

HORDEN RECREATION GROUND COMMITTEE
Minutes of Meeting held 15th May 2018

Present: Councillor R Bagnall (Chairman).
 Councillors J Clark, E Connor, D Langan, F Leadbitter, W Morrow, I Roberts, D Tait, L Williams, E Wood.
Staff: Miss G Rowe (Deputy Clerk).

HRG **Apologies for Absence.**

18/19/001 **RESOLVED:** Apologies RECEIVED and APPROVED for Councillors C Cain, A Lodge, W Smith.

HRG **Declarations of Interest.**

18/19/002 There were no declarations.

HRG **Minutes of Meetings held 3rd April 2018.**

18/19/003 A copy of which was circulated prior to the Meeting.

RESOLVED: That the Minutes be signed as a true record and signed by the Chairman.

HRG **Matters Arising.**

18/19/004 A copy of which was circulated prior to the Meeting.

RESOLVED: That the information be NOTED.

HRG **Recreation Ground Financial**

18/19/005 **a) Receipts and Payments April 2018.**

A copy of which had been circulated to each Trustee. The Deputy Clerk advised the bank balance as of 30th April 2018 at £40,685.21.

RESOLVED: The information be NOTED.

b) Bank Transfer April 2018.

The Deputy Clerk advised the bank transfer for April 2018 was £946.13 to reimburse Horden Parish Council for payments taken by Direct Debit from Horden Parish Council's bank account.

RESOLVED: To APPROVE transfers.

c) Invoices for endorsement for payment.

RESOLVED: To ENDORSE payment of the attached schedule of Invoices.

HRG **Damage and Incident Reports.**

18/19/006 A copy of which was circulated prior to the Meeting.

RESOLVED: That the information be NOTED.

HRG **Welfare Ground Pitch – Peterlee Catholic Club Sunday League, Request for use for 2018/19 Season.**

18/19/007 Trustees considered the request.

It was **RESOLVED:**

- i. That consistent with the fees previously agreed the 2018/19 Ground Fee is £1700 plus utilities.
- ii. Should the team accept the charges the Deputy Clerk draft a Licence Agreement for Trustees approval.

HRG **Charity Separation Arrangements.**

18/19/008 Trustees considered the arrangements moving forward for the separation of the charity from the Parish Council.

RESOLVED: That as part of the separation Horden Recreation Ground Charity have the following documentation:

- i. Standing Orders.
- ii. Financial Regulations.
- iii. Scheme of Delegation.

HRG **Exclusion of Press and Public.**

18/19/009 **RESOLVED:** that in accordance with Section 2 of the Public Bodies (Admission to Meetings) Act, 1960, the press and public be excluded from the meeting for the following items of business on the grounds that they involve information prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

HRG **Horden Cricket Social Club Lease.**

18/19/010 Trustees considered advice from their solicitor in relation to additional clauses in the Lease Agreement.

RESOLVED: to APPROVE the Solicitors draft clauses subject to an amendment to clause 25.4 to include "and any alcohol taken outside must be in a plastic container and not on the playing field itself".

HRG
18/19/011

Big Foot Studio Proposed Development.

Members considered the correspondence. The Deputy Clerk advised that three areas of Asbestos have been identified from the Refurbishment Survey, however the proposed development will not disturb the affected areas, the tenant has received a copy and the tenant will be responsible for the production of the report to proposed contractors undertaking any refurbishment work.

RESOLVED: That the information be NOTED.

Meeting concluded at 8:05pm

Horden Recreation Ground Invoices for Payment

| SUPPLIER | DATE | DESCRIPTION | AMOUNT | Pay Ref: |
|--|----------|--|------------------|-----------------|
| Armstrong Home Imp. | 09.04.18 | New Roller Shutter Big Foot Studio Building | £700.00 | 100005 |
| British Gas | 11.04.18 | Welfare Ground electricity 01.03.18 - 31.03.18 (Re-charge) | £81.53 | HPC TFR INV 002 |
| Cannon Hygiene | 01.04.18 | Café Sanitary disposal Apr 2018 - Mar 2019 | £73.01 | BACS |
| CNG | 10.04.18 | Supporters club fixed gas charges | £19.48 | BACS |
| GO2 | 28.04.18 | PAT Test Welfare Park & Repairs | £310.00 | BACS |
| Homecare | 24.04.18 | Grease and Rivots | £6.97 | BACS |
| Hutton Fire Protection | 17.04.18 | Fire Extinguisher Service Works Build/Bowls | £68.16 | BACS |
| Hutton Fire Protection | 17.04.18 | Fire Extinguisher Service Cricket/Grandstand | £46.20 | BACS |
| Hutton Fire Protection | 17.04.18 | Fire Extinguisher Service Café/Heritage Centre | £26.88 | BACS |
| Hutton Fire Protection | 30.04.18 | Service Fire Alarms/Emerg. Lights Heritage Centre & Grandstand | £180.00 | BACS |
| Lloyd | 23.04.18 | Drive Belts, Air Filters, Tines | £14.11 | BACS |
| Lloyd | 24.04.18 | Belt Cutter, Tine, Needle Tine | £33.67 | BACS |
| Lloyd | 25.04.18 | Tine, Needle Tine | £154.76 | BACS |
| MKM | 18.04.18 | Wooden Posts | £27.18 | BACS |
| RBS | 01.04.18 | Alpha Software annual support | £198.00 | BACS |
| Rigby Taylor | 03.05.18 | Rye | £259.00 | BACS |
| Scottish Power | 16.04.18 | Sports Pavilion Electricity | £16.00 | HPC TFR INV 001 |
| Scottish Power | 13.04.18 | Works Building Electricity | £198.24 | 100006 |
| Scottish Power | 19.04.18 | Ex-Supporters Club Electricity | £30.17 | 100006 |
| Select Telecom | 16.04.18 | Telephone calls, lines & internet | £55.19 | D/D |
| SSE | 11.04.18 | Welfare Park Electricity Charges | £185.45 | HPC TFR INV 002 |
| The Fuelcard Company | 03.04.18 | Fuel charges | £98.06 | HPC TFR INV 001 |
| The Fuelcard Company | 08.04.18 | Fuel charges | £232.77 | HPC TFR INV 001 |
| Trevor Jones | 11.04.18 | Café combi service | £50.00 | 100007 |
| Trevor Jones | 01.05.18 | Repair Flood Damage to Cricket Pavilion (Ins Claim) | £2,695.00 | 100007 |
| Trevor Jones | 01.05.18 | Rod and Clean 7 blocked drains in Cricket Grounds | £140.00 | 100007 |
| Trident Surveying Ltd | 01.05.18 | Asbestos Refurbishment Survey Ex-Support Club | £420.00 | BACS |
| OTHER PAYMENTS | | | | |
| Durham County Council | 06.03.18 | Welfare Park House Council Tax 2017/18 £1,860.67 (£186.67 MONTHLY) | £186.67 | HPC TFR INV 001 |
| NWG | 04.04.18 | Café Water charges (re-charged) | £128.94 | HPC TFR INV 001 |
| NWG | 01.05.18 | Sports Pavilion Water Charges (monthly charge) | £6.71 | HPC TFR INV 001 |
| NWG | 22.03.18 | Welfare Ground Water Charges (monthly charge) | £10.00 | HPC TFR INV 001 |
| Horden Recreation Ground April 2018 TOTAL | | | £6,652.15 | |