

HORDEN PARISH COUNCIL
Minutes of Meeting held 4TH December 2014

Present: Councillor J White (Chairman)
 Councillors R Bagnall, J Clark, E Connor, W Hill, D Langan, D Nicol, G Phillips, I Roberts, M Robinson,
 W Smith, D Tait, L Williams and E Wood.

Staff: Ms J S Hunt (Assistant Clerk), and Mr J Bush (Parks and Cemetery Manager).

Also Present: PCSO Dave Edson, Mr Chris Estill (Accent Housing) and Mr Joseph Chandy (Horden Health Forum).

HPC **Apologies for Absence.**
14/15/100 There were no apologies.

HPC **Minutes of the Meeting of Horden Parish Council held 6th November 2014.**
14/15/101 **RESOLVED:** That the minutes be confirmed as a correct record to be signed by the Chairman.

HPC **Matters Arising – Clerk’s Report.**
14/15/102 There were no matters arising that were not already covered on the agenda.
RESOLVED: that the information given, be NOTED.

HPC **Items Tabled for Information.**
14/15/103 There were no items tabled for information.

HPC **Police Report.**
14/15/104 The Chairman welcomed PCSO David Edson to the meeting who reported on the following incidents:-

Recorded incidents in Horden	240
Burglary	
Vehicle Crime – theft of and from	11
Thefts	
Anti-social, Nuisance Behavior	42
Criminal Damage	9

PCSO Edson advised Members that the current PACT priorities are dog fouling and anti-social behavior and that due to the number of thefts from vehicles an operation called “Hawkeye” was to be introduced, where vehicle owners are advised to keep valuables out of sight.

Members once again raised their concerns about the off road bikes in the within the village. PCSO Edson advised Members to continue to call and log any incidents.

RESOLVED: that the information given, be NOTED.

HPC **Public Participation.**
14/15/105 There were no members of the public present.

RESOLVED: the Chairman, under Standing Order S.12 ss (d) move without notice that the order of business be changed to proceed to Full Parish Council item 3 as the representative was currently present.

HPC **Accent Group.**
14/15/106 The Chairman welcomed Mr Chris Estill to the meeting. Mr Estill introduced himself as Accent Homes Project Manager, he then gave a brief update on the work in progress of Accent Homes including their ongoing battle against fly tipping. Mr Estill then proceeded to take questions from Members.

RESOLVED: the Chairman, under Standing Order S.12 ss (d) move without notice that the order of business be changed to proceed to Full Parish Council item 4 as the representative was currently present.

HPC **Horden Health Premises.**
14/15/107 The Chairman welcomed Mr Joseph Chandy to the meeting. Mr Chandy gave a brief update on the progress of the proposed new health premises. Mr Chandy then proceeded to take questions from Members.

PARKS AND CEMETERY COMMITTEE
Minutes of Meeting held 4th December 2014

Present: Councillor I Roberts (Chairman)
 Councillors R Bagnall, J Clark, E Connor, W Hill, D Langan, D Nicol, G Phillips, M Robinson,
 W Smith, D Tait, J White, L Williams and E Wood.

Staff: Ms J S Hunt (Assistant Clerk), and Mr J Bush (Parks and Cemetery Manager).

Apologies:

P&C **Parks & Cemetery Manager's Report.**
14/15/035 The report previously circulated covered the period 27th October to 23rd November 2014.

A Member wished to pass on their best wishes to all staff and wished them a Merry Christmas and a Happy New Year.

RESOLVED: That the information be NOTED.

P&C **Damage/Incident Reports.**
14/15/036

13.11.14 Damage Church Green
 Wall damage repaired on 13/11/2014 later in the evening the new wall was knocked down.
 Bricks and coping stones removed and stored in the works building.
 Police informed, Insurance Claim sent.
 Incident no: DHM-14/11/2014-0051

16.11.14 Damage SWC Car Park
 Dog Bin Kicked from the wall.
 Police informed, bin stored in Welfare Park works building (found by Welfare Park staff)
 Incident no: DHM-16/11/2014-0206

Members enquired as to the situation with regard to the repairs on the wall.

RESOLVED that;

- i. that the information be NOTED.
- ii. that the re-building of the wall be deferred until warmer weather.
- iii. that the Assistant Clerk contact the builder to negotiate a revised invoice for the work carried out thus far.

Councillors J Clark and G Phillips declared a prejudicial interest and left the room.

P&C **Cotsford Park Play Area.**
14/15/037 Members gave consideration to correspondence received from Mortons Solicitors with regard to the registration of the land at Cotsford Park, which had been circulated previously.

RESOLVED: that the proposed plan be APPROVED.

P&C **Sunderland Road Working Group.**
14/15/038 Councillor Roberts advised Members on the previous resolution, for the working group and the extent of the work that had been carried out thus far. She advised that this original resolution had not been rescinded before making a further resolution of item P&C 14/15/025.

A lengthy discussion ensued and it was;

RESOLVED: that the original resolution stand and that the second resolution made at item P&C 14/15/025 be placed on the next Finance and General Purposes Committee Meeting to consider its rescindment.

