

**HORDEN PARISH COUNCIL**  
**Minutes of Meeting held 10<sup>th</sup> December 2015**

**Present:** Councillor J White.  
 Councillors R Bagnall, E Connor, D Langan, D Nicol, I Roberts, W Smith, D Tait and E Wood.

**Staff:** Mr P Davison (Clerk), Ms J Hunt (Assistant Clerk).

**Also Present:**

**Apologies:** Councillors J Clark, M Clark, W Hill, G Robson and L Williams.

**HPC**            **Declarations of Interest.**

**15/16/127**    The following declaration was made:-  
 Councillor E Connor, item no's. 4 and 5 – personnel and prejudicial.

**HPC**            **Sunderland Road Pavilion Roof.**

**15/16/128**    Members gave consideration to the repair or replacement of the Pavilion roof, as per correspondence received and circulated previously.

The Clerk advised Members of their previous decisions to not authorise payment to Kennek Construction and not to authorise the bitumen for the roof and to contact the architect to attend a meeting this week to discuss any issues that arose.

The Clerk further advised that he had contacted the architect with regard to the situation. The architect had advised that any withholding of payment would be in breach of contract and that he was not able to attend a meeting due to a prior engagement.

The Clerk also advised that the builder had carried out works as per the original agreement. He then proceeded to distribute pictures taken of the rain damage within the pavilion.

The Clerk added that in his opinion the builders need to be paid and the bitumen on the roof done as soon as possible.

**RESOLVED that:**

- i. the cheque to Kennek Construction be APPROVED and issued with immediate effect.
- ii. Kennek Construction be instructed to carry out bitumen repairs on the roof immediately.
- iii. the Parish Council are minded to be careful when it comes to the specification of phase number two.

**HPC**            **Exclusion of Press and Public.**

**15/16/129**    **RESOLVED:** that in accordance with Section 2 of the Public Bodies (Admission to Meetings) Act, 1960, the press and public be excluded from the meeting for the following item of business on the grounds that it involves information prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

***Councillor E Connor left the room at 6:35pm and re-entered at 7:44pm.***

**HPC**            **NJC Pay Grading Exercise 2015.**

**15/16/130**    Members gave consideration to the Clerk's report, previously circulated.

The Clerk advised Members that before the exercise takes place there are a number of things that needed to be considered. He further recommended as per previous advice that an independent person to come and facilitate the exercise, the job evaluation exercise was done in 2010 and it was clarified at that point that a separate exercise was required for the pay and grading. The Clerk proceeded to advise Members on the costs and implications of transferring all staff on to NJC pay.

After a very lengthy discussion it was;

**RESOLVED that:**

- i. Members be provided with all relevant paperwork regarding the previous NJC job evaluation exercise carried out in 2010.
- ii. The Clerk obtain a realistic quote from Mr Wilkinson with regard to carrying out the NJC pay grading exercise in order for the exercise to be carried out as soon as possible in January 2016.

**HPC**      **Clocking in Policy.****15/16/131** Members gave consideration to the revised clocking in policy.

After a very lengthy discussion it was;

**RESOLVED that:**

- i. the clocking in policy be APPROVED and circulated to all staff for consultation with immediate effect.
- ii. any member of staff wishing to approach the Full Council with any queries they may have on the policy, may do so.

**HPC**      **Councillor Code of Conduct.****15/16/132** Councillor Smith advised Members on the situation with regard to Member code of conduct.

A lengthy discussion ensued with regard to Members conduct in meetings and the need for better control of meetings in future.

**RESOLVED:** that the information given, be NOTED.

**HPC**      **One Point Children's Centre.****15/16/133** Members gave consideration to the promotion and partnership working with One Point Horden Children's Centre.

**RESOLVED:** that a letter be sent to One Point Horden Children's Centre offering appropriate and proportionate support from the Parish Council and that Durham County Council be contacted with regard to correct signage.

**HPC**      **Voiceover Challenge.****15/16/134** Members gave consideration to the participation in the voiceover challenge project, information circulated previously.

A very lengthy discussion ensued and it was;

**RESOLVED:** to support the voiceover project and that Councillor W Smith be appointed as representative of the Parish Council

**HPC**      **Members Delegated to Outside Bodies.****15/16/135** Councillor W Smith updated Members with information from the East Durham Trust Conference.

Councillor E Connor updated Members with information from the of the Horden Colliery Residents Association held on 18<sup>th</sup> November 2015.

Councillor J White updated Members with information from the Horden Youth and Community Centre.

***Meeting closed at 9:00pm.***