

HORDEN PARISH COUNCIL
Minutes of Meeting held 6th April 2017

Present: Councillor W Smith (Chairman)
 Councillors R Bagnall, C Cain, E Connor, D Langan, D Meadows, I Roberts, D Tait, J White, E Wood.

Staff: Mr P Davison (Clerk to the Council), Miss G Rowe (Deputy Clerk).

Also Present:

The Chairman opened the Meeting and Members observed a Minutes Silence in memory of Councillor D Nicol.

HPC **Apologies for Absence.**
16/17/142 **RESOLVED:** Apologies RECEIVED and approved for Councillors J Clark, G Robson.

HPC **Declarations of Interest in Items on the Agenda.**
16/17/143 Councillor E Connor declared a personal interest on Item 5, Ellison Meadow SR8 4QG.

HPC **Minutes of Horden Parish Council Meeting held 2nd and 28th March 2017.**
16/17/144 A copy of which had been circulated to each Member.
RESOLVED: That the Minutes of 2nd March and 28th March 2017 be confirmed as a true record and signed by the Chairman.

At 6:05pm Cllr I Roberts left the Meeting.

HPC **Police Matters.**
16/17/145 There were no Police present to provide a report.

HPC **Ellison Meadow SR8 4QG.**
16/17/146 Members considered correspondence from Durham County Council regarding the loss of electors at Horden Division for Ellison Meadows due to a discrepancy when first added to the Electoral Register.

At 6:12pm Cllr I Roberts re-entered the Meeting.

RESOLVED: that the Clerk correspond with residents of Ellison Meadow to invite their views on the subject.

HPC **Councillor D Nicol Expression of Gratitude.**
16/17/147 **RESOLVED:** that Horden Parish Council note their sincere gratitude to the Vice-Chairman for his commitment in ably chairing the Parish Council Meetings during the past year, due to the absence of the Chairman.

HPC **Policy Update.**
16/17/148 Members considered the Policy review and update which was circulated prior to the Meeting.
RESOLVED: that the information be NOTED.

HPC **Members Reports Appointed to Outside Bodies.**
16/17/149 Cllr I Roberts provided Members with an update on a Meeting attended with Ron Hogg, Police and Crime Commissioner and relevant partners regarding the numbered streets.
 Cllr D Tait provided Members with an update from the Horden Regeneration Partnership Meeting held 28th March 2017.
RESOLVED: That the information be NOTED.

HPC **Exclusion of Press and Public.**
16/17/150 **RESOLVED:** that in accordance with Section 2 of the Public Bodies (Admission to Meetings) Act, 1960, the press and public be excluded from the meeting for the following items of business on the grounds that they involve information prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

HPC **Land Purchase at Thorpe Road, Horden.**
16/17/151 Members considered correspondence and advice from their solicitor.
RESOLVED: To proceed with the land purchase as per solicitors advice.

Meeting concluded at 6:55pm

HORDEN PARISH COUNCIL
PARKS AND CEMETERY COMMITTEE
Minutes of Meeting held 6th April 2017

Present: Councillor J White (Chairman)
Councillors R Bagnall, C Cain, J Clark, E Connor, D Langan, D Meadows, I Roberts, W Smith, D Tait, E Wood.

Staff: Mr P Davison (Clerk to the Council), Miss G Rowe (Deputy Clerk), Mr C Muir (Parks and Cemetery Manager).

P&C **Apologies for Absence.**
16/17/030 **RESOLVED:** Apologies RECEIVED and approved for Councillors J Clark, G Robson.

P&C **Declarations of Interest.**
16/17/031 There were no declarations of Interest.

P&C **Minutes of the Parks and Cemetery Meeting held 2nd March 2017.**
16/17/032 A copy of which had been circulated to each Member.
RESOLVED: That the Minutes be confirmed as a true record and signed by the Chairman.

P&C **Parks and Cemetery Manager's Report.**
16/17/033 The report previously circulated covered the period from 23rd January to 19th February 2017.
RESOLVED: that staff be thanked for their hard work and the information be NOTED.

