

**HORDEN PARISH COUNCIL**  
**Minutes of Meeting held 18<sup>th</sup> March 2020**

**Present:** Councillor I Roberts (Chairman)  
Councillors E Connor, D Langan, F Leadbitter, W Morrow, W Smith, D Tait, A Turner.  
**Staff:** K Wilkinson (Clerk to the Council), Miss G Rowe (Deputy Clerk/RFO).

**HPC** **Apologies for Absence.**

**19/20/144** **RESOLVED:** Apologies RECEIVED and APPROVED for Councillor C Cain, J Clark, L Williams, E Wood.

**HPC** **Declarations of Interest.**

**19/20/145** There were no declarations of interest.

**HPC** **Corona Virus Action Plan.**

**19/20/146** Members considered the available information and guidance available to date.

It was **RESOLVED:**

- i. Members agree the content of the proposed employee advice note and the Clerk meet with all staff members.
- ii. That the Social Welfare Centre close to the public but otherwise Council services continue as normal unless national advice and guidance states otherwise.
- iii. That the Council empower the Clerk, and in the Clerk's absence the Deputy Clerk/RFO, to undertake business expedient and necessary to ensure the continuous business of the Council, in consultation with the Chairman and Vice-Chairman, in order to prevent the Council from incurring liability during the period the delegation is applicable.

Meeting concluded at 7:15pm