P&C **Pit Wheel Monument.**
14/15/039 Members gave consideration to correspondence received with regard to the clarification of ownership of Horden Pit Wheel Monument, which has been confirmed as a Heritage Asset, owned by Durham County Council and maintained by Neighbourhood Services.

RESOLVED: that the information given, be NOTED.

FINANCE AND GENERAL PURPOSES COMMITTEE
Minutes of Meeting held 4th December 2014

Present: Councillor E Connor (Chairman)
 Councillors R Bagnall, J Clark, W Hill, D Langan, D Nicol, G Phillips, I Roberts, M Robinson,
 W Smith, D Tait, J White, L Williams and E Wood.

Staff: Ms J S Hunt (Assistant Clerk).

Apologies:

F&GP **Parish Council Financial Status – Bank Balances.**
14/15/082 The Assistant Clerk reported the bank balances as at 28/11/2014 being £531,959.44.
RESOLVED: that the information be NOTED.

F&GP **Income and Expenditure Report to 31/10/2014.**
14/15/083 The report was circulated prior to the meeting.
RESOLVED that the report be NOTED.

F&GP **Cash Cheques.**
14/15/084 There were no cheques.

F&GP **Bank Transfer.**
14/15/085 The Assistant Clerk informed Members that the transfer for November was £50,600.81.
RESOLVED: That the information be NOTED.

F&GP **Invoices for endorsement for payment.**
14/15/086 **RESOLVED:** To ENDORSE the following invoices for payment:

ALLSTAR	26.11.14	FUEL	270.36	DD
ALLSTAR	05.11.14	FUEL	243.71	DD
ALLSTAR	19.11.14	FUEL	67.79	DD
ANGEL SPRINGS	31.10.14	WATER COOLER RENTAL	35.62	DD
ANGEL SPRINGS	30.11.14	WATER COOLER RENTAL	35.62	DD
ASLEY GASES	10.11.14	SWC CELLAR GAS	17.52	312267
BLACHERE ILLUMINATION	26.11.14	LED XMAS TREE BULBS	155.40	312268
BOC	30.11.14	SWC CELLAR CO2 MONITOR	32.88	DD
BOOKER WHOLESAL	06.11.14	SWC BAR SUPPLIES	212.22	DD
BOOKER WHOLESAL	13.11.14	SWC BAR SUPPLIES	93.85	DD
BRITISH GAS	11.11.14	SWC ELECTRICITY	579.55	DD
BRITISH GAS	11.11.14	WELFARE PARK ELECTRICITY	32.97	DD
BRITISH GAS	11.11.14	HCWAF C ELECTRICITY	85.53	DD
BRITISH GAS	11.11.14	SPORTS PAVILION ELECTRICITY	21.37	DD
BRITISH GAS	11.11.14	MEMORIAL PARK ELECTRICITY	15.68	DD
BRITISH GAS	11.11.14	CEMETERY ELECTRICITY	30.62	DD
BT	11.11.14	SWC ALARM LINE RENTAL	3.74	DD
CASTLE EDEN ESTATE	14.11.14	ALLOTMENT RENT	1,435.00	312269
CEMETERY DEVELOPMENT SERVICES	21.11.14	TOPOGRAPHICAL SURVEY/PRE-APP ADVICE	1,860.00	312270
CONCEPT	07.11.14	PHOTOCOPIER COST PER COPY	79.96	DD
CO-OP BANK	03.11.14	FD ONLINE	60.96	DD
DARLINGTON B.COUNCIL	17.11.14	AUTUMN BEDDING	3,037.82	312271
DAVMAR WORKWEAR	21.10.14	STAFF CLOTHING	75.84	312272
DPS	14.11.14	REPAIR CHURCH GREEN WALL	709.20	312296
D.T.A.	28.11.14	SCORPION LAGER	84.00	312260
DURHAM COUNTY COUNCIL	11.11.14	GRASS CUTTING CONTRACT	683.51	312273
DURHAM COUNTY COUNCIL	24.11.14	HEDGECUTTER BLADES	22.50	312273
GORDON FLETCHER	12.11.14	INTERNAL AUDIT	250.00	312274
HOMECARE	30.11.14	DIY SUPPLIES	183.16	312275
HTS (NORTH EAST) LTD	18.11.14	PROBES	19.00	312276
INNERGLASS	18.11.14	SWC CLEANING SUPPLIES	372.72	312277