P&C **Thorpe Road Cemetery Drainage Issue.**
16/17/034 The Clerk updated Members on the current position regarding drainage issues.
RESOLVED: That the Clerk investigate options with Planning for a revision to a metal boundary fence and the information be NOTED.

P&C **Cemetery Drainage Complaint.**
16/17/035 Members considered the content of an ongoing complaint.
RESOLVED: That the information be NOTED.

P&C **Thorpe Road Cemetery Extension Land Purchase Press Release.**
16/17/036 Members considered the draft press release circulated prior to the Meeting.
RESOLVED: To APPROVE the draft press release for circulation on completion.

Meeting concluded at 7:48pm

HORDEN PARISH COUNCIL
FINANCE AND GENERAL PURPOSES COMMITTEE
Minutes of Meeting held 6th April 2017

Present: Councillor E Connor (Chairman)
 Councillors R Bagnall, C Cain, D Meadows, I Roberts, W Smith, D Tait, J White, E Wood.

Staff: Mr P Davison (Clerk to the Council), Miss G Rowe (Deputy Clerk), Mr A Atchinson (SWC Manager).

F&GP
16/17/057 **Apologies for Absence.**
RESOLVED: Apologies RECEIVED and approved for Councillors J Clark, G Robson.

F&GP
16/17/058 **Declarations of Interest.**
 There were no declarations of Interest.

F&GP
16/17/059 **Minutes of the Finance and General Purposes Meeting held 2nd March 2017.**
 A copy of which had been circulated to each Member.
RESOLVED: The Minutes be confirmed as a true record and signed by the Chairman.

At 7:55pm Cllr D Langan entered the Meeting.

F&GP
16/17/060 **Parish Council Financial.**

- a) **Bank Balances as at 31/03/2017.**
 The Deputy Clerk reported the bank balances as at 31/03/2017 being £790,360.18.
RESOLVED: that the information be NOTED.
- b) **Income and Expenditure Report to 28/02/2017.**
 Members considered the report previously circulated.
RESOLVED: that the information be NOTED.
- c) **Debtor Report.**
 Members considered the report previously circulated.
RESOLVED: that the information be NOTED.
- d) **Cash Cheques**
 The Deputy Clerk advised there were two cash cheques totaling £500.00.
RESOLVED: To ENDORSE payment.
- e) **Bank Transfer**
 The Deputy Clerk advised there was no bank transfer for March 2017.

F&GP
16/17/061 **Invoices for Payment.**
RESOLVED: to ENDORSE payment for the attached schedule of invoices.

F&GP
16/17/062 **Members/Officers Allowances.**
 The Deputy Clerk advised she had received the following claims:
 Travel Claim from the Clerk for £28.00.
RESOLVED: That the payment be APPROVED.

F&GP
16/17/063 **Social Welfare Centre Manager's Report.**
 Members considered the Social Welfare Centre Manager's Report previously circulated.
RESOLVED: To thank staff for the exemplary organisation and accommodation provided at the recent Music Festival function and the information be NOTED.

At 8:12pm the SWC Manager left the Meeting.

F&GP
16/17/064 **Planning Applications.**

- (i) **DM/17/00622/OUT** – Outline application (including means of access) for the erection of four detached houses at land adjacent to Culloden Terrace, Grants Houses for Mr. V Carmichael.
- (ii) **DM/17/00632/FPA** – Construction of a chemists shop at Direct Carpets, 30, Fourth Street, Horden for M Whitfield Chemists Ltd.
- (iii) **DM/17/00776/FPA** – Single storey rear extension at 19, Park Lane, Horden for Mr. B Hodgson.

RESOLVED: That no objections are made and the information be NOTED.

