

HORDEN PARISH COUNCIL
Minutes of Meeting held 3rd February 2022

Present: Councillor W Morrow (Chairman)
Councillors D Gregory, E Laing, F Leadbitter, I Mclean, D Meadows, I Roberts (remotely), D Tait, A Turner, F Winrow.

Staff: Miss G Rowe (Acting Clerk to the Council/Deputy Clerk & RFO).

HPC **Apologies for Absence.**

21/22/102 **RESOLVED:** Apologies RECEIVED and APPROVED for Councillors C Cain, P Naisbett, W Smith, L Williams.

HPC **Declarations of Interest.**

21/22/103 There were no declarations of interest.

HPC **Minutes of the Horden Parish Council Meeting held 18th January 2022.**

21/22/104 A copy of which had been circulated to each Member.

RESOLVED: That the Minutes be confirmed as a true record and signed by the Chairman.

Meeting concluded at 6:02pm

HORDEN PARISH COUNCIL
PARKS AND CEMETERY COMMITTEE
Minutes of Meeting held 3rd February 2022

- Present:** Councillor D Tait (Chairman)
 Councillors D Gregory, E Laing, F Leadbitter, I Mclean, D Meadows, W Morrow, I Roberts (remotely), A Turner, F Winrow.
- Staff:** Miss G Rowe (Acting Clerk to the Council/Deputy Clerk & RFO).
- P&C** **Apologies for Absence.**
 21/22/037 **RESOLVED:** Apologies RECEIVED and APPROVED for Councillors C Cain, P Naisbett, W Smith, L Williams.
- P&C** **Declarations of Interest.**
 21/22/038 There were no Declarations of Interest.
- P&C** **Minutes of the Parks and Cemetery Committee Meeting held 18th January 2022.**
 21/22/039 A copy of which had been circulated to each Member.
RESOLVED: Subject to the amendment of Minutes of 2nd December 2021, the Minutes be confirmed as a true record and signed by the Chairman.
- P&C** **Damage and Incident Reports.**
 21/22/040 A copy of which had been circulated to each Member. The Acting Clerk advised Members that the Police have added Church Green as a 'hotspot' area for the off-road bike operation taking place imminently. Members thanked staff members for diligently reporting crime and incidents.
RESOLVED: That the information is NOTED.
- P&C** **Donated Coal Tubs at Thorpe Road Cemetery.**
 21/22/041 Members considered the future use of the restored coal tubs.
 It was **RESOLVED:**
- i. The tubs remain where they are currently situated and their design and use is to replicate filled coal tubs.
 - ii. Once the work on the design is complete to hold an unveiling ceremony.
- P&C** **Memorial Plaque Wall.**
 21/22/042 The Acting Clerk advised Members that the Memorial Wall is rapidly filling and should Members wish to commission another some consideration should be given as to where it could be sited elsewhere in the cemetery.
RESOLVED: To research alternative cemetery memorials further and refer back to Council.
- P&C** **'Friends' of Thorpe Road Cemetery Funding Re-allocation.**
 21/22/043 The Acting Clerk advised Members that the Happiness Hub funding, awarded back in December 2020, for the development of a 'Friends' of Thorpe Road Cemetery had been reallocated to the start-up of Andy's Man Club in Horden, owing to the fact the project had been put on hold due to staff vacancies.
RESOLVED: To ENDORSE the Acting Clerk's actions.
- P&C** **Green Flag Awards 2022.**
 21/22/044 The Acting Clerk advised that, again due to staff vacancies, the outstanding actions arising from last years' judging in relation to the Management and Maintenance Plans had not been undertaken.
RESOLVED: Not to apply for 2022 Green Flag Awards and table the Green Flag as a standing agenda item.

Meeting concluded at 6:26pm

HORDEN PARISH COUNCIL
FINANCE AND GENERAL PURPOSES COMMITTEE
Minutes of Meeting held 3rd February 2022