ITC SERVICE	12.11.14	CALL OUT & NEW PORT SWITCH	306.00	312278
LWC	07.11.14	SWC BAR SUPPLIES	777.24	DD
LWC	28.11.14	SWC BAR SUPPLIES	592.15	DD
M&M PRODUCTIONS	26.11.14	PANTOMIME	1,710.00	312281
M&M PRODUCTIONS	26.11.14	PANTOMIME	1,710.00	312281
MACDONALD MARTIN	17.11.14	WORKS BUILD. EMERGENCY LIGHTS	90.00	312279
MACDONALD MARTIN	20.11.14	REPLACE EMERG. LIGHTS SWC	108.00	312279
MACHINE MART	07.11.14	EQUIPMENT SUPPLIES	71.53	312280
MACINE MART	17.11.14	PRUNER PRO RATCH	16.78	312280
MAXWELLS DIY	06.11.14	PIPE CLIPS & POWERGRIP TAPE	19.54	312282
MAXWELLS DIY	30.11.14	VARIOUS DIY SUPPLIES	185.30	312282
NIRAMAX	09.11.14	TRADE WASTE	83.05	312283
NIRAMAX	16.11.14	TRADE WASTE	68.94	312283
NIRAMAX	23.11.14	TRADE WASTE	116.99	312283
NIRAMAX	30.11.14	TRADE WASTE	60.54	312283
NTE	31.10.14	PHONE LINE/CALLS & INTERNET	155.42	DD
PITTSTOP STATIONERS	10.11.14	PAPER, YEAR PLANNERS & ENVELOPES	62.95	312284
RBS	13.11.14	ALPHA FINANCIAL SOFTWARE	462.00	312285
RIGBY TAYLOR	20.11.14	LAWN SAND	102.24	312286
SELECT TELECOM	24.11.14	TELEPHONE INSTALLATION	420.00	312287
TREVOR JONES	18.11.14	TOILET REPAIRS IN GRANDSTAND	128.00	312288
VODAFONE	13.11.14	MOBILE PHONES	84.00	DD
		Invoice Total for December 2014	£18,138.77	

F&GP
14/15/087

Members/Officers Allowances.

The Assistant Clerk advised she had received participation allowance and travel expenses for Councillors W Smith and D Tait totaling £637.18.

RESOLVED: That the payments be APPROVED.

F&GP
14/15/088

Thorpe Road Cemetery Extension.

Members gave consideration to the payment of fees to progress the purchase of land at Horden Hall Farm

RESOLVED: that the requested payment of £2000 be APPROVED.

F&GP
14/15/089

SWC Sub-Committee Minutes of Meeting held 20th November 2014.

RESOLVED: that the information be NOTED.

F&GP
14/15/090

Rescission of Resolution SWC 14/15/18ii – SWC Advertisement.

Members gave consideration to the rescission of the resolution made as above, a copy of the necessary five signatories had been previously circulated.

RESOLVED: that the rescission of the above be APPROVED.

Councillor G Phillips declared a personal interest.

F&GP
14/15/091

Staplyton Drive – Transfer of Land.

Members gave consideration to correspondence received from Mortons Solicitors, which had been previously circulated.

A lengthy discussion ensued and it was;

RESOLVED that;

- i. that the information be NOTED.
- ii. not to pay the £750 fee for a formal valuation as historically the caviat was the land be transferred at nil cost to the Parish Council.
- iii. that residents be notified of the situation with regard to land ownership via the next Parish newsletter and that a draft of said newsletter be taken to the relevant SWC Sub-Committee Meeting for approval.

F&GP
14/15/092

Internal Audit – Income and Banking and Accounts Payable.

Members considered to the report previously circulated.

RESOLVED: that the report be NOTED.

F&GP
14/15/093

BACS Payments.

The Assistant Clerk advised on the current situation with regard to paying suppliers via BACS.

RESOLVED: that the payment of suppliers via BACS be APPROVED subject to the necessary internal controls being in place.

F&GP
14/15/094

Thank You Letter – Great North Air Ambulance.

Members gave consideration to correspondence received from the above thanking the Parish Council for their donation.

RESOLVED: That the letter be displayed on the noticeboard.

Councillor J Clark declared a prejudicial interest and left the room at 8.54pm and re-entered at 8.46pm.

F&GP
14/15/095

Dr Joseph Chandy Charitable Trust.

Members gave consideration the donation request from the above.

RESOLVED: that a donation of £50 be GRANTED.

Councillor J Clark advised Members that she was not bound by any decision made by this Committee when attending a County Council Planning meeting.

F&GP
14/15/096

Planning Applications.

DM/14/033307/FPA – Extension to Shinwell Medical Centre, with associated alterations to the existing building (revised and re-submitted) for Dr Chandy.

DM/14/03344/FPW – Construction of bay window and porch to front dwelling for Mrs T Burnham of 20 Edward Avenue, Horden, SR8 4RQ.

RESOLVED: that the information be NOTED.

FULL PARISH COUNCIL
Minutes of Meeting held 4th December 2014

Present: Councillor J White (Chairman)
Councillors J Clark, D Langan, D Nicol, G Phillips, I Roberts, M Robinson, W Smith, and D Tait.

Staff: Ms J S Hunt (Assistant Clerk), Miss G Rowe (A&F Officer).

Apologies: Councillors R Bagnall, M Clark, E Connor, L Williams, E Wood.

HPC **East Durham Association of Parish and Town Councils.**
14/15/108 Members gave consideration to correspondence received from the above.
RESOLVED: that the information be NOTED.

HPC **Hornden Mechanics Social Club Christmas Dance.**
14/15/109 Members gave consideration to the allocation of tickets for the above.
RESOLVED: that the tickets be allocated to Councillors G Phillips and J White.

HPC **Members delegated to Outside Bodies.**
14/15/110 There were no updates at this present time.