Meeting concluded at 8:15pm

Horden Parish Council Invoices for Payment

SUPPLIER	DATE	DESCRIPTION		AMOUNT	Pay Ref:
Alan Wood	22.03.17	Decorating male and female toilets		£200.00	312745
All Star	01.03.17	Fuel Charges		£60.00	D/D
All Star	08.03.17	Fuel Charges		£183.57	D/D
All Star	30.03.17	Fuel charges		£216.73	D/D
Angel Springs	28.02.17	SWC Water Cooler Rental		£19.24	D/D
Arco	08.03.17	Staff Clothing		£99.18	BACS
Arco	09.03.17	Staff Clothing		£29.21	BACS
Ashley Gases	06.03.17	SWC cellar gases		£9.96	BACS
BOC	28.02.17	Co2 Monitor		£34.56	D/D
BOC	31.03.17	Co2 Monitor		£34.56	D/D
Bright Ideas Group	10.03.17	x500 Newsletters		£225.00	312744
British Gas	28.02.17	SWC Gas 01.01.17 - 28.02.17		£2,592.87	D/D
British Gas	13.03.17	Electricity Charges as below:		£599.63	D/D
		SWC 02/02/17 - 01/03/17	448.35		D/D
		Welfare Park 29/01/17 - 28/02/17	27.36		D/D
		Welfare Ground 01/02/17 - 28/02/17	27.82		D/D
		Sports Pavilion 29/01/17 - 28/02/17	8.94		D/D
		Memorial Park 29/01/17 - 28/02/17	10.95		D/D
		Cemetery 29/01/17 - 28/02/17	76.21		D/D
British Gas	22.03.17	Works Building/Café Electricity 02/12/16-20/03/17		£350.54	312748
British Gas	31.03.17	Welfare Ground 01/02/17 - 28/02/17 (CREDIT)		-£27.82	D/D
British Gas	31.03.17	Welfare Ground 01/02/17 - 28/02/17		£28.66	D/D
CDALC	02.03.17	20X Good councillors guides		£44.00	BACS
CDALC	07.03.17	Elections Training		£60.00	BACS
CDALC	14.03.17	Annual returns and reserve training		£60.00	BACS
CISWO	25.03.17	Sunderland Rd Rent 25/03/17 - 24/03/18		£342.58	BACS
Co-op	01.03.17	Bank Charges		£58.86	D/D
DTA	17.03.17	SWC bar supplies - Scorpion Lager		£168.00	BACS
Durham County Council	28.02.17	Lift repair		£1,127.29	312749
Durham County Council	14.03.17	Web support 01/10/2016 - 31/03/2017		£341.89	312749
Durham County Council	30.03.17	New roller ends on gang mowers		£475.42	312749
Durham County Council	30.03.17	Machinery services and repairs		£361.76	312749
Durham County Council	30.03.17	Machinery services and repairs		£151.01	312749
Durham County Council	30.03.17	Machinery services and repairs		£25.20	312749
Durham County Council	30.03.17	Machinery services and repairs		£103.10	312749
Eurooffice	20.03.17	x3 Screen Risers		£35.96	BACS
FSL Scoreboards	28.03.17	Digital Cricket Scoreboard (funded by AAP)		£2,497.20	312750
George F White	28.02.17	Legal Provision Cemetery Land Purchase		£1,269.00	312743
Homecare	23.03.17	4 bags of concrete mix, 2 bags of cement		£20.00	BACS
Innerglass	07.03.17	SWC cleaning supplies		£463.10	BACS
IOS Ltd	23.03.17	x200 stamps, A4 paper, refuse sacks.		£186.74	BACS
ITC	28.02.17	Remote Backup		£30.00	D/D
ITC	31.03.17	Remote Backup		£30.00	D/D
Keep Britain Tidy	20.03.17	Green Flag Welfare Park application		£502.80	312755
Keep Britain Tidy	20.03.17	Green Flag Memorial Park application		£376.80	312755
Lloyd Ltd	09.02.17	Cricket Cylinder mower		£7,434.00	312730
LWC	10.03.17	SWC bar supplies		£301.15	D/D
LWC	20.03.17	SWC bar supplies		£383.40	D/D
MacDonald Martin	02.03.17	Replaced Keypad on alarm in café		£126.00	BACS
Machine Mart	24.03.17	1x Socket sets, 2x earmuffs		£77.97	BACS
MKM	07.03.17	Pre pack tarmac		£107.28	BACS
Mortons	27.03.17	Legal Provision		£1,740.00	312751
Nereo	16.03.17	Recharge for Job Evaluation Exercise		£360.00	BACS
O'Briens	02.03.17	SWC Trade Waste		£15.48	D/D
O'briens	31.03.17	Waste services		£30.96	D/D
Pat Lavery	31.01.17	MOT transit SA05 EXM		£40.00	312752

