

HORDEN PARISH COUNCIL
Minutes of Meeting held 18th January 2022

Present: Councillor W Morrow (Chairman)
 Councillors C Cain, D Gregory, E Laing, F Leadbitter, I Mclean, D Meadows, P Naisbett, I Roberts,
 A Turner, F Winrow.

Staff: K Wilkinson (Clerk to the Council), G Rowe (Deputy Clerk/RFO).

HPC **Apologies for Absence.**

21/22/095 **RESOLVED:** Apologies RECEIVED and APPROVED for Councillors D Tait, L Williams.

HPC **Declarations of Interest.**

21/22/096 There were no declarations of interest.

HPC **Minutes of the Horden Parish Council Meeting held 2nd December 2021.**

21/22/097 A copy of which had been circulated to each Member.

RESOLVED: That the Minutes be confirmed as a true record and signed by the Chairman.

HPC **Minutes of the Asset Management Committee Meeting held 13th December 2021.**

21/22/098 A copy of which had been circulated to each Member. It was **RESOLVED:**

- i. Subject to the addition of Cllr Roberts apologies the Minutes be confirmed as a true record and signed by the Chairman.
- ii. To APPROVE Recommendations i-vi.
- iii. To elect Cllr A Turner as and additional Member.

HPC **Minutes of the Personnel Committee Meeting held 17th December 2021.**

21/22/099 A copy of which had been circulated to each Member.

RESOLVED: That the Minutes be confirmed as a true record and signed by the Chairman.

HPC **Exclusion of Press and Public.**

21/22/100 **RESOLVED:** that in accordance with Section 2(1) of the Public Bodies (Admission to Meetings) Act, 1960, the press and public be excluded from the meeting for the following items of business on the grounds that they involve information prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

HPC **2022/23 Budget Setting Report.**

21/22/101 Members considered three draft budget options presented by the RFO.

It was **RESOLVED:**

- i. Subject to the addition of reducing Members Participation Allowance to £500 per annum, Budget Option 2 is APPROVED, Precept total £523,651, representing a -0.2% Band D decrease.

Meeting concluded at 6:32pm

HORDEN PARISH COUNCIL
PARKS AND CEMETERY COMMITTEE
Minutes of Meeting held 18th January 2022

Present: Councillor C Cain (Chairman)
Councillors D Gregory, E Laing, F Leadbitter, I Mclean, D Meadows, W Morrow, P Naisbett, I Roberts, A Turner, F Winrow.

Staff: K Wilkinson (Clerk to the Council), G Rowe (Deputy Clerk/RFO).

P&C **Apologies for Absence.**

21/22/034 **RESOLVED:** Apologies RECEIVED and APPROVED for Councillors D Tait, L Williams.

P&C **Declarations of Interest.**

21/22/035 There were no Declarations of Interest.

P&C **Minutes of the Parks and Cemetery Committee Meeting held 2nd December 2021.**

21/22/036 A copy of which had been circulated to each Member.

RESOLVED: That the Minutes be confirmed as a true record and signed by the Chairman.

Meeting concluded at 6:34pm

HORDEN PARISH COUNCIL
FINANCE AND GENERAL PURPOSES COMMITTEE
Minutes of Meeting held 18th January 2022

Present: Councillor F Leadbitter (Chairman)
 Councillors C Cain, D Gregory, E Laing, I Mclean, D Meadows, W Morrow, P Naisbett, I Roberts, A Turner, F Winrow.

Staff: K Wilkinson (Clerk to the Council), G Rowe (Deputy Clerk/RFO).

F&GP 21/22/081 **Apologies for Absence.**
RESOLVED: Apologies RECEIVED and APPROVED for Councillors D Tait, L Williams.

F&GP 21/22/082 **Declarations of Interest.**
 There were no declarations of interest.

F&GP 21/22/083 **Minutes of the Finance and General Purposes Meeting held 2nd December 2021.**
 A copy of which had been circulated to each Member.
RESOLVED: That the Minutes be confirmed as a true record and signed by the Chairman.

F&GP 21/22/084 **Parish Council Financial:**

- i. Bank Balances, General/Earmarked Reserve and Cash Flow Forecast as at 31/12/2021.**
 The RFO reported the bank balances as at 31/12/2021 being £631,760.39. The RFO reported the estimated General/Earmarked Reserve Balances being £428,550; resulting in an estimated Cash Flow of £203,210.39.
RESOLVED: That the information be NOTED.
- ii. Income and Expenditure Report to 30/11/2021 - Close of Month 8.**
 Members considered the current levels of income and expenditure.
RESOLVED: That the information be NOTED.
- iii. Cash Cheques.**
 There were no cash cheques.
- iv. Bank Transfer(s) December 2021.**
 The RFO advised there were no bank transfers.

F&GP 21/22/085 **Invoices for endorsement for payment.**
RESOLVED: to ENDORSE payment for the attached schedule of Invoices.

F&GP 21/22/086 **Members/Officers Allowances.**
 The RFO advised she had received the following claim:
 Participation Allowance for Cllr E Laing for £571.93.
RESOLVED: To APPROVE payment.

