balance was available at this time.

RESOLVED: That the information be NOTED and that the Assistant Clerk contact the bank to obtain a separate additional password.

F&GP **Income and Expenditure Report to 31/02/2014.**

13/14/142 The report was previously circulated.

RESOLVED: That the information given, be NOTED.

F&GP **Cash Cheques.**

13/14/143 The Assistant Clerk requested a cash cheque totaling £200 (Admin) be endorsed for payment.

F&GP **Bank Transfer.**

13/14/144 The Assistant Clerk informed Members that the transfer for March was £37,342.00.

RESOLVED: To ENDORSE transfers.

F&GP **Invoices for endorsement for payment.**

13/14/145

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Payment Ref:	Re Charged Amount
A1 Trophies & Engraving	12.03.14	Press for assistance sign	£13.00	311994	
A1 Trophies & Engraving	12.03.14	Chairman's chain engraving	£7.50	311994	
Allstar	05.03.14	Fuel	£82.03	DD	
Allstar	19.03.14	Fuel	£162.93	DD	
Allstar	26.03.14	Fuel	£207.61	DD	
Angel Springs Limited	28.02.14	Water Cooler Rental	£34.42	DD	
Ashley Gases Limited	03.03.14	CO2 / N2CO2	£37.92	311995	
Aztec Chemicals	13.03.14	Latex gloves	£116.28	311996	
Aztec Chemicals	13.03.14	Buster wipes	£86.40	311996	
Aztec Chemicals	13.03.14	Bond & Seal / Silicone lubricant	£293.88	311996	
Aztec Chemicals	24.03.14	K381	£87.02	311996	
BOC	28.02.14	SWC Cellar CO2 monitor	£31.98	DD	
Booker	17.03.14	Bar stock / sweets	£414.28	DD	
British Gas	04.03.14	Electricity - Cemetery	£193.45	DD	
British Gas	14.02.14	Credit against invoice 10729 - Cricket Pavillion	-£25.54	DD	
British Gas	14.03.14	Electricity - HCWAFC	£149.17	DD	£149.17
British Gas	14.03.14	Electricity - Memorial Park	£47.78	DD	
British Gas	14.03.14	Electricity - SWC	£568.21	DD	
British Gas	15.01.14	Credit against invoice 10653 - Cricket Pavillion	-£27.08	DD	
British Gas	25.03.14	Gas useage - SWC	£4,044.02	DD	
British Gas	27.03.14	Cricket Pavillion	£23.98	DD	
British Gas	28.03.14	Welfare Ground - Electricity	£45.22	DD	
C.I.S.W.O.	25.03.14	Allotment Annual Rent	£309.55	311997	
Co-operative Bank	03.03.14	Bank Charges	£32.81	DD	
DTA	20.03.14	Bar stock	£84.00	311985	
Durham County Council	04.03.14	Service to Ransomes Superbowl	£218.12	311998	
Durham County Council	10.03.14	Fit new plugs to Kubota	£242.99	311998	
Durham County Council	10.03.14	Council Tax - Cemetery Lodge	£1,796.91	SO	
Durham County Council	10.03.14	Council Tax - Park House	£1,597.25	SO	
Durham County Council	14.03.14	Business Rates - Cemetery Lodge	£1,165.73	SO	
Durham County Council	14.03.14	Business Rates - SWC	£4,710.00	SO	
Durham County Council	14.03.14	Business Rates - Cricket Pavillion	£447.45	SO	

Durham County Council	14.03.14	Business Rates - Welfare House	£1,397.60	SO		
GO2 Electrical	26.03.14	Installation of new meter - Green Leaf Café	£250.00	312000		
Homecare	12.03.14	Various diy supplies	£54.16	312001		
Innerglass	06.03.14	Various cleaning supplies	£168.82	311999		
Keep Britain Tidy	21.03.14	Award application for Memorial Park	£368.40	312002		
Keep Britain Tidy	21.03.14	Award application for Welfare Park	£492.00	312002		
LWC	14.03.14	Bar stock	£454.76	DD		
Niramax	09.03.14	Trade waste	£68.94	312003		
Niramax	16.03.14	Trade waste	£68.94	312003		
Niramax	23.03.14	Trade waste	£60.54	312003		
NTE	01.03.14	Telephone and internet charges	£158.47	DD		
O'Brien Waste Recycling	28.02.14	Paper recycling	£13.20	312004		
Pittstop Stationers	17.03.14	Memo pads, pockets, dividers, copier paper	£52.18	312005		
Re-mod Plumbing & Heating	06.03.14	Gas safety inspections	£90.00	312006		
Rigby Taylor	12.03.14	Gallup Amenity weedkiller	£191.40	312008		
Target NE Limited	19.03.14	Distribution of 4,500 leaflets	£189.00	312007		
Trevor Jones	09.02.14	Service of various boilers / supply & fit new expansion tank to Sunderland Road Boiler	£310.00	312009		
Trevor Jones	22.03.14	Repairs to Horden Park Entrance Pillars	£3,465.00	312009		
Vodafone	14.03.14	Mobile phone charges	£84.00	DD		
Weardale Construction	19.02.14	Re-fit Bowls tea Room Kitchen	£2,500.00	311983		
Wild Husband	20.03.14	Topsoil - Cemetery	£230.40	312010		
		Invoice Total March 2014	£20,755.10			

RESOLVED: To ENDORSE the invoices for payment

F&GP
13/14/146

Members/Officers Allowances.