Pat Lavery	10.02.17	Pick up Repairs		£745.00	312752
PPL	15.03.17	SWC Music license		£159.74	BACS
Rigby Taylor	23.03.17	1 Line Marker machine and line marker paint		£848.40	BACS
Rigby Taylor	23.03.17	fertiliser, gallop, top dressing, grass seed, veloicte, weedkiller, outfield & ryegrass		£823.84	BACS
Select Telecom	28.02.17	Phone Lines, Calls and Internet		£141.62	D/D
Spaldings	23.03.17	spades, faceshield, visor, sledge hammer, strimmer cord, litter pickers.		£196.32	BACS
Specialist Floors North East	14.03.17	Supply & fit polysafe in Gents toilets		£956.84	312753
Trevor Jones	17.03.17	Café hot water emergency call out, service Park house & Sunderland Rd Bugalow combi		£216.00	312754
Veolia	28.02.17	Trade Waste Welfare Park February 2017		£120.00	BACS
Veolia	31.03.17	Trade Waste Welfare Park March 2017		£150.00	BACS
Vodafone	22.03.17	Mobile Phones		£54.43	D/D
Wilf Husband	09.03.17	Plainings		£134.40	BACS
YMS Training	23.03.17	Advanced First Aid Training x3 staff members		£360.00	BACS
OTHER PAYMENTS - NO INVOICES					
Co-op Bank	09.03.17	BACS Week 49		£4,837.59	D/D
Co-op Bank	16.03.17	BACS Week 50		£4,796.04	D/D
Co-op Bank	23.03.17	BACS Week 51		£4,775.72	D/D
Co-op Bank	30.03.17	BACS Week 52		£4,822.14	D/D
DCC Pension Fund	28.02.17	Superannuation weeks 49-52		£4,629.68	312756
Durham County Council	28.02.17	Attachment of Earnings weeks 49-52		£18.32	312757
HM Courts & Tribunals	28.02.17	Attachment of Earnings weeks 49-52		£80.00	312758
HMRC	28.02.17	PAYE weeks 49-52		£4,754.34	312759
Durham County Council	07.03.17	Welfare Park House Council Tax 2017/18		£1,784.46	D/D
Durham County Council	07.03.17	Sunderland Road Bungalow Council Tax 2017/18		£1,561.40	D/D
Durham County Council	07.03.17	Sunderland Road Pavilion Council Tax 2017/18		£492.45	D/D
Durham County Council	07.03.17	Welfare Ground Council Tax 2017/18		£1,684.68	D/D
Durham County Council	07.03.17	Cemetery Council Tax 2017/18		£1,282.95	D/D
Durham County Council	07.03.17	SWC Council Tax 2017/18		£5,572.41	D/D
Horden Parish Council	27.03.17	HPC Summer Event Prizes (cash cheque)		£200.00	312746
Northumbrian Water	10.03.17	SWC Water Refund		(£240.31)	D/D
Northumbrian Water	09.03.17	SWC Water Rate (down from £254.94)	monthly	£205.37	D/D
Northumbrian Water	12.03.17	Welfare Park Water Rate (down from £137.52)	monthly	£97.39	D/D
Northumbrian Water	29.03.17	Refund Welfare Ground		-£71.82	D/D
				£70,192.24	