

**HORDEN RECREATION GROUND COMMITTEE**  
**Minutes of Meeting held 6<sup>th</sup> November 2018**

**Present:** Councillor R Bagnall (Chairman).  
 Councillors C Cain, J Clark, D Langan, F Leadbitter, I Roberts, D Tait, E Wood.

**Staff:** Mr K Wilkinson (Clerk to the Council), Miss G Rowe (Deputy Clerk/RFO).

**HRG** **Public Participation.**

**18/19/055** Mr C Cain addressed Trustees, as the Chairman of Horden Community Welfare Football Club (HCWFC), to accept the Trustees request to work in partnership to obtain funding for the refurbishment of the Grandstand. Mr Cain advised that HCWFC Committee had responded positively to a collaborative partnership, with a number of interested parties offering their skills and knowledge to work on the project.

**HRG** **Apologies for Absence.**

**18/19/056** **RESOLVED:** Apologies RECEIVED and APPROVED for Councillors E Connor, A Lodge, W Morrow, W Smith.

**HRG** **Declarations of Interest.**

**18/19/057** Cllr C Cain declared an interest on Item HRG 18/19/064 – Horden Community Welfare Football Club License Term.

**HRG** **Minutes of Meeting held 2<sup>nd</sup> October 2018.**

**18/19/058** A copy of which was circulated prior to the Meeting.  
**RESOLVED:** The Minutes be signed as a true record and signed by the Chairman.

**HRG** **Matters Arising.**

**18/19/059** A copy of which was circulated prior to the Meeting.  
**RESOLVED:** That the information be NOTED.

**HRG** **Recreation Ground Financial**

- 18/19/060**
- a) **Bank Balance as at 31/10/2018.**  
 The Deputy Clerk/RFO reported the bank balance as at 31<sup>st</sup> October 2018 being £22,632.63.  
**RESOLVED:** The information be NOTED.
  - b) **Receipts and Payments to 29<sup>th</sup> October 2018.**  
 A copy of which had been circulated to each Trustee.  
**RESOLVED:** That the information be NOTED.
  - c) **Bank Transfer October 2018.**  
 The Deputy Clerk/RFO advised the bank transfer for October 2018 was £104.48 to reimburse Horden Parish Council for a Direct Debit payment.  
**RESOLVED:** To APPROVE transfer.
  - d) **Invoices for endorsement for payment.**  
**RESOLVED:** To ENDORSE payment of the attached schedule of Invoices.

**HRG** **Damage and Incident Reports.**

**18/19/061** A copy of which was circulated prior to the Meeting. Trustees queried recoverable CCTV footage. It was **RESOLVED:**

- i. That the Damage and Incident Pro Forma is adapted to include a provision for checking CCTV footage.
- ii. The Parks and Cemetery Manager attends all future meetings of the Recreation Ground Committee.
- iii. That the information be NOTED.

**HRG** **Horden Recreation Ground Income and Expenditure Accounts 2017/18 Annual Return.**

**18/19/062** Trustees considered Horden Recreation Ground's 2017/18 Income and Expenditure Accounts for submission to the Charity Commission.  
**RESOLVED:** To APPROVE the 2017/18 Income and Expenditure Accounts and Annual Return.

**HRG** **Horden Recreation Ground 2018/19 Asset Register.**

**18/19/063** Trustees considered the Asset Register, which reflects the assets transferred from Horden Parish Council to Horden Recreation Ground Charity.  
**RESOLVED:** To APPROVE Horden Recreation Ground's 2018/19 Asset Register at a total of £130,535.

**HRG** **Big Foot Studios.**

**18/19/064** The Deputy Clerk/RFO advised Trustees that the License Agreement was signed 16<sup>th</sup> October 2018 and an updated schedule of work would be forthcoming from the License Holder.

**RESOLVED:** That the information be NOTED.

*The Chairman under Standing Order 5(a)(vi) moved without notice to alter the order of business on the agenda for reasons of urgency or expedience for the following items.*

**HRG** **Coal Tubs.**

**18/19/065** Trustees considered acceptance of a donation of two coal tubs from the late Mr D Graham. The Deputy Clerk/RFO advised Trustees that in consultation with the Parks and Cemetery Manager the grassed area opposite the 'Marra' statue was an appropriate site for the tubs.

It was **RESOLVED:**

- i. To accept the generous offer.
- ii. The two tubs are located on the site opposite 'Marra'.
- iii. To explore funding sources to undertake the restoration work.