Meeting concluded at 6:45pm

Horden Parish Council Invoices for Payment				
SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
Amazon	02.12.21	Xmas Stockings (County Cllrs Xmas Project)	£26.97	BACS
Amazon	03.12.21	Selection Boxes (County Cllrs Xmas Project)	£539.82	BACS
Amazon	06.12.21	Stocking Fillers (County Cllr Xmas Project)	£17.81	BACS
Amazon	06.12.21	Stocking Fillers (County Cllr Xmas Project)	£159.92	BACS
Amazon	07.12.21	Stocking Fillers (County Cllr Xmas Project)	£172.80	BACS
Amazon	07.12.21	Stocking Fillers (County Cllr Xmas Project)	£20.97	BACS
Amazon	07.12.21	Stocking Fillers (County Cllr Xmas Project)	£323.60	BACS
Amazon	07.12.21	Stocking Fillers (County Cllr Xmas Project)	£17.44	BACS
Amazon	08.12.21	Stocking Fillers (County Cllr Xmas Project)	£48.93	BACS
Amazon	08.12.21	Stocking Fillers (County Cllr Xmas Project)	£90.87	BACS
Amazon	08.12.21	Stocking Fillers (County Cllr Xmas Project)	£90.87	BACS
Amazon	08.12.21	Stocking Fillers (County Cllr Xmas Project)	£439.78	BACS
Amazon	09.12.21	Stocking Fillers (County Cllr Xmas Project)	£49.05	BACS
Amazon	09.12.21	Stocking Fillers (County Cllr Xmas Project)	£7.18	BACS
Amazon	09.12.21	Stocking Fillers (County Cllr Xmas Project)	£255.96	BACS
Amazon	11.12.21	Stocking Fillers (County Cllr Xmas Project)	£87.75	BACS

Amazon	11.12.21	Stocking Fillers (County Cllr Xmas Project)	£106.66	BACS
Amazon	11.12.21	Stocking Fillers (County Cllr Xmas Project)	£35.68	BACS
Booker Wholesale	09.12.21	Stocking Fillers (County Cllr Xmas Project)	£143.18	D/D
Booker Wholesale	13.12.21	Stocking Fillers (County Cllr Xmas Project)	£158.26	D/D
Co-op Bank	01.12.21	FD Online/BACS Charges	£57.94	D/D
Document Solutions	31.12.21	Photocopier fees Dec 21	£19.34	D/D
Durham CC	10.12.21	John Deere Tractor Repairs	£607.56	BACS
DWP Joinery	09.12.21	Supply/fit joists & laminate flooring Sland Rd Bungalow	£1,100.00	BACS
DWP Joinery	09.12.21	Mole Control Cemetery (7 total)	£49.00	BACS
EDF Energy	01.12.21	x3 months Sunderland Rd Pavilion Electricity	£486.00	D/D
ES Systems	01.12.21	Microsoft Office Subscription	£31.68	D/D
G&S Tree/Groundwork	01.12.21	Removal storm damaged tree Thorpe Rd Cem	£200.00	BACS
Gazprom	13.12.21	SWC Gas 31/10/21-30/11/21	£766.28	D/D
GLM Electrics	04.01.22	no.4 LED Floodlights/no.9 Lamppost LEDS	£2,280.00	BACS
Horn's Garden Centre	13.12.21	Heavy Duty Wheelbarrow	£59.99	BACS
JJ Dell & Co.	21.12.21	Annual Rent Station Road Allotment Site	£1,435.00	313395
MKM Building Supplies	24.11.21	Sand, Gravel, Cement.	£66.86	BACS
Pat Lavery	08.12.21	Renew Skoda Octavia Battery	£109.00	BACS
Premier Tree Services	06.12.21	Telehandler/assistance with Xmas Tree	£72.00	BACS
Rialtas	30.11.21	Cemeteries/Memorial Management Software-set up/training/annual support & maint. fee	£1,338.00	BACS
Select Telecom	30.11.21	Admin Phone Lines/Calls/Internet	£94.76	D/D
Select Telecom	31.12.21	Admin Phone Lines/Calls/Internet	£91.02	D/D
Shoreline	07.12.21	Service fire alarm/emerg. Lighting Sland Rd Pavilion	£120.00	BACS
Shoreline	07.12.21	Service fire alarm/emerg. Lighting SWC	£120.00	BACS
SSE SWALEC	09.12.21	Cemetery Electricity 02/09/21-01/12/21	£163.17	D/D
T.J's Home Improv.	22.12.21	Replace broken window pane SWC	£147.00	BACS
Turfcare Specialists	01.12.21	Christmas Tree	£960.00	BACS
Vodafone	20.11.21	Mobile Phones	£54.00	D/D
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Water Logic	21.12.21	Water Cooler Rental	£26.46	D/D
Wex	28.11.21	Vehicle Trackers	£11.98	D/D
Wex	20.12.21	Fuel	£112.82	D/D
Wex	26.12.21	Vehicle Trackers	£11.98	D/D
Wex	27.12.21	Fuel	£54.00	D/D
OTHER PAYMENTS				
HMRC	31.12.21	PAYE wks 36-39	£4,270.58	313392
DCC Pension	31.12.21	Superannuation wks 36-39	£3,704.21	313393
HM Courts	31.12.21	Attachment	£20.00	313394
HMRC	14.01.22	PAYE Month 10	£114.20	313396
Co-op Bank	02.12.21	Wages Week 35	£3,587.66	BACS
Co-op Bank	09.12.21	Wages Week 36	£3,751.00	BACS
Co-op Bank	16.12.21	Wages Week 37	£3,810.07	BACS
Co-op Bank	23.12.21	Wages Week 38	£3,612.15	BACS
Co-op Bank	30.12.21	Wages Week 39	£3,721.06	BACS
ICO	31.12.21	GDPR/Data Protection Annual Fee	£35.00	D/D
		Horden Parish Council DECEMBER 2021 TOTAL	£40,119.27	