The Assistant Clerk advised she had received Expenses Claim for Councillor J White totaling £26.50.

RESOLVED: that payments be ENDORSED.

F&GP
13/14/147

Welfare Park Non-Domestic Rating.

Members gave consideration to correspondence received from the Valuation Office with regard to Non-Domestic Rating for the Community Pavillion.

RESOLVED: that the information given, be NOTED.

F&GP
13/14/148

Welfare House.

Members gave consideration to correspondence received with regard to Welfare House tenancy agreement.

Much discussion ensued and it was

RESOLVED: to APPROVE rent payments of £55 per week spread over 12 equal monthly payments and to inform the tenant of this arrangement.

F&GP
13/14/149

Great North Air Ambulance.

Members gave consideration to correspondence received from the Great North Air Ambulance thanking the Parish Council for their recent donation of £150.

RESOLVED: that the information given be NOTED and displayed on the SWC noticeboard.

F&GP
13/14/150

Horden In Bloom.

Members gave consideration to the future arrangements of the Horden In Bloom Painting Competition.

The Assistant Clerk advised that historically prizes were awarded at the Teddy Bears Picnic, but due to time constraints it was decided in 2013 that some Councillors visit the local schools to hand out the prizes to the winners. Members needed to consider whether they would like to continue with this arrangement or an alternative would be to hold a presentation evening in the SWC.

RESOLVED: that the current arrangements of handing out the prizes at the local schools be APPROVED.

- F&GP** **LCR Summer 2014.**
13/14/151 Members gave consideration LCR Summer 2014 feedback questionnaire.
- Councillor Smith wished to have it noted that he would like the following statement forwarded. "Councillor training helps you to carry out your duties better which enables you to serve the public better. Councillors should not be disqualified if they do not undertake training, as some Councillors work and find it difficult to attend training sessions"
- RESOLVED:** that the Assistant Clerk forward the completed questionnaire.
- F&GP** **Local Government Pension Scheme.**
13/14/152 Members gave consideration to correspondence received from Durham County Council with regard to the Local Government Pension Scheme.
- RESOLVED:** that the information given, be NOTED.
- F&GP** **RBS Software.**
13/14/153 Members gave consideration to a report received from RBS Software Support with regard to the Income & Expenditure Monthly Report.
- After a lengthy discussion it was;
- RESOLVED:** that Councillors Langan, Phillips and Connor attend when the year end is carried out.
- F&GP** **Durham Heritage Coast.**
13/14/154 Members gave consideration to the attendance of the launch event to be held at Seaham Hall Beach Car Park on April 12th 2014.
- RESOLVED:** that Councillor Nicol attend.
- F&GP** **Planning Applications.**
13/14/155 DM/14/00201/FPA – Single-storey rear extension and hipped roof above existing Single-storey rear extension for Mr and Mrs Ian Downing of 3 Daffodil Avenue, Horden, SR8 4PW.
- RESOLVED:** that the information be NOTED.

FULL PARISH COUNCIL
Minutes of Meeting held 3rd April 2014

Present: Councillor J White (Chairman)
Councillors R Bagnall, J Clark, M Clark, E Connor, W Hill, D Langan, D Nicol, G Phillips,
I Roberts, W Smith, D Tait, L Williams and E Wood.

Staff: Mrs J S Hunt (Assistant Clerk).

Apologies: Councillor M Robinson.

HPC **Mortons Solicitors.**
13/14/165 Members gave consideration to correspondence received from Mortons Solicitors with regard to the next Case Management Conference to take place on Wednesday 28th May 2014 at Newcastle County Court.

RESOLVED:

- i. that Councillors Connor, Langan and Roberts attend Court.
- ii. that Councillors Connor, Langan and Roberts meet with Mortons Solicitors prior to the Case Management Conference.

HPC **Garden Waste Collections 2014.**
13/14/166 Members gave consideration to correspondence received with regard to the above.
RESOLVED: that the information given, be NOTED.

HPC **DCC Consultation on Fixed Play.**
13/14/167 Members gave consideration to correspondence received with regard to the above.
RESOLVED: that the information given, be NOTED.