- Present:** Councillor F Leadbitter (Chairman)
 Councillors D Gregory, E Laing, I Mclean, D Meadows, W Morrow, I Roberts (remotely), D Tait, A Turner, F Winrow.
- Staff:** Miss G Rowe (Acting Clerk to the Council/Deputy/RFO).
- F&GP 21/22/087** **Apologies for Absence.**
RESOLVED: Apologies RECEIVED and APPROVED for Councillors C Cain, P Naisbett, W Smith, L Williams.
- F&GP 21/22/088** **Declarations of Interest.**
 There were no declarations of interest.
- F&GP 21/22/089** **Minutes of the Finance and General Purposes Meeting held 18th January 2022.**
 A copy of which had been circulated to each Member.
RESOLVED: That the Minutes be confirmed as a true record and signed by the Chairman.
- F&GP 21/22/090** **Parish Council Financial:**
- i. Bank Balances, General/Earmarked Reserve and Cash Flow Forecast as at 31/01/2022.**
 The RFO reported the bank balances as at 31/01/2022 being £622,543.24 The RFO reported the estimated General/Earmarked Reserve Balances being £428,549; resulting in an estimated Cash Flow of £193,994.24.
RESOLVED: That the information be NOTED.
 - ii. Income and Expenditure Report to 31/12/2021 - Close of Month 9.**
 Members considered the current levels of income and expenditure.
RESOLVED: That the information be NOTED.
 - iii. Cash Cheques.**
 The RFO requested a cash cheque of £100 for Petty Cash.
RESOLVED: To APPROVE payment.
 - iv. Bank Transfer(s) January 2022.**
 The RFO advised there were no bank transfers.
- F&GP 21/22/091** **Invoices for endorsement for payment.**
RESOLVED: to ENDORSE payment for the attached schedule of Invoices.
- F&GP 21/22/092** **Members/Officers Allowances.**
 The RFO advised she had received the following claim:
 Participation Allowance for Cllr D Gregory for £571.93.
RESOLVED: To APPROVE payment.
- F&GP 21/22/093** **Horden Parish Council Direct Debit Mandates.**
 A copy of which had been circulated to each Member.
RESOLVED: To RECEIVE the information.
- F&GP 21/22/094** **Horden Defibrillators.**
 County Cllrs I Mclean and I Roberts explained to Members they would like to partner with the Parish Council to located 10no. Defibrillators around the village.
RESOLVED: To APPROVE the partnership arrangement and AAP application for funds.
- F&GP 21/22/095** **Creative Youth Opportunities Donation Request.**
 Members considered the Donation Request.
RESOLVED: To APPROVE a donation of £300 under the Local Government and Rating Act 1997 s.26 – 29, Powers to spend money on Community Transport Schemes.
- F&GP 21/22/096** **Planning Applications.**
 There were no Planning Applications.

Meeting concluded at 6:40pm

Horde n Parish Council Invoices for Payment				
SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
Amazon	20.01.22	Work Gloves	£12.90	BACS
Amazon	20.01.22	AA Batteries	£2.39	BACS
Amazon	21.01.22	2 x Beanie Hats	£11.28	BACS
Amazon	21.01.22	Bankers Box	£12.99	BACS
Amazon	21.01.22	Bankers Box	£12.99	BACS
Amazon	23.01.22	Month Dividers, Batteries, Reinforcement Rings	£6.19	BACS
Amazon	23.01.22	20 x Key fobs	£2.89	BACS
Banner	11.05.21	A4 paper and plastic wallets	24.48	BACS
Co-operative Bank	05.01.22	FD Online/BACS Charges	£66.04	D/D
Document Solutions	31.01.22	Photocopier fees Jan 22	£9.72	D/D
ES Systems Ltd	01.01.22	Microsoft Office Subscription	£31.68	D/D
G&S Tree & Groundwork	27.01.22	Remove tree stump, oak tree & overhanging branches Thorpe Rd Cemetery	£400.00	BACS
Gazprom	19.01.22	SWC Gas 01/12/21-30/12/21	£733.35	D/D
SSE SWALEC	17.01.22	SWC Electricity 08/10/21-05/01/22	£979.84	D/D
SSE SWALEC	12.01.22	Memorial Pk Elec 02/10/21-01/01/22	£53.91	D/D
Steadfast Storage	18.01.22	Restoration of coal tubs	£2,820.00	
TJs Heating/Home Improv.	25.01.22	Check operation/power of no.5 wall heaters SWC	£82.00	BACS
Vodafone	20.01.22	Mobile Phones	£54.00	D/D
Waterlogic	19.01.22	Water Cooler Rental	£26.46	D/D
Wex	17.01.22	Fuel	£76.97	D/D
OTHER PAYMENTS				
Co-op Bank	06.01.22	Wages Week 40	£3,685.77	BACS
Co-op Bank	13.01.22	Wages Week 41	£3,505.44	BACS
Co-op Bank	20.01.22	Wages Week 42	£3,834.41	BACS
Co-op Bank	27.01.22	Wages Week 43	£4,431.23	BACS
DCC Pension	31.01.22	Superannuation wks 40-44	£4,725.49	313397
HM Courts	31.01.22	Attachment wks 40-44	£25.00	313398
HMRC	31.01.22	PAYE wks 40-44	£5,358.34	313399
		Horde n Parish Council JANUARY 2022 TOTAL	£30,985.76	