**HRG** **Letter of Compliment Heritage Centre and Tearoom.**

**18/19/066** Trustees considered the content of the letter complimenting the Heritage Centre and Tearooms and volunteers.

**RESOLVED:** A copy of the letter is sent to the Heritage Centre and Tearooms, displayed on the Council's noticeboard and the information NOTED.

*At 6:42pm Cllr C Cain left the Meeting.*

**HRG** **Horden Community Welfare Football Club License Term.**

**18/19/067** In view of the exploration of funding opportunities to refurbish the Grandstand Trustees considered the current term of License afforded to Horden Community Welfare Football Club and the requirements to obtain funding.

It was **RESOLVED:**

- i. To increase the term of the License Agreement to 11 years.
- ii. To proceed with the steelwork structural survey at a cost of £3250.

*The Meeting concluded at 6:55pm.*

**Horden Recreation Ground Invoices for Payment**

| SUPPLIER                    | DATE     | DESCRIPTION  | AMOUNT    | Pay Ref: |
|-----------------------------|----------|--|-----------|----------|
| A1 Trophies                 | 30.07.18 | Backing Board for Heritage Sign  | £34.20    | 100066   |
| A1 Trophies                 | 06.06.18 | Memorial Plaque - Councillor Jean White                                      | £42.00    | 100066   |
| British Gas                 | 04.10.18 | Welfare Ground Electricity 20/07/18-30/08/18                                 | £155.30   | D/D      |
| British Gas                 | 06.10.18 | Welfare Ground Electricity 31/08/18-30/09/18                                 | £107.85   | D/D      |
| CNG                         | 10.10.18 | Ex-Supporter Club Gas Standing Charge (Sept)                                 | £18.71    | 100067   |
| Go2 Electrical Services     | 19.10.18 | Supply and Fit Smoke Alarms Cricket Social Club                              | £600.00   | 100068   |
| GPS Installations           | 17.10.18 | 2 x Additional CCTV (Blind Spots) Welfare Park                               | £1,521.60 | 100069   |
| Hutton Fire Protection      | 25.10.18 | Service Fire Alarms/Emerg Lights Tea Rooms, Grounds Keepers, Football Ground | £270.00   | 100070   |
| Premier Tree Services       | 12.10.18 | Make Safe 2 Poplar Trees Welfare Park  | £600.00   | 100071   |
| Scottish Power              | 02.10.18 | Works Building/Cafe Electricity 27/09/18-28/09/18                            | £5.89     | 100072   |
| Scottish Power              | 03.10.18 | Ex- Supporters Club Electricity Refund                                       | -£84.04   | Refund   |
| Screwfix                    | 11.10.18 | 3 x Rigger Boots   | £80.97    | 100073   |
| Select Telecom              | 30.09.18 | Fibre broadband Welfare park (CCTV)  | £55.19    | D/D      |
| Shoreline Fire and Security | 25.10.18 | Replace 3 LED Emergency Lights Tearooms and Football Stadium                 | £126.00   | 100074   |
| SSE/SWALEC                  | 09.10.18 | Welfare Park Electricity 10/07/18-28/09/18                                   | £123.56   | D/D      |
| The Family Cobbler          | 08.10.18 | 36 x Various Key Cutting and New Lock  | £122.24   | 100075   |

|                         |          |   |                  |        |
|-------------------------|----------|---|------------------|--------|
| The Fuelcard Company    | 30.09.18 | Fuel Charges                                | £103.66          | D/D    |
| The Fuelcard Company    | 21.10.19 | Fuel Charges                                | £407.14          | D/D    |
| The Fuelcard Company    | 28.10.18 | Fuel Charges                                | £80.97           | D/D    |
| T Young/Peterlee Metals | 04.10.18 | Removal of Rugby Posts                      | £100.00          | 100065 |
| <b>OTHER PAYMENTS</b>   |          |   |                  |        |
| DCC                     | 01.10.18 | Park Hse Council Tax                        | £209.00          | D/D    |
| NWG                     | 02.10.18 | Sports Pavilion Water                       | £46.00           | D/D    |
| NWG                     | 02.10.18 | Welfare Ground Water                        | £75.00           | D/D    |
| NWG                     | 02.10.18 | Welfare Park Water                          | £130.56          | D/D    |
| NWG                     | 13.10.18 | Heritage Centre/Café Water (Recharged)      | £151.37          | D/D    |
|                         |          | <b>Horde Recreation Ground October 2018</b> |                  |        |
|                         |          | <b>TOTAL</b>                                | <b>£5,083.17</b> |        |